

VIPL

POLICY & PROCEDURES
MANUAL

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POLICY & PROCEDURES MANUAL

DEFINITIONS

BCSA – Refers to the British Columbia Soccer Association. The use of “BCSA” before any procedure, rule, guideline, requirement or official indicates that the reference is to someone (or something) that operates under the auspices of the BCSA board (rather than the MSL Committee or a District Board.)

District – Refers to anybody duly constituted under the BCSA Constitution as a District Association. The use of “District” before any procedure, rule, guideline, requirement or official indicates that the reference is to someone (or something) that operates under the auspices of a District Board (rather than under the BCSA Board or the VIPL Committee.)

Vancouver Island Premier League or VIPL – Refers to the league operating under these guidelines. Herein after referred to as, the “VIPL.” The use of “VIPL” before any procedure, rule, guideline, requirement or official indicates that the reference is to someone (or something) that operates under the auspices of the VIPL Committee (rather than under the BCSA Board or a District Board.)

VIPL Committee – Refers to a Committee comprised of the LISA President, or delegate, and the UISA President, or delegate, who are jointly responsible for developing the rules and policies of the VIPL League.

Upper Island Soccer Association or UISA – Refers to the Upper Island Soccer Association which is a District Association duly constituted under the BCSA Constitution.

Lower Island Soccer Association or LISA – Refers to the Lower Island Soccer Association which is a District Association duly constituted under the BCSA Constitution.

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SECTION 1 – LEAGUE ADMINISTRATION

It is understood that the Vancouver Island Premier League (VIPL) is operating under both the BCSA Constitution and Bylaws and the BCSA Competition Rules and Regulations.

1.1 VIPL Committee Composition

- (a) VIPL is comprised of teams from the LISA and the UISA
- (b) The President, or a delegate, of the Lower Island Soccer Association (LISA) and the President, or delegate, of the Upper Island Soccer Association (UISA) will form the VIPL Rules & Policies Committee (VIPL Committee).
- (c) Both VIPL Committee members shall have one (1) vote each.
- (d) One member from LISA and one member from UISA constitute a quorum.
- (e) A vote may be held when there is a quorum.
- (f) A majority vote of those VIPL Committee members in attendance at a VIPL Committee meeting is binding.
- (g) The VIPL Committee may make appointments as it sees fit to ensure the efficient operation of the league. These appointed positions do not carry votes.
- (h) An alternate will be accepted as a voting member at a VIPL Committee meeting with either the written permission of the LISA President (if a LISA alternate) or the UISA President (if a UISA alternate).
- (i) A tie vote results in a defeated motion.
- (j) A majority of the VIPL Committee members must vote to approve all changes to the VIPL Policy and Information Manual.
- (k) VIPL administrative procedures will be dealt with by the VIPL Committee.

1.2 Correspondence

- (a) All VIPL correspondence (both 'in' and 'out') should be directed to both the President of LISA and the President of UISA.
- (b) Only written correspondence will be discussed or acknowledged by the VIPL Committee

1.3 Affiliation of Teams

- (a) All VIPL teams must be affiliated through either LISA or UISA District Associations.
- (b) LISA is entitled to 4 teams to be placed in each division of the VIPL by their District.
NOTE: For the pilot year only, LISA will be permitted to allow 5 teams in any Division.
- (c) UISA is entitled to 2 teams to be placed in each division of the VIPL by their District.
- (d) The VIPL Committee has the right to deny, place, or move teams as it deems appropriate.
- (e) The VIPL Committee will determine maximum league sizes. Recommended maximum league size is 6 teams. To be reviewed each year
- (f) All teams remain eligible for Provincial competitions only through affiliation with their own District. VIPL entry does not imply any special procedures for teams with

regard to Provincial Cup or other BCSA matters except where these are so stipulated herein.

1.4 Teams and Players

- (a) VIPL teams violating VIPL policies in relation to players will be withdrawn from play.
- (b) Teams failing to observe the VIPL deadlines indicated will not be accepted into the league for the upcoming season.

1.5 Discipline

- (a) All discipline arising from specific games will be dealt with by the LISA Discipline Committee as per BCSA's Discipline Policy & Procedures Guide.
- (b) LISA will notify the UISA Director of Discipline when the hearing involves a UISA player.
- (c) Referee assault will be handled by the BCSA Discipline Committee.

1.6 Financial Control

- (a) LISA and UISA will not charge each other fees for running or participating in the VIPL.
- (b) LISA and UISA are each separately responsible for funds associated with their teams in VIPL.
- (c) Revenue from fines imposed as described in Appendix B will be shared 50/50 between LISA and UISA.

SECTION 2 – DISTRICT RESPONSIBILITIES

2.1 Cooperation with the VIPL Committee

- (a) Both LISA and UISA District Boards must identify their District's representative for the VIPL Committee (if the President delegates this position)
- (b) Both District Boards must inform the VIPL Committee of names of District Schedulers and up-date these as needed.
- (c) Both District Boards must inform the VIPL Committee of names of Referee Coordinators used by each VIPL Team and up-date these as needed.
- (d) The VIPL Committee will identify one or more VIPL Schedulers to schedule games per Rule 4.3

2.2 Operation of Teams

- (a) Only teams forwarded by the President of each District may be entered for approval by the VIPL Committee.
- (b) Districts are required to attempt to enter teams in all divisions of the VIPL subject to VIPL approval.
- (c) Districts are responsible for the selection of teams they submit for entry into the VIPL.
- (d) All costs associated with league membership are the responsibility of the Districts.
- (e) Each District must provide all registered players and team officials with photo ID cards prior to October 1 and these cards must be available for each League and Cup game throughout the remainder of the playing season..

2.3 Insurance for Teams

- (a) Coverage is provided as per the BCSA current policy.

2.4 Risk Management

- (a) All coaches, assistant coaches, managers and assistant managers must have on file the results of a Criminal Record Check in accordance with policies approved by BCSA.

2.5 Provision of Referees and Assistant Referees

- (a) Each home team is responsible for ensuring one qualified referee are provided for their teams home league games.
- (b) Each home team will also strive to provide two qualified Assistant Referee's for their home league games. In those instances where the home team cannot provide two qualified Assistant Referees, each team will be responsible for providing a person as an Club Linesperson.
- (c) Each District is responsible for ensuring one qualified neutral referee and two qualified assistant referees are provided for their teams home Provincial Cup games. For the purposes of this rule, a neutral referee is a referee that is not normally assigned by the home team. For example, in a provincial cup game involving UI-North as a home team, a neutral referee is a referee not normally assigned by UI-North. As another example, in a provincial cup game involving Lakehill as the home team, the neutral referee is a referee not normally assigned by Lakehill.
- (d) The VIPL Committee, through the Referee Assessment Committee, may assess any referee (or assistant referee) put forward by a District to officiate VIPL games.

2.6 Playing Fields and Game Start Times

- (a) UISA will only schedule VIPL games on fields in the Nanaimo Regional District or the Comox Valley Regional District and the Campbell River Regional District.
- (b) LISA fields will only schedule VIPL games on fields in the Capital Regional District or the Cowichan Valley Regional District
- (c) All VIPL games, except VIPL games involving a LISA Team vs. UI-North Team, must not start prior to 12 noon, nor start later than 4:00 p.m., unless both coaches agree to a change in time. Game times involving a UI-North team playing a LISA Team must start no earlier than 12 noon and no later than 1:00pm
- (d) The VIPL Scheduler must be advised of any game time change.
- (e) The Home team is responsible for nets, corner flags and lining of field.

Note: For the Pilot Season 2011/2012, no games will be scheduled in Powell River or the Alberni Valley. However, the intent is to work towards a schedule that will include at least one game per round in each Division in these communities in subsequent years.

2.7 Trophies and Awards.

- (a) In the event that the VIPL awards an annual trophy, it is the responsibility of the recipient to return the trophy to their home District, in good condition, by February 15th of the following year.
- (b) The team awarded the trophy is responsible for the engraving of the trophy.

SECTION 3 – TEAM RESPONSIBILITIES

3.1 Fulfilling League Commitments

- (a) Teams will complete all games scheduled by the VIPL Scheduler.
- (b) Prior to determining provincial cup play downs or seedings per Section 7 of the VIPL Rules and Regulations, each VIPL Team must have competed at least two rounds of play.

3.2 Respect of Officials

- (a) Team management is expected to identify themselves to the referee and to the other team before the start of the game.
- (b) Team management is responsible for the behavior of parents and spectators. If a spectator is unmanageable, the referee may stop the match until the situation is under control.
- (c) No person from the sidelines shall make any derogatory comments about any player on either team, match officials or other spectators.
- (d) Referees have the authority to order any person, including team officials or players, away from the field of play. Any time a person has been required to leave, the referee will report the incident on the BCSA Discipline site.
- (e) The quality of the referee will never be accepted as a defense against disciplinary action.
- (f) If problems occur, appropriate disciplinary action will be taken by the VIPL to include fines and/or the deduction of points.

3.3 Management of Team Behavior

- (a) Team officials are expected to set a high standard for their players' behavior and sportsmanship.
- (b) After every match the coaches and managers should oversee the handshakes between teams and thank the referee for being at the game.

3.4 Practical Matters

- (a) Coaches and managers of opposing teams must use the contact list provided to contact each other prior to all scheduled games in order to confirm over night weather has not affect field status.
- (b) If possible, teams will provide a second line on each side of the field to restrain spectators and give the assistant referees room to move back and forth.
- (c) No one may coach from behind the goal line.

3.5 Team Equipment

- (a) A colour clash is based on the registered home team colours for each team.
- (b) In the event of a colour clash it is the responsibility of the home team to change their strip to the satisfaction of the referee.
- (c) The VIPL requires numbered uniforms for all VIPL teams for player identification.
- (d) All teams must at all times appear in proper uniforms, ie. Proper footwear, shirt, shorts, socks and shin guards.

SECTION 4 – LEAGUE STRUCTURE & OPERATION

4.1 Player Registration

- (a) All VIPL Teams will comply with Player Registration - Rule 23-Youth Players-Zoning.
- (b) UISA Teams will be registered with UISA. LISA teams will be registered with LISA.
- (c) Each District is responsible for registering their players with BC Soccer according to BC Soccer's player registration deadlines.
- (d) Each Team must identify 11 players to their District's Head office by August 15th.
- (e) Team rosters for VIPL teams must be submitted to their Districts Head office by September 9th.
- (f) A player must reside in the district that he is registered in at the time of his first league game or the player is considered to be an Out-of-District player
- (g) LISA and UISA will together ensure compliance and consistency to BC Soccer's/FIFA's international player rules

4.2 District Boundaries

- (a) VIPL District boundaries correspond in every instance with those District boundaries sanctioned by the BCSA Board as published in the BCSA Constitution (as amended from time to time).
- (b) For a full geographic description of the existing District boundaries see the current BCSA Constitution

4.3 League Scheduling

- (a) Boy's games will be scheduled on Sunday's
- (b) Girl's games will be scheduled on Saturday's.
- (c) The regular schedule shall run from the second weekend after Labour Day through to approximately the end of February.
- (d) An anticipated break shall occur for Thanksgiving weekend, between mid-December and mid-January.
- (e) A two week period will be scheduled at the end of the second round in order schedule make-up games during the first and second rounds. First round games will have priority for scheduling during this period.
- (f) The League shall publish a complete schedule at the beginning of the season and all teams are expected to play all scheduled games.
- (g) League schedules shall be published and available for distribution by August 30th each year.
- (h) Teams will ensure game times and locations are posted on the League website no later than the Wednesday before the scheduled date of the game.
- (i) Refer to Section 2.6 for field and game time rules.
- (j) The VIPL Committee shall approve, from alternatives provided by the VIPL Scheduler, the nature and the extent of league play each season which includes the number of games and the number of rounds.
- (k) In order to balance travel schedule, the VIPL Scheduler will schedule games so that UISA will have 2 home games for every away game.

4.4 Statistics and Reporting of Scores

- (a) All teams are required to report scores directly to the VIPL Score Recorder no later than 6:00 p.m. Monday after each league game.
- (b) The VIPL Score Recorder shall publish and distribute league standings on a weekly basis. These standings shall include points, goals for and goals against.
- (c) The standing of teams resigning or removed from the VIPL before completion of the schedule will be expunged from the records as follows:
 - i. If a resignation or removal occurs prior to the completion of the first round of the schedule all results involving that team will be expunged from the league record.
 - ii. If a resignation or removal occurs prior to the completion of the second round of the schedule, only the second round results will be expunged.
 - iii. The same formula shall apply for any subsequent rounds.

4.5 Rescheduling and Forfeitures

4.5.1 Rescheduling due to field closures:

- i. When inclement weather forces closure of the scheduled home field, and the home team cannot find another appropriate field within their District, then the game shall be rescheduled on the opposing teams field for the same time and day. If the opposing team cannot provide a field for the same time and day, rule 4.5.2.iv below is applicable
- ii. Teams must assume all games shall be played as scheduled unless they are advised by the home team that the fields are unplayable or the venue has changed.
- iii. The assigned referee may deem the field unplayable at the scheduled match time or at any time during the game.

4.5.2 Rescheduling Requests

- i. The VIPL Scheduler will only consider requests for the rescheduling of regular league games in very unusual circumstances ie – Provincial or National competition, heavy team involvement in a special school function or illness or injury which reduces the team roster size below eleven (11) players.
- ii. Requests for rescheduling must be made to the VIPL Scheduler and the opposing team by phone and followed up immediately by a fax or email stating full particulars, ie: names of players affected, phone numbers, etc.
- iii. No rescheduling will be authorized later than 9:00 p.m. on the Wednesday prior to the game. Any rescheduling before that time will be at the discretion of the VIPL Committee.
- iv. The preference will be to have the rescheduled match played before the original scheduled date or within three (3) weeks of the original scheduled date. The home team shall provide to the VIPL Scheduler, the VIPL Committee and the two Team Managers two (2) dates for the rescheduled game to be played. The VIPL Scheduler, in cooperation with both teams, shall set the replay date.

4.5.3 Rescheduling due to no referee

- i. If a referee does not appear for the VIPL match it is recommended that coaches and managers decide on a mutually agreeable referee. Should the match be played, then it is understood that the match stands as an official league game.
- ii. In all cases a fifteen (15) minute allowance must be given before abandoning the game.
- iii. Should rescheduling be required the procedure as outlined in Section 4.5.2 will be followed. Contact the VIPL Scheduler who will assist in rescheduling the match.

4.6 League Cups and Playoffs

- (a) The VIPL Scheduler will schedule all league cups, league challenge rounds and league playoff games.
- (b) These dates will be communicated to the teams involved through team officials.
- (c) It is not the responsibility of the VIPL Scheduler to schedule the Provincial Cup or any other non-VIPL activity. These are arranged by each District Scheduler for their VIPL teams and other teams operated within each District.

SECTION 5 – DISCIPLINE PROCEDURES

5.1 General Procedures

- (a) All ejection and caution cards issued to players and team officials of teams in the VIPL must be reported within 48 hours by the referee on the LISA Discipline site.
- (b) Any individual receiving three (3) cautions during a season will be suspended (see BCSA Competition Rules & Regulations, Rule 11-Discipline: Automatic Suspension, I iii) for a minimum of one match automatically. The suspension will be served in the team's very next match following the match in which the third card was received.
- (c) Any individual receiving an ejection card is to immediately leave the field of play. Any player or team official ejected is automatically suspended for the next scheduled league, playoff or Provincial Cup game, whichever comes first.
- (d) Any individual having been ejected in a VIPL match will attend a discipline hearing and if unable to do so will be disciplined by the LISA Discipline Committee and informed in writing of the penalties imposed.
- (e) Please refer to the BCSA Competition Rules and Regulations and the attached summary "Special Rules for Youth Soccer" for further guidance on the general and specific rules of the game.
- (f) All team official reports of misconduct must be forwarded to the LISA Discipline Committee. Any player receiving two (2) ejections in one season must be reported to the LISA Discipline Committee.
- (g) All disciplinary matters shall be decided upon in accordance with the BCSA Discipline Guidelines.
- (h) All officials, staff and players deserve the right to a hearing. Failure to attend this hearing or submit a written response to the LISA Discipline Committee will result in an "Indefinite Suspension". This person should be informed of this "Indefinite Suspension" in writing. The person will remain under "Indefinite Suspension" until the party requests, in writing, another hearing and appears at a subsequent hearing.
- (i) Disciplinary hearings will be held as required.

- (j) All disciplinary hearings will be held in LISA.
- (k) Players out of the LISA District Players can attend disciplinary hearings via teleconference.

5.2 Match Reports by Referees

- (a) Must be submitted on the LISA Discipline site within 48 hours of the match. Failure to submit a Match Report within 48 hours may result in a fine to the Team providing the referee.
- (b) Reports on the following from referees should go directly to the LISA Discipline Chair.
 - i. Any match abandoned due to field conditions or bad weather must be reported and will be rescheduled by the League.
 - ii. Hazardous field conditions must be reported. The host District will be asked to investigate and correct or relocate future home games to avoid that condition.
- (c) Reports on any team official, player or spectator who was required to leave the area and who did not comply with the request must be sent immediately and directly to the BCSA office.

5.3 Protests & Appeals

- (a) In the event of a protest, the VIPL Committee will appoint a Chair to form a VIPL Protest Committee.
- (b) The VIPL Protest Committee will be comprised of one member from the LISA and one member from the UISA.
- (c) Protests shall be dealt with by the VIPL Protest Committee under BCSA Rules & Regulations, Rule 12-Protests.
- (d) The VIPL Protest Committee Chair will provide all parties affected by a decision, a written ruling which shall include the rationale for the decision and the appeal procedure.
- (e) The decisions of the VIPL Protest Committee are binding and subject to in accordance with BCSA Rules & Regulations, Rule 13 Appeals

Section 6 - SPECIAL RULES FOR YOUTH SOCCER

6.1 Duration and Ball Size.

- (a) Divisions U18 to U14 play under regular game rules as prescribed by the FIFA “Laws of the Game.” Exceptions of FIFA Laws on game duration, ball size and substitutions are noted below.

<u>AGE, DURATION and BALL SIZE TABLE</u>		
Age	Game Duration	Ball Size
U18	2 equal halves of 45 minutes	#5
U17	2 equal halves of 45 minutes	#5
U16	2 equal halves of 40 minutes	#5
U15	2 equal halves of 40 minutes	#5
U14	2 equal halves of 35 minutes	#5
U13**	2 equal halves of 35 minutes	#5

** listed for completeness only. There are no U13 Teams in VIPL.

- (b) There shall be no limit on the number of substitutions allowed for league play. The referee must be notified upon substitution for the goalkeeper. A substitution will not be allowed for a player ordered from the field.

6.2 Other Special Rules

- (a) In the case of a conflict of colours the home team shall change to the satisfaction of the referee.
- (b) A minimum of seven (7) players is required to start a match and a match should not continue if there are fewer than seven (7) players on either team.
- (c) The home team is responsible for marking the field and supplying the match ball, corner flags and nets.
- (d) A team must be given 15 minutes from the scheduled start of the game to field a team. Failure to field a team may result in fines and/or penalties. Extra time will be given to teams traveling between upper island and lower island when road problems may have occurred.
- (e) All teams shall furnish a completed VIPL game sheet and permit list of those eligible players available for use in the game for which the game sheet is to be submitted. The game sheet shall be completed in triplicate, all copies of which shall be given to the referee at or before half-time of the game. The game sheet shall bear the name of the team, date of the game, the name of the opposing team and the name, ID number and jersey number of each player. Players playing under a permit will be identified as "Permitted" on the game sheet. The game sheet shall not contain the name of the players currently under suspension and therefore ineligible to take part in the game. The game sheet must contain the signature of a team official in charge of the team. It is the responsibility of a team to obtain a copy of the game sheet of the opponents from the referee. The game sheet must be signed by the referee.
- (f) BCSA Photo Identification Cards for both players and team officials are required for each game at the U14 to U18 levels. It is incumbent on team officials to present the photo ID cards of the players and team officials to the referee prior to any League or Cup games.

Section 7 - SEEDING OF TEAMS FOR PROVINCIAL "A" CUP

Note: This section is to be considered draft. This section will be finalized after the BCSA Competitions committee meets in September 2011.

1. Prior to determining the seeding of any teams, the Division must have competed at least two complete rounds.
2. The teams in each Division will be seeded in the order in which they finished at the end of the last completed round.
3. The first and second placed VIPL teams based on league standings (at the end of the last completed round) are automatically two of the 4 VIPL Teams entered into the Coastal Cup.
4. Teams finishing third and fourth will be placed in two separate single knock out play down ladders. The two play down ladders will be structured so that, at the start of the first play down series, the highest placed team (at the end of the last

- completed round) will play the lowest placed team (at the end of the last completed round). For example, in a Division of 6 teams, 3 v 6 and 4 v 5.
5. The single knock out games will continue until each ladder has a winner. The winner of each ladder will be the remaining two VIPL Teams entered in Coastal Cup In the example above, the winner of 3 v 6 would be one of the teams, the winner of 4 v 5 would be the other.
 6. If any VIPL Division has more than 6 teams, or if any legal BC soccer team not in VIPL challenges for A Cup, these additional teams will be seeded as the lowest seeded team. If a bye situation is created, then the bye will be given in the first play down round to the highest placed VIPL Team (as at the end of the last completed round).
 7. If for any reason in Section 7 there is need of a tie breaker to determine seeding, that tie breaker is as follows:
 - a. All Head to Head games within completed rounds.
 - b. Goal difference (goals for minus goals against)
 - c. Goal average (goals for divided by goals against)
 - d. Toss of a coin

Section 8 - SPECIAL RULES FOR LISA TEAMS

- (a) To select LISA's 12/13 VIPL U15 Girls, the following will occur: At the conclusion of the 11/12 VIPL season, the 3 LISA teams in VIPL U14 Girls will automatically remain in VIPL as 3 of LISA's VIPL U15 Girls. At the end of the LISA 11/12 U14 Girls Gold Team, the 1st placed LISA Tier 3 U14 Girls Gold team will become the 4th LISA VIPL team in the 12/13 season.
- (b) To select LISA's 12/13 VIPL U16 Girls and 12/13 VIPL U15 Boys, the following will occur: At the conclusion of the 11/12 VIPL season, the top 3 LISA VIPL teams in U15 Girls and U14 Boys will automatically remain in VIPL. At the end of the LISA 11/12 Gold season, the 1st placed LISA Tier 3 Gold team in the appropriate division will play the 4th placed LISA VIPL Team in the appropriate division, and the winner of that home/away series will be the 4th LISA VIPL team in that age group in the 12/13 season (the losing team will play in the LISA Gold league in the appropriate age division). If there is a tie at the end of the home/away play down then "most goals for wins" in the home/away play down where "away goals for" count double. If still tied, then penalties.
- (c) To select the 12/13 LISA VIPL U16 Boys, the following will occur: At the conclusion of the 11/12 VIPL season, the top 3 LISA VIPL U15 Boys teams will automatically remain in VIPL. At the end of the 11/12 Gold season, the first place LISA Tier 3 U15 Boys Gold Team will play the 4th and 5th placed LISA VIPL U15 Boys Teams in a round robin tournament. The exact format of the tournament will be decided during the year. The winner of the tournament will be the 4th Team in the VIPL U16 Boys age group in the 12/13 VIPL season, the other two teams will play LISA Tier 3 U16 Boys Gold.
- (d) To select LISA's 12/13 VIPL: U14 Boys, U14 Girls, U17 Boys, U17 Girls, U18 Boys and U18 Girls- The 4 teams in each age group/gender would be the top LISA 4 teams in the LISA Gold league at the end of the last completed round as presented on the LISA website. For example, for the 12/13 U14's we'd look at the 11/12 LISA U13 Gold league standings at the end of the last completed round as per the LISA Website. If there was a tie for 4th, then we'd look at head to head within completed

rounds only. If there was still a tie there would be a home/away play down between the two teams. If still tied, “most goals for wins” in the home/away play down where “away goals for” count double. If still tied, then penalties.

- (e) To select LISA’s VIPL Teams in the 13/14 and future year seasons the following will occur: At the conclusion of the current VIPL season the top 3 LISA teams in VIPL will automatically remain in VIPL. At the end of the current LISA Gold season, the 1st placed LISA Tier 3 Gold team will play the 4th placed LISA VIPL Team in a home/away series. The winner of that home/away series will be the 4th LISA team in the appropriate age group in the following season, the losing team will play LISA Gold in the appropriate age group. If there is a tie at the end of the home/away play down then “most goals for wins” in the home/away play down where “away goals for” count double. If still tied, then penalties.
- (f) **NOTE:** In regard to identifying the 4th placed LISA VIPL Team going forward: The 4th place LISA VIPL Team would be the LISA VIPL team with the lowest points the end of the last completed round, at the end of the VIPL season. If there was no clear 4th place LISA Team in the VIPL at the end of the season, then the first tie breaker would be head to head within completed rounds only. If there was still a tie there would be a home/away play down between the two teams. If still tied, “most goals for wins” in the home/away play down where “away goals for” count double. If still tied, then penalties. The loser would be the 4th placed team and then the process above would be followed to determine if they remain in VIPL.

Section 9 - VIPL Youth-to-Youth Permits

9.1 General Procedures

- (a) The VIPL shall grant a player registered with a team outside the League permission to play for a VIPL team **of their age group or older age group**.
- (b) Permission is contingent on the player receiving the **consent of their parent team** with which they are registered (a.k.a. releasing team).
- (c) Any player requesting a permit must apply for permission by completing a permit form supplied by the VIPL League (See Appendix A). The application form bearing the consent of the releasing team must be submitted to the Youth District Designates prior to the game for which the permit will be used.
- (d) Permits will be allowed for league games or VIPL League Cup games only, not for any Coastal or Provincial Cup games.
- (e) Clubs may set additional conditions for approval of the league’s permits and may elect not to approve any league permits.
- (f) The LISA or UISA may set additional conditions for approval of the league’s permits and may elect not to approve any league permits.

9.2 Suspension

- (a) Players under suspension shall not be eligible to play under permit.
- (b) Any disciplinary action applied from misconduct reported while playing in a game under permit shall be served during the very next game(s) with his/her registered team.
- (c) Any team playing a player on a permit that does not conform to the VIPL Youth-to-Youth Permit Rule shall be sanctioned as for playing an ineligible player, and have

Permit Privileges withdrawn. Teams found to have played a suspended player, or played in excess of their allowed Out-of-District (OOD) limit, shall forfeit the game(s) where the infraction(s) occurred. Any district approving permits not conforming to the above rules shall be sanctioned by withdrawal of permit privileges for its District for up to one year.

9.3 Boundaries

- (a) Out-of-District players can be permitted as long as the Out-of-District number does not exceed the BCSA maximum.

9.4 Application

- (a) An approved permit form for the permitted player must be made available on demand by the game official. Opposing coach may request game officials verify permits prior to the start of the game.
- (b) All approved permit player must be noted on the VIPL game sheet as "Permitted".
- (c) Players playing under permit will be noted as "Permitted" on the game sheet.
- (d) Any player with a permit must also present a valid ID card to be eligible to play.
- (e) A permit is valid only for the team, day and game stated on the permit application form.
- (f) Team Officials must forward completed permit to LISA or UISA office before match.
- (g) Signed scanned copies of permits in PDF format may be submitted to LISA and UISA.

Appendix A - Vancouver Island Premier League Youth-to-Youth Permit

Any team using a player from one of a lower division teams must ensure that the appropriate permit is completed and handed to the game official (on request) before the start of the game. Failure to do so may result in disciplinary action against that team and or the player involved. A player is allowed to play in unlimited VIP league games in a higher division. *There are no permits allowed in any Provincial cup games.*

Important

Team Official shall forward completed permit to LISA or UISA office before match:

LISA FAX(250) 382-7480

UISA emailed to ui-soccer-sched@telus.net

This is a request for permission for _____
(Name of registered player)

Who is registered with _____
(District, Club, Team Age Division and Gender of Releasing Team)

hereby give permission to play for the VIPL _____
(District, Club, Team, Age Division and Gender of Obtaining Team)

In its game against: _____
(Name of opposing Team)

on: _____ at: _____
(Date) (Location)

in: _____
(City/Town)

Releasing team's consent given by:

Name _____ Signature _____
(Authorized Team Official Name and Title)

Obtaining Team Official Verifies the player is not under suspension and does not exceed their team's limit of Out of District players.

Name _____ Signature _____
(Team Official Name and Title)

This permit is only valid when fully completed and accompanied by the player's valid ID card. Permit must be provide to Referee on their request. Teams found to have played a suspended player, or played in excess of their allowed OOD limit, shall forfeit the game(s) where the infraction(s) occurred.

Appendix B - Vancouver Island Premier League Fines, Fees and Penalties

1. Failure of a VIPL Team to present valid photo ID cards for each player and team official after October 1.
 - After October 1 each year, failure of a VIPL Team to have available valid photo ID cards for each player and team official listed on game sheet at a VIPL League or Provincial Cup game, could result in a protest of the game and/or a fine of up to \$250.00 which will be invoiced to the Association of the Team that does not have the photo ID cards.
2. Failure of the home team to provide nets, corner flags or appropriately lined fields.
 - Failure to provide nets, corner flags or appropriately lined fields could result in a fine up to \$50.00 which will be invoiced to the Association of the Team that did not provide the nets, corner flags or lined field.
3. Failure to return a league trophy or failure to return a league trophy in good condition.
 - The home District will be charged for either repairing or replacing the trophy.
4. Failure to complete all scheduled league games.
 - Failure of a team to complete all league games will result in a fine of up to a maximum of \$500.00, which will be invoiced to the Association of the Team that did not complete all league games.
5. Failure to properly report scores to the VIPL Score Recorder
 - Failure to report scores to the VIPL Score Recorder three (3) times within a season will result in a \$50.00 fine. A further \$50.00 fine will be assessed for every week missed thereafter. These fines will be invoiced to the Association of the offending Team
6. Failure of the referee to properly submit a match report.
 - Failure to submit match reports on the LISA Discipline site may result in a \$50.00 fine which will be invoiced to the Team who provided the match referee.
7. Canceling a scheduled league game without prior approval from the VIPL Scheduler
 - Canceling a scheduled league game without prior approval from the VIPL Scheduler may result in a fine up to \$500.00 which will be invoiced to the Association of the offending Team.
8. Abandoning a game (unless by mutual agreement due to no referee, or referee's decision regarding bad weather or hazardous field conditions).
 - If a team is held responsible for the abandonment of a game, they will forfeit the 3 points and they may be subject to a fine up to \$500.00 which will be invoiced to the Association of the offending Team.
9. Protest fees.
 - The team making the protest must submit the written protest, along with the \$250 protest fee (cheque or cash) to their District within the appropriate timelines. The \$250.00 protest fee will be refunded if the protest is upheld.

End of VIPL Rules and Regulations.