

CHARTER AND BY-LAWS

ARARAT CAL RIPKEN BASEBALL LEAGUE CHARTER AND BY-LAWS APPROVED MARCH 21, 2007

ARTICLE I - PURPOSE OF LEAGUE

The purpose for which this league is organized is to develop and operate a baseball program in affiliation with Cal Ripken Baseball (a division of Babe Ruth League, Inc.) for the youth in the towns of Bowdoin, Bowdoinham, Harpswell, and Richmond, in the state of Maine. In conformity with the principals, rules and regulations of Cal Ripken Baseball, the objective of this league is, through the medium of a supervised and competitive baseball program, to instill a sense of community, sportsmanship, integrity, and athleticism so that our youth may be stronger, healthier, and better prepared to grow as student athletes.

ARTICLE II - MEMBERSHIP OF THE LEAGUE

SECTION 1

- 1) The league shall be part of Cal Ripken District 4, State of Maine.

SECTION 2

- 1) The league shall be operated within the towns of Bowdoin, Bowdoinham, Harpswell, and Richmond, Maine.
- 2) Town membership shall be contingent upon payment due as billed to each town by the Board of Directors.

ARTICLE III - MEETINGS

SECTION 1

- 1) A minimum of four (4) Board meetings shall be held each year in the months of February through July.
- 2) All regular Board meetings are open to all members and other interested parties.

SECTION 2

- 1) The Annual Meeting shall be held in June.
 - a. Board member terms end during the month of July
 - b. New board members begin during the month of July.
- 2) The town(s) shall reappoint or appoint board members at the Annual Meeting in June and they shall take office in July. The member shall be present for the Annual meeting
- 3) The Annual Meeting is open to all players, coaches, town baseball officials, recreation directors, and family members.

SECTION 3

- 1) Any town baseball director or Board member of the league may request a special meeting with just cause, which must take place within seven (7) days from the date of the request. The member making the special meeting request must notify the Secretary of this special meeting request in writing.

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SECTION 4

- 1) A quorum must be present at any meeting before any official business requiring a vote may be conducted.
- 2) A quorum shall consist of 51% or more of the seated Board of Directors for that year.
- 3) Any board member missing two (2) consecutive meetings without a viable excuse may be replaced at the discretion of the Board of Directors.

ARTICLE IV - BOARD OF DIRECTORS

SECTION 1

- 1) The government of the Ararat Cal Ripken Baseball League shall be under the supervision of the President of the Board of Directors and Babe Ruth League, Inc.

SECTION 2

- 1) The Board of Directors shall consist of the following: President, Vice-President, Secretary, Treasurer, Insurance Coordinator/Equipment Manager.

SECTION 3

- 1) The Board of Directors shall be elected for three (3) year terms and are eligible for re-election.
- 2) The term of the Board shall be from July to July of the following year. New members of the Board shall be seated at the Annual meeting in July.

SECTION 4

- 1) The five voting members include President, Vice President, Secretary, Treasurer, and Insurance Coordinator/Equipment Manager.
- 2) The President shall only vote to break a tie.

SECTION 5

- 1) Each town shall have at least one voting member represented on the Board of Directors of the League.

SECTION 6

- 1) The Board of Directors shall have the authority, by 4/5 majority of the voting members present, to discipline, suspend, or remove any board member or committee member of the league.
- 2) Such action may be taken at any scheduled or special board meeting.

SECTION 7

- 1) The Board of Directors has in its power the right, by 51% majority of the voting members present, to suspend any player or coach of the league for just cause during postseason play.

SECTION 8

- 1) The Board has the responsibility to take whatever recourse is necessary to recover monies and/or property owed to the league.

SECTION 9

- 1) The Board of Directors shall decide all matters concerning the operation and policies of the local league and no motions shall be carried without a majority vote of the board present.

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- 2) In order to change the league by-laws, a 51% majority of all voting board members present at the Annual meeting must approve the proposed change(s).

SECTION 10

- 1) The league's finances shall be conducted in a way to deter any stealing or borrowing of monies.
- 2) A Treasurer's Report must be presented to the Board of Directors at each regularly scheduled meeting.

SECTION 11

- 1) No board member shall vote by proxy.
- 2) Members must be in attendance or communication at the meeting in order to vote.
- 3) If a board member can not be present, the town baseball official may appoint a suitable substitute or attend in person and is able to vote on voting issues.

SECTION 12

- 1) If, for any reason, an elected member of the Board of Directors shall be unable to finish his/her term of office the town's baseball official shall appoint the replacement. The appointment shall be for the duration of the term of office.

SECTION 13

- 1) Other than the President's position, board member positions will be voted on by the sitting board members during the July meeting.

ARTICLE V - DUTIES OF THE BOARD OF DIRECTORS

SECTION 1 - PRESIDENT

- 1) Preside over meetings of the Board of Directors.
- 2) Look after the general welfare of the league.
- 3) Preside over emergency and special meetings.
- 4) Responsible for tournament documentation for All-Star teams playing in tournaments.
- 5) Schedule and coordinate Board of Director's meetings and Annual meeting.
- 6) Coordinate scheduling of league game scheduling meeting.
- 7) Act as tournament director for league hosted district or state tournaments.
- 8) Preside over coaches meeting.
- 9) Preside over scheduling meeting.

SECTION 2 - VICE-PRESIDENT

- 1) Act in absence of the President.
- 2) Facilitate scheduling All Star tryouts.
- 3) Responsible for tournament scheduling and entry of all teams.
- 4) Assist President in the conduct of the tournament
- 5) Act as Tournament Liaison for the league.
- 6) Coordinate league and All-Star team roster.

SECTION 3 – SECRETARY

- 1) Act in the absence of the President and Vice-President.
- 2) To keep accurate minutes of all regularly scheduled and special board meetings.

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- 3) Act as Secretary to the league.
- 4) Maintains approved policies and By-laws with all up-to-date changes.
- 5) Maintain updated league and All-Star rosters.

SECTION 4 – TREASURER

- 1) Keep accurate records of all league funds and books.
- 2) Provide receipts in exchange for monies received when requested.
- 3) Prepare budgets and provide annual reports of status on the league's funds/budgets.
- 4) Provide treasurer report at all board meetings.
- 5) Invoice towns within a timely mater.

SECTION 5 - INSURANCE COORDINATOR AND EQUIPMENT MANAGER

- 1) Responsible for obtaining proper minimum Babe Ruth insurance required for regular season league play.
- 2) Responsible for obtaining proof of insurance for All-Star teams and forward to the tournament director.
- 3) Follow up on all insurance claims submitted due to baseball-related activities
- 4) Oversee the purchase of materials, equipment, and supplies in accordance with the budget
- 5) Responsible for all equipment to be turned in at the end of the season
- 6) Responsible for an inventory report to the Board of Directors at the Annual meeting.

END OF CHARTER AND BY-LAWS