

## **Churchville-Chili Lacrosse Club By-Laws**

### Article 1- Organization Name and Business Address

- A. The organization shall be known as the: Churchville-Chili Lacrosse Club  
P.O. Box 166  
North Chili, NY 14514  
Web: [www.c-clacrosse.com](http://www.c-clacrosse.com)

### Article II- Organizational Objectives

Section I- The aims and objectives of the Organization are as follows:

- To create and strengthen an alliance between those members of the community who wish to promote the growth of lacrosse.
- To promote lacrosse instruction, enjoyment and knowledge of the game to spectators and interested community members.
- To provide support for coaches and players in all lacrosse programs in the community.
- The promotion of good sportsmanship, team play, positive attitude and respect for all players, coaches and officials.

### Article III- Membership

- A. Membership shall be comprised of the following:
1. Parents/Guardians of any Churchville-Chili Lacrosse Club Player.
  2. Any responsible adult who wants to participate in the Churchville-Chili Lacrosse Club.
  3. A student member who is a full-time student who has not been graduated from High School. A student-member is required to have an active US Lacrosse membership, and shall be a non-voting member.

### Article IV- Governing Body

- A. Executive Board
1. Churchville-Chili Lacrosse Club members shall elect from within its membership individuals to hold the offices of President, President-Elect, Secretary, Treasurer, and Coaches Coordinator.
  2. No board member shall hold the same position on the Club board for more than (1) one year unless there are not enough candidates to fill open positions. Under these conditions the President will step down but may be elected to a different position. The President-Elect will become the President for the next one-year term. Other members will step down but may retain their same position if nominated and voted on.
  3. The President will act in an advisory role to the newly elected board as needed. No vote will be given to this position.
  4. All standing board members will have one vote with majority rules applying. In the event of a tie vote the issue will be tabled for further

comment and discussion and voted on at the next scheduled board meeting.

B. Elections

1. Elections shall be held once a year and take place in January.
2. The current board will advertise the upcoming elections through the website two months prior to the election date.
3. A nominating committee shall be formed to accept nominations for elections as well as administering the election process. The election meeting will be open to all current members of the Churchville-Chili Lacrosse Club. The Churchville-Chili Lacrosse Club members in attendance will elect officers based on a ballot vote.
4. The member will be assigned to a board position based on majority rules.

C. Sub-committees

1. The Churchville-Chili Lacrosse Club board may designate among its members one (1) or more standing committees and/or sub-committees.
2. The committees shall have such authority, as the Executive Board shall provide, subject to the limitations provided in the Churchville-Chili Lacrosse Club by-laws.
3. Decisions of standing or special committees shall be subject to the final approval of the Executive Board.
4. Sub-committees or special committees shall be formed for the following functions: Equipment, Fundraising, Website Maintenance, Merchandizing, Membership, Tournament/Camps/Clinics, Youth Programs, and Teams' Parent Representative. Other sub-committees will be established based on the needs of the Organization.

Article V- Roles and Responsibilities

A. President

1. It shall be the President's duty to supervise and generally manage the affairs of the Churchville-Chili Lacrosse Club.
2. The President shall preside at all meetings of the Executive Board.
3. The President shall preside at all meetings and resolutions of the Executive Board are carried into effect.
4. The President shall secure a meeting location for the membership to meet and propose and publish an agenda for each meeting.
5. The President shall maintain and update, as needed, the by-laws of the Churchville-Chili Lacrosse Club and present them to membership for ratification and/or amendment.
6. The President shall perform such duties as may be assigned to the President from time to time by the Club membership and/or the Executive Board.

B. The President Elect

1. The President Elect shall, during the absence or disability of the President, have all the powers and functions of the President.
2. The President Elect shall perform such other duties as may be assigned to the President from time to time by the club membership and/or the Executive Board.
3. Upon the completion of the term of the Incumbent President, the President-Elect shall automatically become President for one full term. In the event that the office of President becomes vacant prior to the end of the normal term, the President-Elect shall succeed to the office of President.

#### C. Secretary

1. The Secretary shall keep the records of the Churchville-Chili Lacrosse Club, conduct correspondence, issue notice of meetings, prepare an official calendar of events and record the minutes of each meeting.
2. The Secretary shall perform such other duties as may be assigned to him/her by the Executive Board.
3. At least twice each year, the Secretary shall prepare, with the help of the Membership Committee, an accurate membership list.

#### D. Treasurer

1. The Treasurer is responsible for all the financial matters concerning the Churchville-Chili Lacrosse Club, which shall include keeping all the books and accounts, invoicing member organizations for fees, the collection of said fees and the payment of all bills.
2. The Treasurer shall, at all reasonable times, exhibit the Churchville-Chili Lacrosse Club books and accounts to any Churchville-Chili Lacrosse Club member.
3. The Treasurer shall present an annual financial report setting forth, in full, the financial conditions of the Churchville-Chili Lacrosse Club.
4. The Treasurer shall perform such other duties as may be assigned to him/her by the Executive Board.

#### E. The Coaches Coordinator

1. To recommend to the board the tournaments and/or competitive events the club shall attend.
2. To act as liaison between the board and the coaches.
3. To seek training opportunities for the coaches.

### Article VI- Financial Policy

1. The Churchville-Chili Lacrosse Club will be incorporated as a Not for Profit Corporation.
2. Funding may be acquired from a combination of player fees, fund-raising activities and donations.

3. Funds will be utilized solely for the Churchville-Chili Lacrosse Club expenses. These expenses include but are not limited to the following: Tournament/Inter league expenses, purchase of general club use equipment of any source, field rental, Coach/ Board of Directors liability insurance, meeting facilities, contributions for promotion and advancement of lacrosse.
4. Funds will not be used for private purpose of any member or individual.
5. The Churchville-Chili Lacrosse Club shall be bound by all duly executed contracts.
6. The Churchville-Chili Lacrosse Club requires liability insurance for all players, coaches, and board members through a US Lacrosse Membership. This membership is the responsibility of each club member or event participant.
7. In the event that the Churchville-Chili Lacrosse Club is dissolved, all remaining equity, either equipment or monies shall be donated to the Churchville-Chili School Lacrosse Program.
8. No expenditure shall exceed \$500.00 without membership approval. The Executive Board can approve expenditures over \$500 that will be reimbursed by player fees. Expenditures over \$500 will be voted on and approved with a majority vote of members in attendance.

#### Article VII- Meetings

1. The Churchville-Chili Lacrosse Club shall meet once a quarter on a date specified by the Executive Board or as deemed necessary.
2. Board members can call meetings as deemed necessary.

#### Article VIII- Amendments

1. Amendments to these by-laws shall be voted upon at any regularly scheduled meeting. Amendments must be passed by a simple majority vote of all Churchville-Chili Lacrosse Club members present.
2. All proposed amendments must be submitted for consideration at least (30) thirty days prior to the next scheduled meeting that the vote will take place.

#### Article VIII- Board, Coach, and Club Member Termination

1. The board shall review, investigate and vote to determine the status of a Board member, a coach and/or a club member.
2. Termination will occur or if a Club member, Board member, or coach is found to have violated the Mission Statement, by-laws, or Codes of Conduct.
3. Any mistreatment of a player, parent, official, coach, board member or club member will be grounds for termination if found verified by the Board.
4. The Board reserves the right to make all final decisions concerning termination.