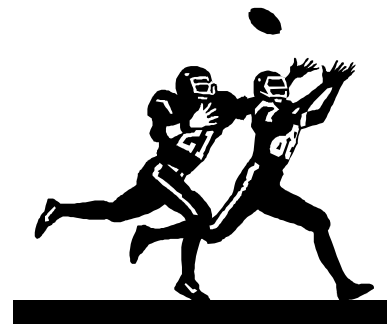


Durand Area Youth Football Association By-Laws



BY LAWS OF DURAND YOUTH FOOTBALL

MISSION STATEMENT

The mission of Durand Area Youth Football, is to organize and maintain recreational athletics (Youth Football) in an instructional nature; to provide adequate supervision and guidance; to promote the development of honesty; good fellowship, self-discipline and team play, which are the basic essentials of Good Sportsmanship.

ARTICLE I

Section 1. **Name.** The name of the corporation is Durand Area Youth Football.

ARTICLE II

MEETINGS

Section 1. **Place of Meetings.** Meetings of Durand Area Youth Football (DAYF) shall be held at any place (within the State of Michigan) the Executive Council and Filed Commissioners may select from time to time.

Section 2. **Special Meetings.** Special meetings may be called by the President, by a majority of the Durand Board, or by any Field Commissioner.

Section 3. **Notice of Meetings.** A written or printed notice of each meeting stating the place, date and hour of the meeting, and in case of a special meeting the purpose or purposes shall be given by the Secretary of the Board or by the person authorized to call the meeting, to each member of record entitled to vote at the meeting. This notice shall be sent at least ten (10) days before the date of the meeting (unless a greater period of time is required by law in a particular case) to each member by United States mail or by telegram charges prepaid, to his/her address appearing on the books of the Board.

Section 4. **Waive of Notice.** A member, before or after the meeting, may waive notice of the meeting. His/her waiver shall be deemed equivalent of giving notice. Attendance at a Board meeting, in person, of a person entitled to notice shall constitute a waiver of notice of the meeting unless he/she attends for the express purpose of objecting to the transaction of business on the ground that the meeting was not lawfully called or convened.

Section 5. **Voting Rights.** Subject to the provisions on the law of the State of Michigan, each Community's registered Field Commissioner or proxy registered with the League Secretary is entitled to one vote for that Community. If a Field Commissioner (F.C.) is replaced in season, written notice of his/her replacement is required for that Community to have a vote. The voting rights shall be in a form approved by the Executive Committee.

Section 6. **Quorum.** The presence, in person, of the members of a majority entitled to vote shall constitute a quorum at the meetings. At a duly organized meeting, members present can continue to do business until adjournment even though enough members withdraw to leave less than a quorum.

Section 7. **Adjournments.** Any meeting of members may be adjourned. Notice of the adjourned meeting or the business to be conducted there, other than by announcement at the meeting at which a quorum is present or represented, any business may be conducted which could have been conducted at the meeting originally called.

Section 8. **Informal Action by Members.** Any action that may be taken at a meeting of the Board may be taken without a meeting if any consent in writing setting forth the action shall be signed by all of the members. This consent shall have the same effect as a unanimous vote at a Board meeting.

Section 9. Approvals of actions via e-mail. Any action or responsibilities must be agreed upon by a majority of the meeting attendees. If necessary actions can be agreed upon via e-mail if majority of the board members have documented their vote. If necessary the executive board members have the same approval process.

ARTICLE III

EXECUTIVE OFFICERS/EXECUTIVE COMMITTEE

Section 1. **Board Members/Executive Committee**. The Executive Committee of DYF shall be elected by the registered voters of Board and shall consist of a President, Vice President, Treasurer, and Secretary. Other members, Field Commissioner and Trustees that the Board from time to time may deem necessary, may be elected by the Executive Committee or appointed in a manner prescribed by the Executive Committee.

The Executive Committee shall be responsible for the operation of DAYF and have all powers of the Board. The Executive Committee shall meet as necessary.

Section 2. **Vacancies**. When a vacancy occurs in one of the executive offices by death, resignation or otherwise, it shall be filled by the same due process as outlined in Section 1.

Section 3. **Elections & Terms of Office**. DAYF Executive Officers will be elected for a two-year term of office. Elections will be held at the last regularly scheduled meetings of the year with President and Treasurer being elected in even numbered years (years ending in 0 are considered even years) and Vice-President and Secretary being elected in odd numbered years. In the event a vacancy is created in another office as a result of the election of officers the vacancy will be filled in accordance with established procedures and the newly elected officer will service the balance of the term of the vacating officer.

Section 4. **Removal of Officers and Agents**. An Officer or Agent of DAYF may be removed by a majority vote of Board whenever in their judgment the best interests of DAYF will be served by the removal. The removal shall be without prejudice to the Officer or Agent.

Section 5. **President: Powers and Duties**. The President shall be the chief executive officer of DAYF and have general supervision of DAYF. He/She shall preside at all meetings and discharge the duties of a presiding office, shall present, at the first meeting of the members a report of the business of DAYF for the preceding year, and shall perform whatever duties the Board may from time to time prescribe.

Section 6. **Vice-President: Powers and Duties.** The Vice President shall, in the absence or disability of the President, perform the duties and exercise the powers of the President. He/She shall perform whatever duties and have whatever powers the Board may from time to time assign him/her. He/She shall not, however, serve as President of DAYF unless the members elect him/her to that capacity by a duly called meeting for said purpose.

Section 7. **Secretary: Powers and Duties.** The Secretary shall attend all meetings of the Board and shall keep or cause to be kept a true and complete record of the proceedings of those meetings. He/She shall give, or cause to be given, notice of all meetings of the Board and shall perform whatever additional duties the Board and the President may from time to time prescribe.

Section 8. **Treasurer: Powers and Duties.** The Treasurer shall have custody of DAYF funds and securities. He/She shall keep full and accurate accounts of receipts and disbursements and shall deposit all DAYF monies and other valuable effects in the name and to the credit of DAYF in a depository or depositories designated by the Executive Committee. He/She shall disburse the funds of DAYF and shall render the President, whenever he/she may require it, an account of his/her transactions as Treasurer and of the financial condition of the program.

Section 9. **Delegation of Duties.** Whenever an officer is absent or whenever for any reason the Executive Committee may deem it desirable, the Executive Committee may delegate the powers and duties of a member to any other members.

ARTICLE IV

EXECUTIVE COMMITTEE ACTS

Section 1. **Execution of Written Instruments**. Contracts, deeds, documents and instruments shall be executed by the President or Vice-President unless the Executive Committee shall, in a particular situation, designate another procedure for their execution.

Section 2. **Signing of Checks and Notes**. Checks, drafts, note and demands for money shall be signed by the officer or officers from time to time designated by the Executive Committee.

ARTICLE V

CONDUCT OF MEETINGS

All meetings shall be conducted in accordance with procedure as set forth in Robert's Rules of Order.

In the event of a deadlock of any issue, the meeting shall be adjourned for not less than seven (7) days and not more than fourteen (14) days, the parties shall agree on the President to cast the deciding vote at the next meeting.

ARTICLE VI

AMENDMENTS

The power to amend or repeal by-laws or to adopt a new code of by-laws is reserved to the registered members, the affirmative votes of members of not less than three-fourths (3/4) in number of the total number of voting rights issued and outstanding being necessary to exercise that power.

Code of Conduct Durand Area Youth Football

Scope:

The scope of this document is to document the code of conduct for all Coaches, Parents and children participating or volunteering with the Durand Youth Football.

1. Respect your teammates at all times
2. Players must be courteous and respectful at all times, while representing the Durand Youth Football.
3. Players must attend at least 3 practices each week before scheduled games, and all missed practices must be reviewed with your head coach.
4. No mistreating the equipment or uniforms.
5. Uniforms must be cleaned before each game.
6. Game jerseys can only be worn to school on Fridays, to the Friday night varsity game, and to your Saturday game.
7. Hustle at all times, football is not a walking game.
8. No arguing between Coaches.
9. No jewelry allowed on the field.
10. Most important.....Have fun!!!!

Name of child/children

Parents Name

Code of Conduct Durand Area Youth Cheerleading

Scope:

The scope of this document is to document the code of conduct for all Coaches, Parents and children participating or volunteering with the Durand Cheerleading.

1. No jewelry allowed.
2. No makeup allowed.
3. Hair should be tied back with the exception of bangs. Ponytail preferred. No metal Clips.
4. Uniforms, including tennis shoes and turtlenecks, should be cleaned before each game.
5. Uniforms should only be worn when approved by the Head Coach.
6. No gum Chewing on the field.
7. Cheerleaders must attend at least 2 practices each week before schedule games.
8. Must be courteous and pleasant at all times while representing the team.
9. Most Important.....Have Fun!!!!

Name of child/children

Parents Name