

CONSTITUTION FOR
FIRST HERNANDO YOUTH SOCCER CLUB, INC.

ARTICLE I
NAME

This organization was formed and incorporated, April, 1987, under the name of Seven Hills Youth Soccer Club, Inc. On December 18, 1989, the name was changed to First Hernando Youth Soccer Club, Inc. (hereinafter referred to as FHYSC).

ARTICLE II
PURPOSE

The purpose of this organization shall be to provide to youths, under the age of nineteen (19), nonprofit, public educational competition to foster and advance the sport of soccer, both on a recreational and competitive level, in all its FYSA and FHYSC approved forms, and to provide administration of youth soccer activities for affiliated members within the State of Florida.

ARTICLE III
COLORS

The representative colors of FHYSC shall be red and white.

ARTICLE IV
AFFILIATION

The FHYSC shall be an affiliate of and comply with the authority of the United States Youth Soccer Federation (hereinafter referred to as USAF), and the Florida Youth Soccer Association (hereinafter referred to as FYSA).

ARTICLE V
CONSTITUTIONAL POWERS

The FHYSC shall be governed by its Articles of Incorporation and Bylaws. Additionally, FHYSC shall be governed by its Rules and Regulations , except where these provisions are superseded by the authority of the FYSA with whom the FHYSC is affiliated. It shall operate pursuant to the laws of the State of Florida and the United States of America.

A. Governing authority. The governing authority of physic, whose powers shall be delegated in the Bylaws, shall be vested with the Board of Directors. Each shall have one (1) vote.

B. Board of Directors. The Board of Directors shall be the governing body of the physic League and shall be comprised of at least eight (8) duly elected members of the voting membership at the Annual General Meeting (hereinafter referred to as AGM). The Board of Directors shall be comprised of:

League commissioner
Vice-commissioner, Recreational
Vice-commissioner, Competitive
Secretary, Recreation
Secretary, Competitive
Treasurer, Recreation
Treasurer, Competitive
Registrar, Recreation
Registrar, Competitive

Other positions on the Board of Directors may be created if approved and warranted by a majority of the Board of Directors. Each Director shall have one (1) vote with the Commissioner abstaining from voting unless tie vote.

C. Department Heads. FHYSC Department Heads may be created as warranted and approved by the FHYSC Board of Directors. Department Heads shall be nominated by the League Commissioner and approved by a majority vote of the Board of Directors. Department Heads shall be comprised of:

Fundraiser, Recreational
Fundraiser, Competitive
Head Coach, Recreational
Head-coach, Competitive
Equipment Manager, Recreational
Equipment Manager, Competitive
Field Marshall, Recreational
Field Marshall, Competitive
Public Relations
Team Mom Coordinator

Department Heads shall be voting members, have one (1) vote each and shall serve a one (1) year term.

The FHYSC shall be comprised of two (2) Boards. The Competitive Board which will govern the competitive aspect of the League and the Recreational Board, which will govern the recreational aspect. Both of the above mentioned Boards will be answerable to

both the League commissioner and the Board of Directors.

The FHYSC shall be comprised of two (2) governing Boards. The competitive Board, which elected officers and Department Heads shall have an express interest in FHYSC which will oversee and administer club policy and rules for the competitive aspect of the League. The Competitive Board shall consist of the following elected officers:

Vice-commissioner
Secretary
Treasurer
Registrar

and Department Heads who are appointed:

Fundraiser
Head Coach
Equipment Manager
Field Marshall

The Recreational Board, which all elected Officers shall have an express interest in FHYSC shall oversee and administer club policy and rules for the recreational aspect of the League. The Recreational Board shall consist of the following elected officers:

Vice-commissioner
Secretary
Registrar
Treasurer

and Department Heads who are appointed:

Fundraiser
Equipment Manager
Field Marshall
Public Relations

The Public Relations person shall have dual roles serving on both Boards.

D. Decisions of the Board of Directors . All decisions of the Board of Directors shall be in the best interest of the youths participating in soccer.

E. Financial Obligations . All Department Heads shall submit a budget proposal to the Board for the upcoming season prior to opening day. This proposal shall be voted on prior to opening day. In the event any Department exhausts its budget and must obtain additional funds ands, the Head of said Department shall submit, in writing, any reason f or additional funds to the Board f or consideration and approval. Expenditures in excess of fifty dollars (\$50) by any Board member or Department Head must be approved by the

Board prior to purchase.

No Director, Department Head or appointed official may obligate any funds on behalf of the FHYSC for any reason or cause. All purchases of supplies or services must be presented at the Board of Directors meetings and must carry a majority vote of approval by the Board (hereinafter any reference to the Board represents Board of Directors and Department Heads, collectively). Reimbursements of a personal or league nature must be accompanied with receipts and must carry a majority vote of approval by the Board, if not previously submitted in the budget.

ARTICLE VI

Membership

- A. **Teams and Players.** All teams and players must be registered with FYSA and FHYSC.
- B. **League.** FHYSC shall register annually with FYSA using the Affiliation Application Form.
- C. **Adherence to Rules.** All members must abide by the Articles of Incorporation and Bylaws of the FHYSC and all of the Rules and Regulations as set forth by the Board and through affiliation with the FYSA, as well as those established in the future.
- D. **Immediate Family Provision.** During the tenure of a Board of Director member of FHYSC, a member of their immediate family (mother, father, spouse, son, daughter) may not serve as a member of the Board of Directors.
- E. **Membership Procedures.** FHYSC shall provide voting memberships to those parents of youth participating in the league, and any coach without a participating member. Said membership will allow one (1) vote at the AGM.

ARTICLE VII

BOARD OF DIRECTORS AND DEPARTMENT HEADS

To administer FHYSC programs and policies, the Board of Directors shall create positions within the league to serve the best interests of the membership, being duly elected at the AGM which is to be held forty-five (45) days prior to closing ceremonies or after forty-five (45) days of closing ceremonies. All Board positions will be assumed immediately upon adjournment of the AGM at which they are elected. For clarification purposes, all terms of office for the Board of Directors shall be interpreted as commencing with the 1993-1994 soccer season. .

Requirements to serve as a Board of Director. To be nominated, elected or

serve as a FHYSC Board member, he/she must have an express interest in FHYSC. This interest being a member in good standing of FHYSC, and provide overall guidance and leadership , for the advancement of youth soccer, its goals, objectives and policies.

- A. **League commissioner**. The League Conditioner shall be elected to a two (2) year term of office at the AGM by a majority of voting members. The Commissioner's duties are to open the meetings of the Board, call to order, announce all business before the Board in the order in which it is to be acted upon; to state and put to vote all questions which are regularly moved or necessarily arise in the court of proceedings; and to announce the result of the vote, shall be a voting member only in the case of a tie vote and shall be the liaison to FYSA.

- B. **Vice-commissioner - Recreational**. Shall be elected to a two (2) year term of office at the AGM by a majority of voting members, duties are to coordinate and administer the rules and responsibilities designated by the Board, shall be charged with scheduling of games in conjunction with the head Coach and scheduling of coaches clinics, shall be advised of problems and/or conflicts stemming from coaches, players, parents, shall communicate same to Board. In the absence of the League conditioner, shall conduct the Board meetings. Shall have one (1) vote unless acting in the capacity of the Commissioner, in which case must abstain from voting unless the vote is a tie. Shall report at all board meetings the status of recreational soccer.

- C. **Vice-commissioner - Competitive**. Shall be elected to a two (2) year term of office at the AGM by a majority of voting members . Duties are to coordinate and administer the rules and responsibilities designated by the Board, shall be responsible for coordinating the competitive program entailing scheduling of games, coordinate tryouts for the competitive teams, insure all teams are informed on a timely basis of all competitive tournaments , including the rules and deadlines thereof . Shall be advised of problems and/or conflicts stemming from coaches, players and parents, shall communicate same to Board. In the absence of the League commissioner and Vice-comissioner Recreational , shall conduct the Board meetings and be liaison to FYSA. Shall have one (1) vote unless acting in the capacity of the commissioner, in which case must abstain from voting unless the vote is a tie. Shall report at all Board meetings the status of competitive soccer.

- D. **Secretary**. Shall maintain accurate record of all meetings through maintaining Minutes ; including but not limited to all motions, seconds and how the vote was carried, shall provide copies of the Minutes to the Board upon request thereof , shall provide notice of all meetings to the Board, shall maintain files of the FHYSC, as required. Term of office shall be two (2) years.

The Secretary shall be additionally responsible for preparing the annual corporation renewal forms and obtaining the necessary signatures thereon and forwarding said documentation to the Secretary of State. The Secretary shall have one (1) vote. The

Secretary shall also serve as Chairperson of the Personnel and Credentials Committee.

- E. **Treasurer**. The responsibilities shall include the recording of all monies received and expended, including a detailed breakdown for which said monies were received and expended. The Treasurer shall present any and all invoices to the Board for approval of payment. The approval must carry a majority vote. All invoices are to be paid by check. All checks shall require the signature of the Treasurer and one (1) other pre-selected member of the Board of Directors. The Treasurer shall submit, in writing, a financial summary statement at each meeting of the Board. This summary statement shall be maintained with the copy of the Minutes for that respective meeting. Accordingly, an audit shall be performed by a Certified Public Accountant, to audit the books for the year prior to the AGM. The Treasurer shall provide a detailed Financial Statement at the AGM and open the books for review for the voting members of FHYSC at the AGM. The Treasurer shall be responsible for obtaining the preparation of any and all documents relating to the tax exemption status of the corporation. The Treasurer shall have one (1) vote and serve a two (2) year term in office.
- F. **Registrar**. The Registrar shall be responsible for establishing the dates, times and places of all registrations, shall organize and conduct all FHYSC registrations and insure all player registrations are forwarded to fast, will insure player passes are correct and issued to the player's coaches. Will coordinate with the District Commissioner and State Registrar all transfers of players, will attend the recreational soccer draft and insure that all rosters are correct, will be responsible for player assignment of any youth registering after the draft has taken place. The Registrar shall have one (1) vote and serve a two (2) year term of office.

Department heads shall be nominated by the League Commissioner and approved by a majority vote of the Board. Additional Department Heads positions may be created at the directive and approval of the Board of Directors. All Department Heads shall serve a one (1) year term in office and be entitled to one (1) vote.

- A. **Fundraisers**. The Fundraisers shall be responsible for conducting all fundraising activities for the FHYSC; including, but not limited to, sponsorship for both competitive and recreational soccer.
- B. **Head coaches**. The Head Coaches shall be responsible for securing coaches for the youth soccer teams, with all coaches being subject to Board approval. They shall be responsible for registration of all coaches and providing said registrations to the Registrar. They shall insure all coaches abide by FHYSC Bylaws and the Rules and Regulations, coordinate coaches clinics and meetings and report to the Board at their meetings of any violations concerning coaches.
- C. **Team mother coordinator**. Shall be responsible for coordinating all team activities with the individual team mothers of all FHYSC teams; ie. team

photographs, opening day ticket sales, candy bar sales, etc.

- D. **Equipment Manager**. Shall be responsible for obtaining bids for uniforms and equipment for FHYSC upon the direction and approval of the Board, shall be responsible for ordering, distributing, replacing equipment, ordering the trophies for year-end, and the screening and numbering of all FHYSC uniforms and goal keeper jerseys, shall maintain an inventory of all FHYSC equipment and insure all goalkeepers jerseys and equipment are returned at the close of the soccer season on both the recreational and competitive level.
- E. **Field Marshall**. Shall be responsible for preparing the fields prior to and after all games., to wit: the placing and removing of corner flags on all fields, removing of rubbish from all fields and ascertaining game scores from coaches and reporting same to Head Coach.
- F. **Public Relations**. Shall be responsible for the gathering of any and all information pertaining to FHYSC meetings and dispersing that information to the club members. Shall also be responsible for publishing general meetings in the local newspapers. Shall be responsible for any news releases pertaining to competitive and recreational games.

ARTICLE VIII

FHYSC ADDRESS

The mailing address of the FHYSC is Post Office Box 3188, Spring Hill, Florida, 34606.

ARTICLE IX

HARDSHIP APPLICATIONS

In the event of a hardship, the parent(s) must submit, in writing, bonafide reason(s) why their child(ren) should be considered for a hardship entry, to the Board of Directors on registration day or thirty (30) days prior to the season's opening day. Approval will be for registration fee only.

ARTICLE X

ANNUAL GENERAL MEETING

The Annual General Meeting shall be held either forty-five (45) days prior to closing ceremonies of the recreational teams or after forty-five (45) days after closing ceremonies for the purpose of election of officers, revisions of the Bylaws, the establishment of fees, approval of programs for the next seasonal year and other matters

as indicated in the approved agenda and order of business. The League Commissioner, with the concurrence of the Board of Directors, shall call for the Annual General Meeting to be held no later than June 30.

Notice of the AGM shall be in writing to all affiliates ninety (90) days prior to the meeting date set with information as to time, place, agenda, etc. included with notice. Proposed rule changes, however, shall be in writing to all affiliates forty-five (45) days prior to the AGM.

Order of Business. The order of business to be transacted at the AGM shall be as follows:

1. Call to Order
2. Roll Call
3. Reading of Previous AGM Minutes
4. Acceptance of previous Minutes
5. Reports

Commissioner
Vice-commissioner, Recreational
Vice-commissioner, Competitive
Secretary (2)
Treasurer (2)
Registrar (2)
Fundraisers
Head Coach
Team Mother Coordinator
Equipment Manager
Field Marshall

6. Bylaws, Rules and regulations- Proposed revisions
7. New Business
8. Election of Officers
9. Good of the Game
10. Adjournment
11. New Board will meet briefly after adjournment.

ARTICLE XI

VOTING

- A. **Those entitled to vote.** Each member of the Board of Directors, Department Heads, Coaches, and Voting Members shall be entitled to one (1) vote at the AGM. The League Commissioner shall cast a vote only in the event of a tie.

- B. **Assumption of office.** The newly elected Board of Directors and Department Heads will assume office immediately following the adjournment of the AGM at which they are elected.

ARTICLE XII

REMOVAL OF A BOARD OF DIRECTOR OR DEPARTMENT HEAD

- A. **Adverse conduct of a Board Member.** Conduct prejudicial to the best interest or objectives of the FHYSC, of nonfeasance, misfeasance, or malfeasance with regard to official FHYSC duties will be cause for the removal of a member of the FHYSC Board. Adverse conduct, impeachment, resignation and expulsions (removal) shall be in accordance with FYSA By-laws 6., 6.1, 6.2, 6.3, and 6.4 Pages VI, VII, and VIII.
- B. **Resignation. Demise, Removal.** In the event of the resignation, demise, removal from office or permanent incapacitation of any Board of Director and/or Department Head, the Board will appoint an individual to complete the term of office.
- C. **Decisions of the Board.** All decisions of the Board in conjunction with the removal of a Board of Director or Department Head shall be in accordance with the Bylaws of the FHYSC, inasmuch as the FHYSC is a not-for-profit corporation governed by Florida Statute 617.

ARTICLE XIII

AMENDMENTS

Amendments to the Bylaws and Rules and Regulations of FHYSC will be made at the AGM. An amendment shall be deemed adopted by an affirmative two-thirds (2/3) majority vote of the voting membership present at the AGM. Proposed changes may be submitted in writing anytime during the year but no later than sixty (60) days prior to the AGM.