

2008 FYFA General Manager Responsibilities

Selection of a GM for each team is critical to the success of FYFA. The GM will be FYFA's liaison between the Division AD, coaches, players, and parents. The GM is responsible for the overall day-to-day operations of the team and should maintain good rapport within the team structure. The GM must lead and coordinate team activities and keep good communication between the Division AD and his coaches, players and parents. The GM is the head of his team and should maintain everyone's focus on our mission statement.

FYFA is a non-profit, community based, football and cheerleading organization established to allow full youth participation in a fun, family-oriented environment and instill in all participants good sportsmanship, teamwork, superior work ethic, and good character on and off the field.

GM Duties:

- I. The GM is responsible and accountable for the **safety of all of the players**.
- II. The GM is responsible to assure all coaches and parents keep the team and **all** the kid's interests in mind.
- III. GM will be a liaison between the Division AD, coaches, players, and parents.
- IV. The GM is the overall facilitator of the day-to-day operations of the team, which include planning and coordinating all activities, functions, practices, equipment, schedules and communications with FYFA.
- V. The GM is responsible and accountable for coaches, parents and player actions to assure all are meeting the required conduct to assure a safe, fun environment for the kids to learn football.
- VI. GM's are required to attend all Coaches/AD clinics, meetings, etc.
- VII. The GM is responsible for drafting his team.
- VIII. The GM is head of the team and works closely with coaches on team strategies and player development. (GM has final word on these matters)
- IX. At any time the GM's can seek assistance from the Division AD who will contact the FYFA Board to resolve any situations with players, parents or referees.
- X. GM's are responsible for ensuring that all of their coaches' information is provided to the AD with adequate time to complete background checks prior to the first game.
- XI. The GM is responsible for helping coordinate equipment distribution and turn-in for his team and ensures that each player has all necessary equipment to begin practice and game play.
- XII. The home team GM is responsible for coordinating the assignment of a chain gang and announcer.
- XIII. As a GM you are responsible for assigning an AD for the game that follows yours.
- XIV. The GM's are responsible for maintaining an official player notebook. The player information must match the STYFA roster.
- XV. GM's are responsible for ensuring that their players are in the correct weight division in order to meet the STYFA guidelines at official weigh-ins.
- XVI. The home team that plays the first game is responsible for setup and the home team playing the last game is responsible for breakdown/cleanup. The GM's are responsible for coordinating support from team parents.
- XVII. GM's are responsible for ensuring that only approved coaches are present on the field/sidelines during practice sessions and games.