

**CARLSBAD LANCER BASEBALL BOOSTERS
BY-LAWS**

MISSION STATEMENT

To help provide, through guidance and financial support, an environment for Carlsbad High School students to learn and improve their baseball skills with an emphasis on education and sportsmanship.

**ARTICLE I
EXECUTIVE BOARD/OFFICERS**

The name of this organization shall be Carlsbad Lancer Baseball Boosters. The Executive Board is composed of all the appointed and elected officers of the booster club.

**ARTICLE II
EXECUTIVE BOARD/OFFICERS**

Section 1: The officers of the club are: President, Vice President, Secretary, and Treasurer.

Section 2: The officers form the Executive Board. The Executive Board is chaired by the President and is responsible to the members for the following:

- a. Directing and managing the business and financial affairs of the organization.
- b. Operating within the policies, rules, and regulations of the Booster Club in accordance with the By-laws.
- c. Authorizing the Booster Club's expenditure of funds in a manner provided in these By-laws.
- d. Reviewing any other matters arising from within or growing out of activities sponsored by the Booster Club.
- e. Organizing committees as needed for all activities.

Section 3: Officer's duties and responsibilities are as follows:

- a. President
 1. Preside at all meetings and provide leadership to the organization.
 2. Establish all committees and appoint committee chairpersons.
 3. Ensure organization is functioning according to all applicable rules and regulations.
 4. Maintain communication with school officials and keep them apprised of Booster Club activities.
- b. Vice-President
 1. Preside at all meetings, in the absence of the President.
- c. Secretary
 1. Keep the minutes of all meetings and distribute the minutes prior to the next scheduled meeting.
 2. Receive minutes of the meetings of any standing committees.

- d. Treasurer
 - 1. Deposit and payment of all monies on behalf of the Booster Club.
 - 2. Maintain an accurate record of all financial transactions.
 - 3. Present a written financial report at each meeting.

Section 4: The Executive Board is authorized to act on behalf of the membership in accordance with the mission of the Booster Club and these By-laws.

ARTICLE III ELECTIONS AND VOTING

Section 1: The officers are elected for a one year term by simple majority vote of the dues paying members present at the general meeting the 1st week of May. Nominations shall be solicited at the March meeting and announced at the April meeting and/or other means deemed equivalent by the Executive Board. The newly elected Board shall take office June 1st.

Section 2: If any officer, except the President, cannot fulfill the duties of office, a replacement will be appointed by the President to serve the remainder of the predecessor's term. The Vice President will succeed the President when the President is unable to serve.

ARTICLE IV MEMBERSHIP DUES OR FEES

Section 1: Membership in the Booster Club is voluntary and open to parents of students attending Carlsbad Unified School District, Carlsbad High School students, the superintendent, principals, faculty and staff of these schools, and other adults interested in the objectives of the Booster Club and willing to uphold it's policies and subscribe to it's By-laws. Membership is open to all persons who have a sincere desire to support the objectives of the club, and have paid the current dues. Discrimination based upon race, color, age, creed, religion, sex, or national origin is strictly prohibited.

Section 2: Contributions to the organization will be permitted and accepted. Membership dues will be \$25.00 per family per year, payable to the Booster Club and submitted to the Treasurer. Annual dues shall be paid for each calendar year. Dues are payable December 31st (for the upcoming year). Dues paid after December 31st will be \$35 per family per year.

ARTICLE V STANDING COMMITTEES

Section 1: Standing committees include Fundraising, Communications, Snack Bar, and Team Parent Liaisons. Committees have the authority to act for the Booster Club regarding the scope of the committee.

Section 2: The President shall appoint a Chairperson for each committee. The Chairperson is responsible to perform the function of that committee. The President may dismiss a Chairperson as deemed necessary. All committees will consist of a Chairperson and not less than two members. All Chairpersons must be dues paying members.

Section 3: The President may serve as a non-voting member of any committee.

ARTICLE VI FINANCES AND TAXES

Section 1: The Treasurer will maintain detailed records of all the organization's income and expenses as per Generally Accepted Accounting Principals. The Treasurer will either prepare or have prepared an annual financial statement. The statement will be sent to interested parties for their review within ninety days of the end of the fiscal year.

Section 2: The Treasurer will prepare monthly financial statements and submit them to the Executive Board for review. The Executive Board may appoint an outside party to review the organization's financial records upon change of Treasurer.

Section 3: Requests for funds for Carlsbad Baseball athletic purposes must be made in writing to the Executive Board through the Advisory Board. A simple majority vote of the Executive Board approves the funds request, in keeping with guidelines established by the Carlsbad Unified School District Policies.

Section 4: Requests for funds for indirect athletic support (banquets, etc) are made through the Executive Board. Approval for allocation of funds requires a simple majority vote of members present at the meeting at which the request is made.

Section 5: All checks written require two signatures, one being the Treasurer and the other the President of the Boosters Club.

ARTICLE VII ADVISORY BOARD

Section 1: The Advisory Board shall consist of: the Varsity Head Baseball Coach, the Executive Board and the Chairperson of each Committee.

Section 2: The primary duties of this board are to advise the Executive Board members when requested and to ensure that all Booster Club activities are following guidelines, policies and regulations set forth by the Carlsbad Unified School District.

Section 3: At least one member of the Advisory Board is required to attend all meetings.

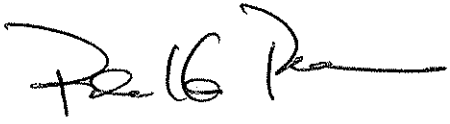
ARTICLE VIII AMENDMENTS

Section 1: These By-laws may be amended by a two-thirds majority vote of the dues paying members that are in attendance when the By-laws are presented for a vote. The presentation of By-laws will be at a general meeting.

Section 2: A proposed amendment shall be published at a general meeting and shall be voted upon at the next general meeting.

Section 3: The Executive Board shall review the By-laws annually and if amendments are proposed, the By-laws will be presented to the membership for approval by a two-thirds majority vote.

I certify that these By-laws were approved by the Executive Board at a meeting held September 5th, 2006.

A handwritten signature in black ink, appearing to read "Belden Brown". The signature is stylized with a large, looped initial "B" and a long horizontal stroke at the end.

Belden Brown
President, Carlsbad Lancer Baseball Boosters