



## *League City Cowboys*



### *Meeting Minutes*

*Sunday 2/8/2009*

#### **I. Call to order**

Rob Moore, President of LCYFA called to order the regular meeting of the League City Cowboys at 3:05 pm on Sunday 2/22/09 at 821 Courtland Street, League City, TX 77573.

#### **II. Attendance**

The following persons were present:

*Rob Moore –President*

*Secretary- Sherry Bogar*

*David Schultz -Assistant AD*

*Chris Herrera- Special Events Coordinator*

*Mark Haught- Assist Equipment Manager/Field Mgr*

*Cynthia Hudgins -Vice President*

*Robbie Crawford Athletic Director*

*Andrea Moore –Registrar*

*Nicole Leon-Cheer Director*

#### **III. Agenda for meeting**

- \* Registration Update
- \* Parent Meeting
- \* Treasury Update
- \* Misc. Items
- \* Registration Marketing
- \* Equipment Update
- \* Board Shirts Update

#### **IV. Meeting items**

- a) The board discussed registration. David and Cynthia both received quotes for signs. It was discussed that we would get approximately 200 bandit signs. The bandit signs will go out on March 30<sup>th</sup> and April 12<sup>th</sup>. Rob, Robbie and Chris volunteered to put them out on the east side of League City and Mark and David will do the west side. Nicole will check with TXDOT to see if we can put the bandits out on 146. Cynthia will check to see if CCISD will let us put the bandits out at local schools. Cynthia is working on vinyl banners for both registration and for games (i.e. 2007 STYFA Super Bowl Champs; 2008 STYFA North Division Junior Champs). Robbie volunteered to hang vinyl banners for registration at Amegy Bank on 518. Sherry will bring computers and file folders for registration forms. Nicole has created post cards for registration for returning participants to be mailed out the week before registration (after Parent's Meeting on 2/28). Andrea has developed a schematic for registration. Rob and Nicole will be at the first table to distribute packets; David will be next to discuss coaching opportunities; Robbie, Donny, Mark, Carl, and Chris will handle equipment sizing and weighing in; Sherry will check forms; Cynthia and Amanda will accept payment and Andrea will impute in computer. This will be the format for all registrations. If board members are not going to be at registration, they need to notify Sherry before hand. All board members should be at registrations 1 hour prior to start. Rob stated it was ok for coaches to come out and help out if they want.
- b) Marketing for registration was discussed. Sherry has submitted registration info to Channel 16 (the City), the City Matters Newsletter, and has inquired about advertising in Galveston Daily News, The Citizen and local community newsletters. A request was submitted to CCISD for flyers to be distributed to local schools. There was a discussion about whether we would do all elementary schools or just a select few. Nicole volunteered to copy fliers at her place of employment. Robbie will get Sherry information on the Scene Magazine sport section. Cynthia and David will work on signage for games. There was a discussion about whether or not to distribute flyers on car windows at Home Depot/Wal-Mart/Target/Kroger parking lots. There was a discussion about hosting a car wash at Moody Bank (by Randall's on 2094) after returning player registration. The motion was made by Cynthia, seconded by Nicole and approved to host a car wash after returning player registration on March 28<sup>th</sup> from 9am-2pm at Moody Bank (by Randall's on 2094). As details are finalized information will be posted on website.

- c) Parent Meeting was discussed. The Parent's Meeting will take place on Saturday February 28<sup>th</sup> at the Sportsplex Red Pavilion. Letters will be sent out to notify parents of meeting as well as e-mails will be sent out.
- d) Carl dropped off samples of equipment from a different company than we have been using. They are approximately \$15-\$25 per player cheaper; however the quality does not appear as good as what we have had in the past. There was a discussion about cleaning out the storage unit before registration on March 8<sup>th</sup>. It was discussed that all equipment needs to be inventoried and sent out for repair/reconditioning if necessary now. Mark is currently working on racks for unit for pads and helmets once he is done an e-mail will be sent out regarding times for inventory and organizing.
- e) In Amanda's absence, Rob reported that there were not changes in the Treasury report.
- f) Andrea requested that all board members get her their shirt sizes. The shirts will be the same as the coaches' shirts were last year. The board shirts will be paid for as will coaches' shirts this year. All board members will have their shirts prior to first registration. At the coaches clinic they will be offered the opportunity to order a hat or visor at cost. This will be their only opportunity to do so. There was a discussion about not personalizing the shirts this season. We make a 50% profit on t-shirts sold. It was decided that we would personalize the shirts with names, but no jersey numbers this season. This should help with getting the shirt prior to the first game.
- g) Nicole is working on uniforms. Nicole is requesting \$400.00 to purchase uniforms and shoes for try on purposes. They will be returned for credit towards our purchase later. Sherry made the motion to approve Nicole's request for \$400.00 to purchase uniforms and shoes for try on purposes. Andrea seconded motion. Motion approved
- h) Nicole proposed an increase in registration for cheer this season. She is proposing an increase from \$250.00 to \$275.00 to include uniform, shoes, poms, and camp. Cynthia made the motion to increase cheer registration from \$250.00 to \$275.00. Mark seconded the motion. Motion approved.
- i) Picture Day will be August 8<sup>th</sup>. There was a discussion about ordering shirts and taking pictures for badges at the coaches' clinic. There was mention made about possibly charging a replacement fee for badges if they are lost this season. Cynthia will check to see if Bay Area Christian is available for the Football Camp and End of Season Party. It was decided that we will not have an Opening Day celebration because the Jamboree is being set up as an Opening Day celebration. Rob states that all members should plan on being present at Jamboree to work the Concession stand. Each chapter of GCPFL will get a cut of the concession stand to off-set league fees. Rob informed us that the "old Cougars" group has been accepted into the GCPFL and will be known as League City Panthers. It was proposed that on behalf of the board Rob make a motion at the next GCPFL board meeting for them to be known as Bay Area Panthers. Robbie is currently working on getting coaches from University of Houston and Texas A&M for the coach's clinic. The coach's clinic will take place between the draft and camp (sometime in June).
- j) Rob informed the board that FYFL gave LCYFA equipment when they first branched off of BAYFA. There was an agreement in place that LC would pay for one half of the equipment. Rob has received an invoice from FYFL for \$1772.00 and has verified with Joey that this invoice has not been paid. Nicole made the motion to pay this invoice. Cynthia seconded it. Motion passed.
- k) It was decided that next meeting will be March 22nd at 3pm at Rob's house.

#### **V. Items to go Agenda for Next Board Meeting**

- a) Minute approval-last 2 meetings
- b) Registration update: number of returning players
- c) Board positions: filling concession manager position.
- d) Car Wash

#### **VI. Adjournment**

Rob Moore adjourned the meeting at 4:15 pm.

*Minutes submitted by: Sherry Bogar, Secretary*