

BYLAWS
for the
LEAGUE CITY YOUTH FOOTBALL ASSOCIATION

ARTICLE I

Name

- 1.1 The name of this organization is League City Youth Football Association (LCYFA). This name shall be used in all tax matters and official correspondence for the organization.
- 1.2 This Organization is incorporated under the Laws of the State of Texas as a Non-Profit Corporation.

ARTICLE II

Identifications and Definitions

- 2.1 The word association or the organization in these Bylaws shall mean the League City Youth Football Association.
- 2.2 The term "Board" in these Bylaws shall mean the Board of Directors of the League City Youth Football Association as defined in Article 6.3.
- 2.2 The term "Executive Committee" as used in these Bylaws shall mean the Executive Committee members of the Board of Directors of the League City Youth Football Association. The Executive Committee is the elected positions of President, Vice President, Secretary, and Treasurer.
- 2.3 The term "Committee Members" as used in these Bylaws shall mean the members appointed to serve on any committee approved by the Board of Directors of the League City Youth Football Association. Members of any Committee can be existing Board members and other non-board member volunteers who are in good standing with the Organization. The President is considered an ex-officio member of all Committees.
- 2.4 For the purpose of these Bylaws, any gender reference is meant to include both genders.
- 2.5 For purposes of these Bylaws "Proxy" means written authorization, provided to the President prior to a meeting, by one member to vote for another member in one of the two following situations:
 - a. Member of the Board of Directors granting another board member authorization to vote on that director's behalf at a specific meeting. Proxies shall not count for purposes of determining a quorum at a meeting and shall have full authority to vote on behalf of the member.
 - b. An Association Member, in good standing, granting another association member, in good standing, authorization to vote on that member's behalf at a specific general or special meeting. Proxies shall not be counted for purposes of determining a quorum at a meeting and shall have full authority to vote on behalf of the member at a general or special meeting. No member may represent more than himself and one proxy vote at a general or special meeting.
- 2.6 Definition of "Just Cause" for purposes of expulsion, removal, reprimand or suspension of membership, coaching or board responsibilities shall be defined as a violation of the Bylaws or any lawful rule or practice duly adopted by the Association, or any conduct which, in the opinion of a two-thirds majority of the Board is improper, dishonorable or prejudicial in any way to the welfare or reputation of, or endangers the standards of the Association.
- 2.7 Written authorization, notification, or documentation can be sent by regular mail to the Organization or communicated electronically by email. It will be considered delivered upon verification of receipt by the person sending it.

ARTICLE III

Purpose

- 3.1 The purpose of this Association shall be:
- a. To establish and maintain a non-profit organization of volunteers to provide the finances and organization for the establishment of as many football teams and cheerleading squads to assure that all of the children of League City have the opportunity to participate.
 - b. To enlist volunteers who will teach and instruct registered participants of the football teams in the fundamentals of football, responsibility, teamwork, and good sportsmanship.
 - c. To enlist volunteers who will teach and instruct registered participants of the cheerleader squads in the fundamentals of cheerleading, responsibility, teamwork, and good sportsmanship.
 - d. To provide the equipment, facilities and supervision necessary to assure a safe environment by which our youth can learn to utilize their natural talent and develop their athletic abilities, while contributing to a team in a competitive environment.
 - e. To provide our children with a training ground for good sportsmanship and ensure that they demonstrate sportsmanship at all times.
 - f. To provide the community with an organization that fosters a positive influence in our community for our youth with our membership demonstrating good sportsmanship at all organization functions.
 - g. To provide our community with a program by which our young can develop a spirit of tradition.
- 3.2 The Association shall not discriminate in any way due to race, color, creed, sex, or religion.
- 3.3 This Association is organized exclusively for charitable, religious, educational, and scientific purposes, including for such purposes, the making of distributions to organizations under section 501(c)(3) of the Internal Revenue Code of 1954 (or corresponding provision of any future United States Internal Revenue Laws).

ARTICLE IV

Structure

- 4.1 This Association shall consist of regular, special and honorary members and registered participants of the football team and cheerleading squads.
- 4.2 The governing body shall be the Board or Directors and Executive Committee as established in Article 6 of these bylaws. Athletic staff for football teams and the cheerleading squads shall report to and be responsible to the Organization's Board of Directors as established herein.

ARTICLE V

Membership

- 5.1 Regular Membership
- a. Regular Membership shall be granted to the parents or legal guardians of registered participants of the football teams or the cheerleading squads. It will not include any parents who have been suspended parental rights by the court or legal authority.
 - b. Regular Membership shall be granted to person's (18) eighteen years of age or older who serve as volunteer coaches or directors of the football teams or cheerleading squads.

- c. Regular Membership shall be for the duration of one-year starting June 1st. Regular Membership shall be cancelled if the participant of the football team or cheerleading squad quits or is removed from the team or squad.
 - d. Regular Membership may be transferred to a special membership when requested by the regular member and approved by (2/3) two-thirds majority vote of the Board of Directors.
 - e. An annual listing of the regular membership of the Association shall be generated and kept by the Secretary.
- 5.2 Special Membership
- a. Special Membership may be granted to any person requesting membership to the Association in writing and approved by a two-thirds (2/3) majority vote of the Board of Directors.
 - b. Special Members must be at least eighteen (18) years of age.
 - c. Special Membership shall be for the duration of one-year starting June 1st.
 - d. An annual listing of the Special Membership of the Association shall be generated and kept by the Secretary.
- 5.3 Honorary Membership
- a. Honorary Membership may be granted to any past regular or special member who has served the Association for four (4) or more years as a coach of football or cheerleading; as a member of the Board of Directors; team mom; announcer or any combination thereof and nominated by the President and approved by a two-thirds (2/3) majority vote of the Board of Directors.
 - b. Honorary Membership shall be for the duration of the lifetime of the Association.
 - c. Honorary Members have voting rights in any vote taken by the Association, but have no rights to hold a position on the Board of Directors.
 - d. Honorary Membership can be transferred to a regular or special membership, if the honorary member so qualifies and holds both memberships dually and will be afforded all the privileges of a regular or special membership.
 - e. Special recognition shall be given to the honorary members at the annual meeting.
- 5.4 Any regular, special or honorary membership may be revoked by a two-thirds (2/3) majority vote of the Board of Directors for "just cause" or conduct, which reflects unfavorable upon the Organization or for breaking any of the Association's Rules or Policies as adopted, approved and published by the board each year.
- 5.5 Any regular membership is automatically revoked if, at any time, the member family becomes delinquent in payment with any monies owed the Association.
- 5.5 A coach or registered volunteer member of a football team or a cheerleading squad may be removed from their position for "just cause" or any conduct, which reflects unfavorably upon the Organization. The person shall be removed by the recommendation of the Athletic Director (A/D) for football and the Cheerleading Director (C/D) for Cheerleading as approved by a simple majority vote of the Board of Directors. The person can appeal any decision to the Board of Directors, if so requested within ten (10) days of the removal action by the Board in writing. The A/D or C/D shall have the authority to remove the person temporarily until the action is brought before the Board of Directors.
- 5.6 All registered participating members of the football teams and cheerleading squads shall be non-voting members of the Association.
- 5.7 Any removal action by the Board of Directors is final and shall be enforced for the remainder of the membership or board term period as defined herein.
- 5.8 In order for any member to be considered in good standing with the Association all scheduled monetary obligations must be current.

- 5.9 The Association may reject any membership application for just cause or any previous problems or issues with an individual or family by two thirds (2/3) majority vote of the Board.
- 5.10 Only members in good standing shall be allowed to hold officer or board positions or to participate in association activities.
- 5.11 All regular, special and honorary members in good standing shall be entitled to vote in general or special meetings. All board members in good standing shall be entitled to full voting privileges regardless of whether their position is elected or appointed.

ARTICLE VI

Government

- 6.1 The government of the Association shall be under the supervision and control of the Board of Directors and implemented by the Association President. The business and property shall be managed and controlled by the Executive Committee.
- 6.2 "Roberts Rules of Order" shall be the parliamentary authority for procedures not specifically covered by these bylaws and shall govern the proceeding of all the Board of Directors, Committee, General and Special Meetings of the Association.
- 6.3 The Board of Directors shall consist of the following:
 - a. The elected Officers, also known as the Executive Committee of this association shall be the President, Vice President, Secretary, and Treasurer.
 - b. The President shall appoint to the board the following positions subject to simple majority approval of the Board; Athletic Director, Cheerleading Director, and Assistant Athletic Director, Equipment Manager,, Special Events Manager, Concession Manager, Field Manager, Registrar, Way & Means Manager and any other Board positions approved by the Board.
 - c. The Board can elect to add other board or non-board positions with a two-thirds (2/3) majority vote of the Board.
 - d. The outgoing President shall remain as an Ex-Officio member of the Board for one year.
 - e. The minimum number of Board members allowed shall be 7 members.
- 6.4 The terms of office for Board members shall be as follows:
 - a. The elected Officers of the board shall serve two (2) year terms starting on January 1st after being elected through December 31st of the following year. The terms of the elected board members shall be rotated so that two are elected and replaced each year, as defined in Article 10.6. This will help assure consistency and experience on the Executive Committee.
 - b. The appointed members of the Board shall serve one (1) year terms with their term of office starting on January 1st of the appointed year through December 31st of the same year.
- 6.5 No person shall hold more than one (1) office of the elected or appointed positions covered in 6.3, but may carry out the duties of a vacant position.
- 6.6 All Officers and Directors shall be eligible for re-election or re-appointment as long as they are in good standing with the league.
- 6.7 The President shall fill, for the un-expired term, by appointment, any vacancies on the board, which may occur. Each appointment shall be subject to ratification by a simple majority vote of the Board. Any appointee not ratified by the Board shall step down immediately and shall not be reappointed to that same board position on the Board for the remainder of the year.

- 6.8 Voting of the Board of Directors shall be by all Board members present and validated proxies. The President shall only vote in the occurrence of a tie, as the deciding vote.
- 6.9 Voting on the Executive Committee shall be by all members who are present or proxies given to an existing Executive Committee member, including the President. In the event of a tie on any issue or vote the president shall take the matter to the board for vote and approval by a simple majority vote of the full board.
- 6.10 The President shall be the Chairperson of the Board and at all Association meetings with the Secretary acting as the official recorder of the proceedings.
- 6.11 The Executive Committee shall supervise all the business of the Association between meetings, determine that all committees, and board members are fulfilling all duties assigned to them, and make recommendations to the Board for conducting the Association's affairs.
- 6.12 Any member of the Board, including the President, may be removed from the Board by three quarters (3/4) majority vote of the board for any of the following actions:
 - a. By missing three (3) consecutive board meetings
 - b. Failing or refusing to perform the duties of their position for any reason
 - c. For "just cause" or any other action or conduct which reflects unfavorably upon the Association or the Board.
 - d. Any removal votes taken shall be in writing and shall be confidential.
- 6.14 The President shall appoint persons to chair all the committees with the approval of the Board. Each appointee will select two or more committee members for Board approval.
 - a. The President shall cause the formation of other committees, as they are deemed appropriate to facilitate the business of the Association.
 - b. The President shall be an ex-officio member of all committees.
- 6.15 The Board shall solicit interest from members and make recommendations to fill open positions for any elected or non-elected positions that are coming open on the board. Elected Officers and Directors are to be voted on per Article 6.3. Recommendations for non-elected board positions shall be presented to President for a final decision and then board approval. See Article 10.6 Election Procedures.
- 6.16 It is understood that GCPFL has a protocol for Association representation for all League business.
 - a. In adherence to this GCPFL provision the Association will assign the President and one other Executive Committee member to represent the Association at all GCPFL meetings.
 - b. In the event neither of them can attend a GCPFL meeting, the President may assign a proxy, from the board, to attend the GCPFL meeting and vote for the Association.

ARTICLE VII

Powers and Duties of Members of the Board

- 7.1 ***President** – Shall preside at all meetings serve as chairman of the board and have general supervision of club affairs. The President shall attend all GCPFL meetings or send a representative. The President shall co-sign all checks issued by the Club and may delegate this authority to another Executive Committee member in his absence. The President shall also see that all the orders and resolutions of the Board are carried out and

sign all leases, liens, promissory notes and other written instruments, which are legally binding to the Club.

7.2 Vice President – Shall act in the place and stead of the President in the event of his/her absence, inability, or refusal to act. The V.P. shall perform any other responsibilities assigned by the President or the Executive Committee.

8.2 7.3 *Secretary – Shall record the votes and keep the records of all board and membership meetings, keep a complete membership roster and attend to necessary correspondence of the Club. The Secretary shall also assist in the elections process. Coordinates, prints and distributes the weekly newspaper, oversees updating of the website, coordinates communication with Team Moms, coordinates homecoming program and advertises club functions and meetings.

7.4 *Treasurer – Shall be the custodian for the funds of the Association, which are to be kept on deposit with a bank approved by the Board. The Treasurer shall keep an accurate up-to-date record of the Association's finances and be prepared to submit financial reports to the Executive Committee on request and complete financial reports to the Association at all board and general meetings and complete an annual audit report at the end of the year.

7.5 Athletic Director (A/D) – Shall be the overall authority in all coaching matters and shall have full authority and responsibility to conduct the athletic program for all football teams. Oversees all football activities and conduct related to games, coaches, referees, monitors, and spectators. The A/D shall appoint all Assistant Athletic Director's, Head Coaches and Coaching Assistants for each team subject to board approval.

7.6 Cheerleading Director (C/D) – Shall have the overall authority in all coaching matters and shall have full authority to conduct the Cheerleading programs. The Cheerleading Director shall appoint Assistant Cheerleading Directors and coaches for the Cheerleading Squads subject to board approval.

7.7 Assistant Athletic Director (A-A/D) – Shall assist A/D in conducting the athletic program for all football teams as deemed necessary by A/D. Assist in game day football activities and conduct related to games, coaches, referees, monitors, and spectators as delegated by A/D.

*The outgoing President, Treasurer and Secretary are responsible for the completion and signing of the prior year's required audit by the deadline.

ARTICLE VIII

Other Board Volunteer Positions

8.1 Equipment Manager – Oversees inventory of equipment, distributes equipment to all LCYFA participants as needed (i.e. uniforms, mouthpieces, pads, blocking dummies, markers, props, etc.), assures all equipment is in good condition, collects equipment at the end of the year, orders replacement equipment as needed and assures required equipment is at all FYFA functions.

8.3 Ways & Means Manager – (fundraising, sponsorships) – Coordinates Association fundraisers, solicits sponsorships, sends thank you letters to sponsors, purchases and distributes plaques to sponsors as required by the board.

- 8.4 Special Events Manager – Responsible for overseeing and appointing coordinators for special events. Special events include Picnics, Homecoming activities (ceremony, activities, parade, players, drill/cheer gifts, etc.), pictures, and the end of season banquet and any other events as they may occur.
- 8.5 Concession Manager – Coordinates concession stand volunteers, plans menu, purchases supplies and oversees concessions at all home games.
- 8.6 Field Manager – Responsible for coordinating volunteers and overseeing the setup and tear down of the field at all home games (this includes all necessary equipment for the games including but not limited to chains, yard-markers and PA system). The Field Manager is also responsible for field maintenance and improvements all year round and coordinating field workdays when necessary. The Field Manager is also responsible for insuring the fields are stripped and ready for play for all home games.
- 8.7 Registrar – Responsible for registration, insuring all forms and any other related registration materials are filled out properly by league participants. Keeps database of player's information and insures GCPFL registration rules are followed. Reports all registration information is disseminated to GCPFL as required by league by-laws.

ARTICLE IX

Finance

- 9.1 The fiscal year of the Association shall be January 1st to December 31st.
- 9.2 Every Member of the Board shall present a budget for any needs in their areas to the Treasurer for approval by the Executive Committee for incorporation into an overall budget plan. When the budget is approved by the Executive Committee, the budget shall be presented to the Board for final approval.
- 9.3 No expenditure of over two hundred dollars (\$200) may be made without the approval of the President.
- 9.4 No purchase over one thousand dollars (\$1000) may be made by anyone, whereby Association monies are to be used to buy, pay for, or reimburse someone for a single purchase or service without three (3) competitive bids having been sought and presented to the Board for approval. The Board, by simple majority, may approve without three (3) competitive bids.
- 9.5 All instruments for the payment of monies by the Association shall be drawn in the name of the Association and signed by the President and the Treasurer of the Association. In the event either the President or the Treasurer is unable to sign, the Vice President may sign in their absence.
- a. All instruments for the payment of monies in any amount by the Association shall require two signatures, with one of those being the Treasurer. The President should be other signature. In his absence the Vice President may sign.
 - b. In no event will two (2) members of the same household be permitted to be co-signers of the instrument of payment.
- 9.6 The Treasurer shall utilize the existing LCYFA checking account for the purposes of depositing funds, paying bills, paying refunds, and/or reimbursing expenditures. No special or separate bank accounts are allowed. All funds raised under and by the Association or members must go through the association Treasurer and deposited to the Association checking account.
- a. The Board shall approve a bank of deposit for the Association's monies at the first meeting of each year.

- b. All proceeds must be given to the Association and proceeds dispersed only after the board has voted and approved where the money is to be budgeted and spent.

At the end of the Treasurer's and/or President's term, the incumbent will insure that the necessary actions are taken to transfer the signing authority for the checking account over to the newly elected member.

- 9.7 No payments of the Association's monies may be made by the Board, or in the name of the Association or Board in the form of cash, except for concessions where a receipt or voucher is obtained.
- 9.8 As a general rule, no taxes on goods or services purchased by the association should be paid or reimbursed to anyone by the association as long as the association remains in the tax-exempt position with the State of Texas or government of the United States.
 - a. A State of Texas Sales Tax Permit Number is never required for "Texas Sales and Use Tax Exemptions" as stated on the Official Texas Comptrollers' Certificate.
- 9.9 All fundraisers need to be presented to and approved by the board before being presented to the parents.
- 9.10 The Treasurer shall present a financial statement to the Board at every regularly scheduled Board meeting.
- 9.11 The Treasurer shall have present and available a complete financial statement to the Club and its members at the Association's Annual Meeting.
- 9.12 An audit of the Association's financial records shall be done every year by members of the Association's audit committee and then approved by the Board.
- 9.13 All Direct costs to football and drill team member's families must be reviewed and dispositioned by this Association's Executive Committee.

ARTICLE X

Meeting and Elections

- 10.1 The Association may have general meetings as needed, but is required to have at least one per year.
 - a. This meeting may be called at the Annual Awards Meeting with the awards being presented also.
 - b. The election of new officers may take place at this meeting.
- 10.2 The Association may hold special meetings as needed to conduct the business of the Association with the approval of the Board.
- 10.3 A quorum for a general meeting or special meeting shall be twenty-five (25) members in good standing.
- 10.4 A quorum of the Board meeting shall be a simple majority of the Board.
- 10.5. The Board shall hold meetings as required, but at a minimum of one every two (2) months. The time and place of such meetings shall be called at the discretion of the President, or in his/ her absence, the Vice President.

- 10.6 The elections of the Association Officers shall be held at a regular club meeting.
- a. Elections will be held each year for the Elected Officers of the Club in which their term is expiring. On even years the President and Secretary shall be elected. On odd years the Vice President and Treasurer shall be elected. In the first year of implementation the two other board members shall be elected for a one-year term to properly implement this provision.
 - b. The Secretary shall present a detailed and alphabetically arranged roster of all eligible voting members.
 - c. The President shall appoint at least two (2) people to assist the Secretary with the election. No other person may assist, but any person that is running for an office may him/herself or appoint some person to observe the election. These observers may not interfere with or influence any person voting. If they do, the President may order them to leave the area.
 - d. An eligible voting member, who is verified by the official roster, shall receive a ballot to be marked and placed in a secured box.
 - e. The President, Secretary, and the appointed helpers shall take custody of the ballots and count them and let the results be known. The observers can still observe but not take part in the process. Any unclear markings, double markings, or other error making the ballots intent unclear, shall cause the ballot to be totally disregarded.
 - f. In order for someone to be placed on a ballot for an intended position, a formal request must be submitted in writing to the President at least 10 days before the election is to be held, with at least five (5) other signatures, of members in good standing, supporting the individual for that position. A blank space for each position shall be provided to insure a person the opportunity of writing in someone else's name.
 - g. The existing board's recommendations can be designated on the voting ballot.
 - h. If the outcome of the election results in a tie, then the present Board shall meet and choose the winner of those who tied by simple majority vote.
 - i. In any cases where individuals volunteering and approved by the board for elected positions are running unopposed, these individuals can be confirmed with a simple called vote at the annual meeting.

ARTICLE XI

Legislative Acts

- 11.1 No member of the Board or association shall attempt to influence the course of the legislation of the Association to favor a particular political organization, person running for public office, or government agency.
- 11.2 The Association or any member of the Board shall not loan any of the Association's monies to any individual or other legal entity.
- 11.3 The Association or any member of the Board shall not pay excessive compensation for rendered services of goods received from any individual or other legal entity.
- 11.4 No member of the Association or member of the Board shall collect any gratuity for doing the business of the Association with the Association's monies.
- 11.5 No member of the Association or member of the Board shall sell or transfer securities and/or properties owned by the Club without prior approval of the Board.
- 11.6 No property owned by the Association shall be loaned to or used by any individual or organization engaged in a political organization or political campaign for office.
- 11.7 The Board shall assess penalties for violations of these bylaws. The penalty shall be determined by the Board and cannot exceed removal from office or member status.

- 11.8 Any violation of the bylaws should be reported in writing to the President for investigation. The person registering the complaint must sign the written complaint.
- 11.9 Any action taken by the Board shall be enforced by the President.
- 11.10 No member in the Association shall take part in any conduct, which is in violation of the purpose of these bylaws, standard morals of the community, or laws of the State of Texas.
- 11.11 All members of the Board shall present an inventory of all properties in their possession and care to the Secretary by December 31st of every year.
- 11.12 No Part of the income or assets of this Association shall inure to the benefit of, or be distributed to, trustees, officers, or other private persons, except that the Association shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article III Section 3.3, hereof. No substantial part of the activities of the Association shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Association shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these articles, the Association shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by a corporation contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code of 1954 (or the corresponding provisions of any future United State Internal Revenue Law)
- 11.13 All coaches will be required to submit to a criminal background check. Coaches' applications will not be approved if an applicant is found to have been convicted of a felony or misdemeanor involving moral turpitude within the last 5 years. Moral turpitude shall be defined by the Texas Criminal Code and the appellate decisions including but not limited to lying, cheating, stealing and illegal drugs. Deferred adjudication shall not be considered a final conviction. A rejected applicant shall have a right to appeal a rejection to the Executive Board and a final right to appeal to the full Board. An appeal shall be decided by a majority of a quorum. Coaching applications shall be submitted to the Chapter Athletic Director or Cheer Director. No coach's application, original or reassigned, will be accepted after the July 15th Chapter Board meeting. Coaches must comply at all times with LCYFA Coaches' Rules of Conduct. The LCYFA Board will review any complaints against any coach and will have the authority to remove any coach at any time by 2/3 vote of the Board.
- 11.14 LCYFA Coaches' Rules of Conduct.
- a. Coaches must display good conduct at all times in front of the players. They must never argue between themselves or with other officials in front of any player or parent.
 - b. No coach shall ever, unless teaching a fundamental stance or play; grab, punch or hit any player under his supervision.
 - c. No coach shall use any derogatory remarks toward any player under his supervision or to any player of an opposing team. The use of profanity is strictly forbidden at all times.
 - d. No coach shall badger, ridicule, or harass any official; nor shall he allow a team member to do so during a game.
 - e. No coach shall accost any official assigned to his game, during or following such game, or use derogatory or abusive language. He may, at any time during or after play, request information relative to some infraction.

- f. No coach shall purposely teach any player under his care any unethical practice.
- g. No coach may reward or offer incentives to players in any way for an act injurious to another player.
- h. No coach may punish a player in any way for inadvertently incurring a penalty.
- i. Every coach must instill the spirit to win, but above all, teach good sportsmanship whether they win or lose.
- j. Every coach shall be familiar with and abide by the NCAA Football Code (such as coaching ethics, talking to an opponent, talking to officials, holding, and sportsmanship) and Points of Emphasis (such as holding and attitudes) outlined in the NCAA rulebook. These guidelines form a harmony of agreement between coaches, players, game officials, and administrators, which places each contest in an environment of fairness and sportsmanship. Every participant, coach, and fan shares a responsibility for ethical conduct that enhances the future of the LCYFA organization.
- j. No booster club coach/staff should be in contact with any football player, drill or cheer member if that coach/staff member has consumed any alcoholic beverage within 8 hours before contact.
- k. All football coaches are required to attend a coaching clinic sponsored by GCPFL or LCYFA.

ARTICLE XII

Code of Conduct:

- 12.1. Parent or Guardian will not criticize, belittle, or question the ability or authority of any team/squad staff member, LCYFA or GCPFL.
- 12.2. Parent or Guardian will in no way criticize, demean, belittle, mock, taunt, or attempt to communicate with any game official or judge before, during, or after a game.
- 12.3. Parent or Guardian will control my emotions at games, competitions, and events. I will not yell at or criticize participants, team/squad staff members, LCYFA Board Members, spectators, game officials, or judges.
- 12.4. Parent or Guardian will not use foul language while on the premises of the team/squad, LCYFA, or GCPFL events or activities.
- 12.5. If minor participants are present, Parent or Guardian will not smoke or use tobacco products or partake of alcoholic beverages while on the premises of the team/squad, LCYFA, or GCPFL event or activity.
- 12.6. Coach/Parent/Guardian Relationship:
- a. Parent or Guardian will not put pressure on a coach to:
 - 1-1. Play the participant at a certain position
 - 1-2. Play the participant more than is required by the "12 Play Rule"
 - 1-3. Alter their coaching style, technique, or philosophy.
 - *Question an official's or judge's judgment or overall officiating ability.
 - b. Parent or Guardian will
 - 1-4. Support the decision of the participant's coach to play the participant at any position the coach sees fit.
 - 1-5. Ensure that the participant is on time for all games, practices and team activities.

1-6. Attempt to control any negative behavior or the participant as pointed out by the coach/team/squad, LCYFA or GCPFL.

1-7. Encourage the participant to play any position their coach recommends they play.

12.7. Parent or Guardian will respect a team/squad, LCYFA, or GCPFL official's right NOT to communicate with the parent or guardian "on the spur of the moment" about issues that may be potentially controversial or under the circumstances, not immediate best interests of the minor participants.

12.8. Whenever possible, the parent or guardian will volunteer their time and talents to support the team/squad, LCYFA and GCPFL activities.

11.22. All grievances, problems, and questions will be discussed with a team/squad, LCYFA official first, outside the presence of minor participants or preferably accomplished off the premises in a personal meeting or telephone conversation. After that initial meeting if the parent or guardian is not satisfied he/she may send a written letter to the LCYFA Board of Directors stating the date, time, location where the grievance occurred and the nature of the grievance(s).

XIII

Zero Tolerance Policy

12.9 League City Youth Football Association (LCYFA) has a Zero Tolerance Policy regarding violations of the LCYFA Code of Conduct by spectators at LCYFA games, competitions, and practices and those in attendance at a team/squad and LCYFA activities and events.

12.10 The Zero Tolerance Policy:

a. An individual that violates the LCYFA Code of Conduct will be notified by a LCYFA team/squad staff member or board member that they must immediately leave the premises of the game, competition, practice, event or activity due to their violation of the LCYFA Code of Conduct.

b. Subsequently, the individual will be notified by the LCYFA Board of Directors that they are not permitted to attend LCYFA games, competitions, practices events and activities for the remainder of the season.

c. Failure to leave the premises of, or subsequently attending a LCYFA game, competition, practice, event or activity will result in the removal of that individual from the premises by local law enforcement.

c. Further, LCYFA Board Members have the authority to stop a football game and declare a win for the other team if a LCYFA spectator causes a disruption on the playing field. Spectators, including those filming, are NOT allowed within the team area, coaching box, and the limit line. Only individuals with LCYFA/GCPFL issued badges, the chain gang, checkers, and spotters are allowed within the team area, coaching box, and limit line.

d. At any LCYFA/GCPFL event, practice, game or competition, any adult who: 1) verbally abuses; 2) attempts to intimidate; 3) is flagrantly rude, or 4) cannot control their language or actions with an official, coach or LCYFA/GCPFL volunteer will be asked to leave. In addition the child will also be removed from premises.

e. Any adult who commits a second similar offense will be banned from LCYFA/GCPFL events for the remainder of that season, in addition their child(ren) will also be removed for the remainder of the season

f. Any adult who physically assaults an official, coach or LCYFA/GCPFL volunteer will be banned from GCPFL and their child(ren) will be removed from the program for one year

from the date of the offense. The child(ren) may not participate in another GCPFL event during the sanction period. After one year, the parent may apply for reinstatement of his or her child. If the adult commits a second offense, he or she will be permanently banned from GCPFL/LCYFA and the children will be removed from the program.

g. The term physical assault includes but is not limited to: hitting, slapping, pushing, spitting, kicking or striking in any way with any part of the body or any physical implement.

12.11 Players guilty of persistent incorrigible misconduct may be suspended or discharged from participation upon 2/3 vote of the LCYFA Board. Notification of such action must be furnished to the LCYFA Athletic Director.

ARTICLE XIV

Dissolution of Booster Club

13.1 Upon the dissolution of the Association, the Association shall after paying and making provisions for the payment of all liabilities of the Association, dispose of all assets of the Association exclusively for the purposes of the Association in such a manner, or to such organization or organizations organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt organization under section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Code Law), as the club shall determine. Any such assets not so disposed of shall be done by a court of competent jurisdiction of the county in which the principal office of the Association is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purpose.

ARTICLE XV

Amendments to the Constitution and Bylaws

14.1 The Constitution and bylaws of this Association may, by two-thirds (2/3) majority board vote, a quorum being present, be altered or amended at any regular or special board meeting held in conformity with the Constitution and Bylaws, provided such change or amendment has been submitted in writing to the board at least 5 days prior to the meeting.

ARTICLE XVI

Power of the Bylaws

15.1 These bylaws shall be accepted as the bylaws of the Association upon approval by two-thirds (2/3) majority vote during a general or special meeting, with quorum present, held in conformity with the prior bylaws of the Association. It shall supersede and replace all other amendments of the Association now in power.

APPROVED BY THE LEAGUE CITY YOUTH FOOTBALL ASSOCIATION

ON THIS 8th_day of February, 2009.

President

Secretary

Date

Date