

CONSTITUTION & BYLAWS

ARTICLE 1 NAME AND OFFICES

SECTION 1: The name of the California Nonprofit Public Benefit Corporation shall be known as Mira Mesa Youth Baseball, Incorporated (hereinafter 'the League').

SECTION 2: The principal office of the League for transaction of its business is located at:
P.O. Box 261344 San Diego, California 92196-1344

SECTION 3: Change of address; The County of the League's principal office can be changed only by amendment of these By-Laws and not otherwise. The Board of Directors may, however, change the principal office from one location to another within the named country by noting the changed address and effective date below and such changes of address shall not be deemed an amendment of this Constitution or the League's By-laws.

ARTICLE 2 STATEMENT OF POLICY

SECTION 1: It shall be the policy of the League to so conduct its activities that the physical and moral welfare of the young people for whose benefit is organized shall remain paramount, and all matters of policy are determined on that basis.

SECTION 2: No person who is a member of, or who is in any way connected with the League shall receive any personal financial benefit beyond the "reasonable value of the services" in carrying out the purpose for which the League has been organized. The term "reasonable value of the services" must be approved by the Board of Directors as a whole.

SECTION 3: In order to secure suitable and adequate financial backing to carry out the purpose of the League, it shall be the policy of the League to permit only sponsorship as is consistent with the purpose (see Article 3, Section 1) for which the League is organized and to select sponsors who are interested in the League solely or principally as a means of contributing to the welfare of young people.

SECTION 4: It shall be the policy of the League to prohibit any direct advertising of alcoholic beverage or tobacco products in connection with the League or any of its programs.

ARTICLE 3 PURPOSE

SECTION 1: The purpose of the League shall be as follows:

- A. To organize and supervise the playing of baseball and/or softball under specialized rules and regulations;
- B. To secure suitable and adequate financial backing for these purposes;
- C. To own, lease, or otherwise provide suitable playing facilities and equipment for these purposes.

MIRA MESA YOUTH BASEBALL
A CALIFORNIA NONPROFIT PUBLIC BENEFIT CORPORATION

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ARTICLE 4 MEMBERSHIP

SECTION 1: Volunteer adult leaders, (age 18 years, or over), parents or guardian(s) of players, team sponsors and other contributors, managers, coaches, and other interested adults shall be eligible for membership.

SECTION 2: Membership is defined as follows:

- A. Parents and/or guardian(s) of all registered players;
- B. Managers/coaches of the League and any other interested adults may be members if approved by the Board of Directors.

ARTICLE 5 ORGANIZATION

SECTION 1: The governing body of the League is the Board of Directors, which consist of elected officers and appointed positions which will all be elected by the general membership of the League. In the event a Board position is not filled during the election by the General Membership, the Board of Directors may fill same position by a majority vote.

SECTION 2: Division is defined as follows: T-Ball, Shetland, Pinto, Mustang, Bronco, Pony, and Colt.

ARTICLE 6 BOARD OF DIRECTORS

SECTION 1: In recognition of the general powers of the Board of Directors exercised by virtue of their office, they shall have the following power:

- A. To purchase or otherwise acquire for the League any property, right or privilege which the League is authorized to acquire by membership, at such price or consideration and upon such terms as the Board of Directors may deem expedient;
- B. To appoint or remove/suspend subordinate agents or volunteers;
- C. To determine subordinate agents' or volunteers' duties;
- D. To determine who shall be authorized, on behalf of the League, to sign bills, notices, receipts, acceptances, endorsements, checks, releases, contracts, and any other instruments;
- E. To delegate any of the powers of the Board of Directors to any Standing Committee, Special Committee Officer, or Agent of the League, with any powers as the Board of Directors may see fit to grant;
- F. To generally do all such lawful acts and take actions as may be deemed necessary and proper.

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ARTICLE 7 OFFICERS

SECTION 1: The League's officers shall consist of the following: President, Vice President(s), Secretary, Treasurer, and Player Agents, each elected by the general membership of the League.

SECTION 2: The offices of each Division shall consist of a Chairman. The Chairman is elected by the General Membership of the League.

ARTICLE 8 GOVERNMENT

SECTION 1: The government of the League shall be under the direct supervision of the Board of Directors.

SECTION 2: The rules governing the playing of baseball and/or softball, the legality of players and related questions shall be in accordance with the rules and regulations of Pony Baseball, Inc., with such modifications as adopted by the Board of Directors of the League and approved, if necessary, by Pony Baseball, Inc.

ARTICLE 9 BY-LAWS

SECTION 1: By-Laws consistent with this Constitution, embodying additional provisions for the government of the League, shall be adopted and may be amended by a vote by General Membership of the League.

SECTION 2: Any By-Law not consistent with Constitution is void.

ARTICLE 10 AMENDMENTS

SECTION 1: This constitution may be amended only by a majority vote of the League's General Membership present at an Annual Meeting or a Special Meeting of the League's General Membership called for that purpose.

ARTICLE 11 LEAGUE VALUES

SECTION 1: In the conduct of the affairs of the League it will be demonstrated that we value...

- A. ...the health, safety and welfare of the children of our community. As an affiliate of Pony Baseball we will seek to uphold the spirit of the PONY acronym, standing for "Protect Our Nation's Youth."
- B. ...the game of baseball, its history and traditions. We will strive to teach our children the fundamentals of baseball in the execution of the game and in the respectful attitudes shown toward teammates, members of the opposing team, umpires, coaches, parents and other adults.
- C. ...competition in a constructive environment. While we will teach our children to play to win when taking the field, we will strive to make each game a constructive learning experience regardless of the outcome. We will set and enforce upon adults and children alike clear boundaries of sportsman-like conduct both on and off the field.

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- D. ...our local high school baseball programs. Mira Mesa Youth Baseball expressly seeks to establish itself as a premier feeder league for the baseball programs of high schools within our geographical boundaries. Our League will be run with the express goal of ensuring that any child who decides to try out for their high school baseball team will be fully prepared for the experience.
- E. ...our fields. We will strive to maintain first-class baseball fields to ensure the safety of the players and the integrity of the games.
- F. ...our local youth sports programs. Where possible, Mira Mesa Youth Baseball will support our counterpart programs for youth sports like (but not limited to) football, basketball and soccer.
- G. ...our larger community. Mira Mesa Youth Baseball will seek to maintain strong community relationships through cooperation with the Mira Mesa Recreation Council and participation in various activities in the larger Mira Mesa community.

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BY-LAWS

ARTICLE 1 **MEETINGS AND VOTING**

SECTION 1: Meetings of the League shall be held as follows:

- A. The League shall conduct Meetings of the General Membership and Meetings of the Board of Directors as provided below in this Section.
- B. An Annual Meeting of the General Membership shall be held prior to March 1 of each year.
- C. A By-Laws Meeting of the General Membership shall be held after each Winter Season and prior to the subsequent Spring Season, at a date, time and place to be determined by the Board of Directors.
- D. A regularly scheduled Meeting of the Board of Directors shall be held each month, on the first Wednesday of the month. The Meeting for any given month may be rescheduled to another date by agreement of the Board.
- E. A Special Meeting of the Board of Directors may be called...
 - a. By the President;
 - b. By the majority vote of The Board of Directors;
 - c. Upon written, signed request to the Secretary by not less than fifteen (15) members of the League.
- F. Notice of Meetings of the General Membership shall be posted to the Mira Mesa Youth Baseball website home page no less than ten (10) days prior to the meeting.
- G. Notice of regularly scheduled Meetings of the Board of Directors, when held on the first Wednesday of the month, shall be considered embodied in these By-Laws. The regular schedule of meetings shall remain posted on the Mira Mesa Youth Baseball website.
- H. Notice of rescheduled regular Meetings of the Board of Directors shall be posted on the Mira Mesa Youth Baseball website home page no less than 72 hours prior to the rescheduled meeting.
- I. Notice of Special Meetings of the Board of Directors shall be provided to all members of the Board of Directors by email and shall be posted on the Mira Mesa Youth Baseball website home page no less than 72 hours prior to the Special Meeting of the Board of Directors.
- J. Notice for all meetings shall include a draft Agenda specifying the time and place of the Meeting and outlining the matters to be discussed at the Meeting.
- K. The General Membership may attend all Meetings of the Board of Directors. Such Meetings shall afford an opportunity to the General Membership to comment on matters pertaining to the conduct of League business.
- L. The President shall chair all meetings. The President may, in his or her absence, delegate the Chair for any meeting to a Vice-President.
- M. A quorum shall consist of 1/3 of the number of current Board members, to be rounded up to the nearest whole number. No Meeting of the Board of Directors shall be conducted without a quorum.

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N. Robert's Rules of Order shall govern the conduct of all meetings. Board actions shall be by motion, second, discussion and vote as provided in Robert's Rules.

SECTION 2: At any Meeting of the General Membership, all persons appearing on the Roster of General Members shall be entitled to one vote on any matter to be decided in the Meeting. There shall be no proxy voting. A majority of voting General Members in attendance (not including any General Member choosing to abstain) shall be required for the approval of any matter being decided in the Meeting.

SECTION 3: At any Meeting of the Board of Directors, all members of the Board of Directors shall be entitled to one vote on any matter to be decided in the Meeting. There shall be no proxy voting. A majority vote of the voting members of the Board of Directors (not including any member of the Board choosing to abstain) shall be required for the approval of any matter being decided in the Meeting.

ARTICLE 2 **COMPOSITION AND ELECTION** **OF THE BOARD OF DIRECTORS**

SECTION 1: The Board of Directors shall be composed of the following positions: President; Vice-President (Upper Divisions); Vice-President (Lower Divisions); Secretary; Treasurer; Player Agent (Upper Divisions); Player Agent (Lower Divisions); T-Ball Chair, American Chair; Pinto Chair; Mustang Chair; Bronco Chair; Pony Chair; Colt Chair; Palomino Chair; Team Parent Coordinator; Team Parent Assistant; Head Scorekeeper; Head Umpire; Fundraising Coordinator; Fund Raising Assistant; Fields & Facilities Coordinator; Public Relations Representative; Concessions Coordinator; Concessions Assistant; ~~and~~ Equipment Manager; Uniform Coordinator and Travel Ball Coordinator.

- A. In the event the League does not field teams in a Division (e.g. Colt & Palomino); the position of Chair for that Division shall be declared vacant and shall not be filled for that year. Should a Division be reconstituted for a Winter Season, the vacancy of the Chair for that Division shall be filled in keeping with Section 8 (below) of this Article.
- B. The positions of Team Parent Assistant, Fund Raising Assistant and Concessions Assistant shall be appointed by the respective Coordinators with the approval of the Board of Directors and shall become full voting members of the Board of Directors upon such approval.

SECTION 2: The Officers of the League shall be the President, Vice-Presidents, Secretary, Treasurer and Player Agents for Upper and Lower Divisions.

SECTION 3: The term for all positions on the Board of Directors shall be one (1) year, to begin on July 1 of each year.

SECTION 4: The League shall conduct an Annual Election for the Board of Directors at the Annual Picnic in June of each year as follows:

- A. An Election Committee shall be formed by the Board of Directors at the regularly scheduled Meeting in April of each year for the purpose of conducting that year's Election. The Election Committee shall be chaired by the Vice Presidents of the League.
- B. A form for Nominations for each position on the Board shall be made available to the General Membership on the Mira Mesa Youth Baseball website home page no later than May 1 of each year.
- C. Nominations for all Board positions must include a valid phone number for the Nominee to enable

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verification of the desire of the Nominee to serve in the nominated position. Any Nomination form not containing a valid phone number for the Nominee shall not be considered a valid Nomination.

- D. Nominations for all Board positions shall be received by the Secretary of the League no later than May 31 of each year. The Secretary shall make available a drop box into which Nomination forms may be submitted. Nomination forms may also be submitted to the Secretary via email.
- E. Nominees for President shall have one (1) year prior experience as a Member of the Board of Directors. Nominees for Vice-President will have one (1) year on the roster of General Members.
- F. An Official Ballot shall be created by the Secretary of the League and approved by the Election Committee.
- G. The Secretary shall seek to confirm the desire of all Nominees to serve in the position for which they have been nominated. If the Nominee declines to be considered for a position, or does not respond, their name shall not appear on the Official Ballot for that position.
- H. No person may appear on the Official Ballot for more than one position. Should a person be nominated for more than one position, the Secretary shall ask the Nominee to choose from the nominated positions the position for which they wish to appear on the Official Ballot.
- I. Where no Nominations are received for a position on the Board of Directors, that position shall not appear on the Official Ballot and shall be considered vacant for the upcoming term.
- J. The Official Ballot shall not permit write-in candidates for any position.
- K. The Official Ballot shall list contested positions (positions with more than one Nominee) first and shall list each Nominee next to a checkbox. Checking the checkbox or circling the name of the Nominee shall be counted as a valid vote for the Nominee.
- L. The Official Ballot shall offer a single YES or NO vote option on ALL uncontested positions (positions with only one Nominee).
- M. The Official Ballot shall list YES and NO options for each uncontested position (positions with only one Nominee).
- N. An uncontested candidate shall be considered elected when receiving more YES votes than NO votes. In the event an uncontested candidate receives an equal number of YES and NO votes, or more NO votes than YES votes, the candidate shall not be elected and the office shall be considered vacant for the upcoming term.

SECTION 5: Exclusion from the Official Ballot – The Board of Directors may vote to exclude a Nominee from the Official Ballot under the following circumstances:

- A. If a Nominee has bounced a check made payable to the League, has failed to satisfy any outstanding account payable to the League, has declared personal bankruptcy or has any matter of public record that the Board of Directors deems to be a concern with respect to the nature of the position for which the person is nominated, the Board of Directors may elect to exclude that person from the Official Ballot.
- B. If a Nominee has been disciplined by the League in the Winter or Spring Season prior to the Annual Election, the Board of Directors may elect to exclude that person from the Official Ballot.
- C. If a Nominee acts deliberately to the detriment of the League during the course of the Winter or Spring Season prior to the Annual Election, the Board of Directors may elect to exclude that person from the Official Ballot.

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SECTION 6: The Annual Election shall commence at the beginning of the League Picnic and shall conclude three (3) hours after starting. The Election Committee shall immediately commence a counting of the votes. The Secretary shall record the results of the count and present the record at the regularly scheduled Board Meeting in July of each year.

SECTION 7: Each person appearing on the Roster of General Members shall be provided an Official Ballot upon in-person request at the Annual Picnic.

SECTION 8: In the event any position is not filled in the Annual Election or otherwise becomes vacant, The Board of Directors, by majority vote, may appoint any General Member in good standing to fill such vacancy. Should no General Member wish to serve in a vacant position, a Member of the Board of the Directors may assume that position in addition to their current position, subject to the approval of the Board of Directors by majority vote.

SECTION 9: Should a Member of the Board of Directors resign or otherwise be unable to perform their duties for any reason, The Board of Directors, by a majority of vote, may declare the position vacant. Such vacancies may be subsequently filled in keeping with Section 8 (above) of this Article.

ARTICLE 3 FINANCIAL POLICY

SECTION 1: The Board of Directors shall decide all matters pertaining to the finances of the League, bearing the responsibility to conduct the financial affairs of the League in a sound business-like manner.

SECTION 2: ~~To equalize the benefits of the League for all participating teams, solicitation of funds shall be for the treasury of the League and contributions to individuals or teams shall be forbidden.~~ Solicitation of funds shall be primarily for the benefit of the general fund of the League. Individual teams may propose fund raising programs for the benefit of the team to be conducted under the authority of the League and with use of the League's 501(c)(3) status as long as a percentage of the proceeds are designated for the general fund of the League or for specific league-wide purposes. Such proposals, including the percentage to be designated to the general fund of the League or for specific League-wide purposes, shall be subject to approval by the Board of Directors.

SECTION 3: The Board of Directors shall ~~institute policies relative to the preparation and acceptance of an annual budget; periodic and annual presentation of financial reports; and an annual audit of the books of the League prepared by an independent, non-affiliated, certified public accountant.~~ form a standing Budget & Finance Subcommittee to publish policies for the preparation and acceptance of an annual budget and financial reports at least once each quarter. The Budget & Finance Committee shall review and audit the League's books annually and publish an Annual Financial Report on the League's web site.

SECTION 4: All financial agreements with outside individuals or agencies shall be in writing.

SECTION 5: Except for bulk food purchases, any League expense which exceeds \$250.00, requires at least two written bids from different suppliers.

SECTION 6: Any item that is secured or designed for the League becomes the property of the League.

ARTICLE 4 DUTIES OF OFFICERS

SECTION 1: All members of the Board of Directors shall work scheduled rotation in the Snack Bar.. Every effort shall be made to avoid conflicts with the scheduled games of the child(ren) of the Board member when scheduling Snack Bar Duty. While on duty the Board member is responsible for clearing cash boxes, restocking, cleaning and providing continuous supervision of those working in the Snack Bar.

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Board members who are elected as Team Managers for the League may be eligible for a lighter snack bar duty schedule as voted by the Board.

SECTION 2: The **PRESIDENT** of The Board of Directors shall:

- A. Preside at all meetings of the League membership and at all meetings of The Board of Directors;
- B. Serve as the chief executive officer of the League;
- C. Be an ex-officio member of all Standing and Special Committees;
- D. Perform such other duties as are normally associated with the office of President;
- E. Vote either to break or to cause a tie; or, in a case where a two-thirds (2/3) vote is required, vote either to cause or to block the attainment of the necessary two-thirds;
- F. Maintains master set of keys;
- G. The President shall hold only one position;
- H. The President may manage a team with the approval of the Board of Directors. Any issues/matters pertaining to the President's team shall be deferred to the appropriate Division Chair or Travel Ball Coordinator.

SECTION 3: The **VICE-PRESIDENT (Lower and Upper Divisions, respectively)** shall:

- A. Assist the President in the performance of the President's duties;
- B. Preside at meetings in the absence of the President;
- C. Serve as chairman of the Managers/Coaches Selection Committee and retain all documentation pursuant thereto;
- D. Serve as chairperson(s) of the Memorial Day Tournament;
- E. Communicate with all Committees to assure that all budget formation documents are turned in to the Treasurer in a timely fashion;
- F. Serve as chairperson(s) of the By-Laws Committee;
- G. Serve as chairperson(s) of the All-Stars committee when the League is the host;
- H. Serve as chairperson of any unfilled Standing Committee chair position;

SECTION 4: The **SECRETARY** shall:

- A. Have custody of the Constitution, By-Laws and all other records of the League and keep a copy of the Constitution and By-Laws available at all meetings;
- B. Keep an accurate record of the meetings, agenda items, and other activities of the League and make and maintain library of said documents;
- C. Make available prior Board of Director or League meeting minutes prior to the next meeting of The Board

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of Directors;

- D. Coordinate all Agendas, for any type of meeting with the President;
- E. Each month confirm the date, time, and place of The Board of Directors meeting with the President;
- F. Communicate with all Board members to remind them about the next meeting several days in advance;

SECTION 5: The **TREASURER** shall:

- A. Receive and disburse, deposit, and withdraw all funds in a timely manner with the approval of the Board of Directors;
- B. Keep an accurate account of all funds received and disbursed for the the League;
- C. Submit a Monthly Financial Report each quarter and at such other times as may be requested by the President;
- D. Compile an Annual Report of the League's finances and submit all tax information in a timely manner;
- E. Compile and present to the Budget and Finance Committee all documents necessary for a comprehensive internal audit of the League's finances for the prior year. This audit shall be presented to the General Membership at the Annual Meeting.
- F. Be responsible for the collection of the League's mail;
- G. Transmit all financial records to any person elected to succeed him/her in that office;
- H. Have in their possession at all regularly and specially called meetings of the board the checkbook of the League and be prepared to disburse funds as directed by the board;
- I. Disbursement of funds of the League shall be limited to ten percent (10%) of the total assets of the League to any one person or non-profit organization in one calendar year;
- J. Maintains books of account on receipts and expenditures;

SECTION 6: The **PLAYER AGENT(S)** (Upper and Lower Divisions, respectively) shall:

- A. Supervise the semi-annual registration of player candidates;
- B. Organize assessment/evaluation sessions and make a list of all players' names and phone numbers to each manager/coach;
- C. Post a list of all managers/coaches for each division at time of assessment;
- D. Supervise the drafting/distribution of players among division teams;
- E. Maintains a waiting list of eligible players and ensures that a copy of the current list is distributed to the vice-president and updated as needed, also notify division chair of new team additions;
- F. Ensure all eligible players on the waiting list have a registration form completely filled out which contains a sequential number affixed that corresponds to the order by which they are registered;

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- G. Handle all player problems as directed by the Board of Directors;
- H. Supervise regular, tournament and post season play documentation, i.e., medical releases, insurance forms, copies of birth certificates and affidavits;
- I. Be a member of the managers/coaches selection committee;
- J. The player agents shall not be a team manager;
- K. If an issue arises that involves his/her child(s) team, the President shall delegate the Player Agents responsibility to another board member;
- L. Coordinates the team assignments of their respective divisions;
- M. With any late registrants, the division chair must be present when player is placed on a team.

SECTION 7: The **DIVISION CHAIRPERSON** of the individual division shall:

- A. Preside at all meetings of the division;
- B. Serve as the chief executive officer of their division;
- C. Be an ex-officio member of all special committees of the division;
- D. Perform such other duties as are normally associated with the office of division chairman;
- E. Be a member of the managers and coaches selection committee;
- F. Suspend players for snack bar violations with notification being made to the player agent and head scorekeeper;
- G. Suspend managers who fail to perform their duties;
- H. Suspend managers/coaches for being ejected from games;
- I. The division chairman shall not be a team manager within his or her own division;
- J. Prepares skills assessment sheet prior to team assignments for their respective divisions;
- K. Chair shall be present in assignment of post draft/team assignment of players;
- L. Responsible for scheduling field and facilities duties equally amongst team managers.

SECTION 8: PUBLIC RELATIONS: This member shall coordinate and interact with appropriate community action groups, to promote, obtain sponsorship, communicate and oversee the goals and objectives of the League. This member shall be responsible for news media relations and the general publicizing of League activities and special events.

SECTION 9: FIELDS AND FACILITIES: The fields and facilities director shall be charged with the general preparation, maintenance, development and improvement of all playing facilities owned, leased or used by the League, and shall make recommendations to the board of directors for suggested or needed expenditures in this area of operation. Organize work parties for field maintenance and improvements.

SECTION 10: EQUIPMENT: The equipment director shall be charged with the responsibilities as follows:

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- A. Ordering and purchasing uniforms and playing equipment for the League;
- B. Distributing equipment among the division teams;
- C. Collecting the equipment at the conclusion of the playing season;
- D. Inventory and storage of equipment during the off-season;
- E. Preparation of such reports and suggestions as needed by The Board of Directors for budgetary action.

SECTION 11: HEAD UMPIRE shall:

- A. Be charged with obtaining suitable umpires for the League as directed by the Board of Directors;
- B. Consider all complaints relative to umpires and make suitable recommendations to The Board of Directors;
- C. Be responsible for scheduling of each divisions' season, play off, makeup and tournament games in accordance with Pony blue book schedule and approved by The Board of Directors;
- D. After the game schedules are completed, be responsible for umpire assignments of the managers;
- E. Prepare a season batting cage use schedule that assures all League teams of maximum use;
- F. Coordinate use of the League's batting cages for all League teams, including but not limited to, teams invited to Memorial Day or All-Stars;
- G. The head umpire shall not be a team manager unless approved by a majority vote of the Board of Directors. If an issue arises that involves his/her team, the President shall delegate the Head Umpire's responsibility to another member.

SECTION 12: FUNDRAISING: The Fundraising Coordinator must coordinate all fund raising activities with the Board of Directors. The treasurer and/or Team Parent Coordinator shall assist with the collection and handling of the League monies generated from fundraising. A mandatory detailed accounting shall be submitted to The Board of Directors at each regular meeting.

- A. Appoint as he or she may deem necessary a Fundraising Assistant. This appointment shall be subject to confirmation by the Board of Directors and shall become a voting member of the Board of Directors.

SECTION 13: CONCESSIONS: The Concessions Coordinator shall supervise all activities connected with the operation of Snack Bar and coordinate all of these activities with The Board of Directors as set forth below:

- A. Purchase and stock inventory for the snack bar;
- B. Coordinates with Team Parent Coordinator and Team Representatives their scheduled time in the snack bar;
- C. Purchase and maintain snack bar equipment;
- D. Set up guidelines for operation;
- E. Maintains operation(s) manual(s);
- F. Run snack bar as cost efficiently as possible.

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- G. Appoint as he or she may deem necessary a Concessions Assistant. This appointment shall be subject to confirmation by the Board of Directors and shall become a voting member of the Board of Directors

SECTION 14: SCOREKEEPER: The Head Scorekeeper shall have experience keeping score in keeping with the rules of Major League Baseball to the satisfaction of the Board of Directors. The Head Scorekeeper shall instruct and oversee all scorekeepers at the Division level for season, tournament and post-season play. The Head Scorekeeper will review official score books on a weekly basis to assure playing rules are being adhered to, and advise the Division Chairs of ejections and rule violations.

SECTION 15: TEAM PARENT COORDINATOR: The Team Parent Coordinator shall be responsible for the following:

- A. Be the liaison between The Board of Directors and the individual team parents;
- B. Coordinate all organized team activities with the individual team parents;
- C. Provide all information from The Board of Directors to the individual team parents by way of a mandatory pre-season meeting;
- D. Serve as chairperson of the picture/picnic and trophy committee;
- E. Shall assist the fundraisers with the collection and handling of fundraising monies;
- F. Coordinates banner contest for T-Ball, American and Pinto held on Opening Day;
- G. Obtain team's parent snack bar schedules and distribute them to the concessions person.
- H. Appoint as he or she may deem necessary a Team Parent Assistant. This appointment shall be subject to confirmation by the Board of Directors and shall become a voting member of the Board of Directors.

SECTION 16: UNIFORM COORDINATOR: The Uniform Coordinator shall act as a liason between the League and uniform vendors, working with the Treasurer to ensure orders are placed in a timely fashion for all League uniform needs.

SECTION 17: TRAVEL BALL COORDINATOR: The Travel Ball Coordinator shall coordinate and organize Fall participation in local travel baseball leagues and tournaments. Coordination shall include scheduling of tryout sessions with approved managers; maintenance of Travel Ball Team Rosters; collection of player and/or team registration fees; registration with local travel ball leagues and tournaments; scheduling of umpires for games hosted by MMYB; and other travel ball program related tasks as may present themselves as needed.

ARTICLE 5 SPECIAL COMMITTEES

SECTION 1: Special committees may be appointed by the president for special purposes as deemed necessary. Committee duties and responsibilities are to be outlined at the time of the appointment and such committees shall be dissolved at the annual meeting following appointment, but may be re-appointed at anytime following the annual meeting. Chairs of the special committees are non-voting positions on The Board of Directors.

SECTION 2: These By-Laws may be amended only by a majority vote of the League membership present at an annual meeting or a special meeting of the League membership called for that purpose.

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ARTICLE 6

PLAYER SELECTION ~~PLAN~~ & TEAM ROSTERS

Selection of players shall be in accordance with provisions set forth in this Player Selection Plan adopted by the Mira Mesa Youth Baseball League.

RULE 1: Each team roster shall have up to twelve (12) players. The Player Agent shall have the sole authority to set and modify the roster of any team.

RULE 12: The selection of ~~league teams for the standard Spring and Fall Instructional teams-seasons~~ shall be under the direction of the Player Agent and the Division Chair of the respective divisions, also accompanied by a minimum of one (1) other league officer.

RULE 23:

A. ~~T-BALL & AMERICANS~~ SHETLAND LOWER & SHETLAND UPPER

Players shall be placed on a team by the above-mentioned parties in Rule ~~12~~ in accordance to the individual players assessment score. The Player Agent will do his/her best to fulfill any parental requests possible in his/her efforts to select equal teams of assessed talent.

Children ages 4, 5 & 6 may be placed in Shetland Lower (T-Ball) or Shetland Upper (Machine Pitch) based on skill and ability rather than by strict age-based categories.

~~A. PINTO, MUSTANG, BRONCO, PONY, & COLT~~

Players in these divisions will be drafted by each team manager using the “snake” format for the draft. Each division draft will be held separately. These drafts will be run by the Player Agent for each respective division and supervised by the Chairperson of each division plus a minimum of one (1) other league officer.

A child who is League Age 7 who has not played baseball or has only one year organized baseball experience (e.g. in Shetland) may play “down” in Shetland Upper if requested by the child’s parents and approved by the Board.

Children League Age 7 and above may “play up” by being registered in the division above his or her normal division by League Age if the managers and coaches in the division in which the child will normally play by virtue of League Age agree that the child’s relative size and advanced skills pose a danger to his or her peers. The decision to consider a child for “playing up” may not be initiated by the child’s parents. A request for a child to be considered for “playing up” shall be made by managers/coaches in the “normal division” (not the division above) by notifying the Chair for the division. The Chair will notify the Player Agent and Upper Divisions Vice President. The Player Agent shall have the authority to form a subcommittee comprised of the managers/coaches, Division Chair, and Upper Divisions Vice President. The Subcommittee shall approve or deny the request to have the child registered to “play up.” The decision of this Subcommittee shall be final and shall not be subject to appeal to the whole Board.

Except for arrangements made prior to the adoption of this provision, children approved to “play up” in one season shall expressly not be “grandfathered in” for the purposes of subsequent seasons.

RULE 34: PLAYER DRAFT

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All players who have signed up to play Mira Mesa Youth Baseball shall be evaluated at a scheduled assessment prior to the Draft. If a player does not participate in assessments, ¾ of the Division managers must approve the player as eligible for the Draft prior to the start of the Draft. Participation of all players not assessed and not approved as eligible for the Draft shall be governed by RULE 5-6 below.

RULE 45: “PLAYER TRADE CLAUSE”

After completion of each division draft (Pinto, Mustang, Bronco & Pony) and before the adjournment of said draft, each Manager is allowed one (1) player trade with another manager, upon approval by a majority vote of the division managers and Division Chairperson. The President and/or Vice President and/or Player Agent for the Upper Divisions may veto any trade that is judged by him/her/them to represent an unequal trade or to adversely affect the overall competitive balance in the Division.

- A. If a parent/guardian does not wish for their child(ren) to be managed/coached by a selected manager/coach for that division, they must submit a signed letter to the player agent by the parent/guardian of the player prior to the draft taking place for that division. Only one letter per player regarding one manager per season will be accepted. Such letters shall be retained and maintained by the player agent at the actual draft and shall be kept confidential. Should an ineligible manager draft a player, the player agent shall simply advise the manager of his ineligible status. Players on a waiting list are not afforded the protection of the letter excluding a manager as stated in this rule.
- B. The player agent(s) shall notify all managers which player(s), if any, will not be available for season, tournament or post season play prior to the beginning of the draft.
- C. Team draft position shall be determined by a drawing of lots.
- D. Selection rotation shall be “snake”, for example, if there are six (6) teams: The “snake” rotation continues until all players are chosen. The “Snake” does not include those players on a waiting list on the day of the draft.

Draft Position

Lot	1	2	3	4	5	6
Selection	1	2	3	4	5	6
Precedence	12	11	10	9	8	7
for Each	13	14	15	16	17	18
Round	24	23	22	21	20	19

- E. Special Rule: When the number of players in the draft pool does not divide evenly among the number of teams, each team that is set to receive a lesser number of total players by virtue of their lot in the draft shall be skipped in the 6th round.
- F. Each team is allowed two “freezes”. Should the manager and coach have a child or children in that division, their child shall be frozen. Should the manager and coach not have a child in that division, then he/she may freeze any player with the written consent of that player’s parent(s) or legal guardian(s).
- G. To qualify for a coach’s freeze the coach must be an approved coach in Mira Mesa Youth Baseball. The player agent will ensure each manager has declared his or her freezes prior to the draft.
- H. Each freeze will take the place of one draft choice. The managers shall agree, by majority vote if necessary, on the round in the draft in which a frozen player would otherwise be most likely to have been picked. The team on which the player is frozen shall thus be skipped for that round of the draft. Prior to the draft, the Player

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Agent shall consult with the Division Chair and/or other members of the Board present at the assessments for that Division as to the likely draft round assignment of all frozen players. If the managers are unable to agree on the draft round assignment for any frozen player, the Player Agent shall assign the frozen player to a draft round on the basis of his/her prior consultation with the Division Chair and/or other Board members present at assessments for the Division. The Player Agent shall not disclose these prior draft round assignments to the managers unless their disagreement requires the Player Agent to assign a frozen player to a draft round. Only one frozen player may be assessed as equivalent to a round in the draft. A committee consisting of the division managers and coaches will determine the draft choice. Example: If the committee determines the freeze is a 1st round pick, he must be selected in the first round. If it is determined the player is a 3rd round pick, he must be selected in the 3rd round. If the manager and coaches' freezes are both 1st round picks, they will be selected in the 1st and 2nd rounds. If the manager and coaches' freezes are both 2nd round picks, they will be selected in the 2nd and 3rd round. If a decision cannot be reached a vote will be taken and the majority will rule. This rule must be followed and its implementation is the responsibility of the player agent.

- I. Brother Option: If there are siblings or children residing under one roof in the same division, ~~age group~~ who wish to play on the same team, with confirmation by the parents and with documented proof of recorded legal guardianship, the selecting manager will be so advised and will be required, after selecting the first child, to select other child(ren) from that family in the appropriate rated round. Appropriate rated rounds are determined by a consensus of the division managers ~~and coaches~~. As with Rule 5(H) above, if the managers are unable to agree, the draft round assignment may be made unilaterally by the Player Agent.

RULE 56: LATE SIGNUPS, WAITING LIST AND "IMPACT PLAYERS"

The League may accept player registrations after the Draft up to ~~Opening Day~~ Registration Deadline to be set by the Board of Directors. Such ~~late-Late registrations-Registrations~~ shall be governed by the following rules:

- A. "Full Division:" A Division shall be considered "Full" for purposes of registration when all teams in the Division have an equal number of players at 11 or 12 players per team, respectively.
- B. In the event a Division is comprised of teams with each roster having the same number of less than eleven (11) players, one of the teams in the Division shall be selected by a method of random selection to take the late registering player.
- C. In the event a Division is not "Full" as defined above, and in the event a late registering player is **not** deemed to be an "Impact Player" as defined in paragraph ~~(D)~~ below, the player will be placed on one of the teams with the fewer number of players as provided in paragraphs i-iv below.
 - i. In the event teams were skipped in the sixth round of the draft per Rule 5(E) above, the late registering player shall be placed on one of the skipped teams (automatically if only one team was so skipped, otherwise by random selection among the teams skipped).
 - ii. In the event players are withdrawn from the League after the Draft but before the Registration Deadline, the team with the lowest number of remaining players shall receive the next late registering player. Where multiple teams have lost players and have the same lowest number of remaining players, a late registrant shall be randomly placed on one of these teams with the fewest number of players.
 - iii. The provisions of Rule 6(C)(i) above shall be satisfied first when all teams having been skipped in the draft have received a Late Registration placement. Only upon the satisfaction of Rule 6(C)(i) shall teams having lost player(s) to injury or withdrawal be considered in the placement of subsequent late registrants per Rule 6(C)(ii) above.
 - ~~G~~.iv. Where placement of a late registrant is required ~~Among among these multiple~~ teams, a method of

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random selection to be determined by the Player Agent shall be used to determine on which team the late registering player shall be placed.

- D. In the event a Division becomes “Full” as a result of the placement of late registrants, any subsequent registrations shall be placed on a “Waiting List.” ~~until such time as the Waiting List contains a number of players equal to the number of teams in the Division.~~
- i. In the event a team loses a player to injury or withdrawal after the draft and prior to the Registration Deadline and a Waiting List exists for the Division, the first player registered on the waiting list shall be placed with the team having lost a player.
 - ~~j.~~ ii. When a “Waiting List” contains a number of players equal to the number of teams in the Division, each player shall be placed on a team in the order in which the players’ registrations were received by the Player Agent. The Player Agent shall use a method of random selection among the teams in the Division to place each player, removing each team from the random selection process after a player is placed on that team.
- K. In the event a player is registered after the Draft and that player is deemed to be an “Impact Player,” that player shall be placed on ~~the a~~ Waiting List even if the Division is not Full. The determination of a registrant as an “Impact Player” may be made by the Player Agent and the Vice President for the Upper Divisions on the following criteria.
- ~~a.~~ i. Registrants who have appeared in prior All Star or other mid/post season tournaments for the League or any other organized baseball program may be presumed to be an “Impact Player.”
 - ~~b.~~ ii. Registrants who have participated in “travel ball” leagues and/or tournaments may be presumed to be an “Impact Player.”
 - ~~c.~~ iii. Registrants who have participated in Jr. High or High School baseball programs may be presumed to be an “Impact Player.”
 - ~~d.~~ iv. The determination of a late registrant as an “Impact Player” is recognized by the League as being a subjective judgment call reserved to the Player Agent and Vice President for the Upper Divisions. Any knowledge or facts other than those listed above of which the Player Agent and Vice President are aware may be considered in determining a player to be an “Impact Player.” This determination is final and may not be appealed or otherwise disputed.
- L. After the Registration Deadline has passed, if a team loses a player the Manager must notify the Player Agent within 24 hours.
- i. Failure to notify the Player Agent of a lost player will result in the forfeiture of any games played after the loss of the player.
 - ii. The Player Agent shall attempt to contact the lost player’s parent or guardian to confirm the withdrawal of the player.
 - iii. If a Waiting List is in place for the Division, the Player Agent shall attempt to replace the lost player within 48 hours by selecting from the Waiting List in the order in which the players’ registrations were received. In the event the Waiting List for a Division contains a number of late registrations equal to the number of teams in the Division, a random method of player placement to be determined by the Player Agent shall be used to determine which players are placed on which teams.

Rule 7: The Board of Directors may waive or adjust rules under this Article during the Fall Instructional Season as

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necessary to provide for its informal, instructional Fall Baseball program.

Rule 8: Fall Travel Ball teams may be established by application from a manager wishing to affiliate a travel ball team with Mira Mesa Youth Baseball. Upon approval by the Board, the manager will work with the Travel Ball Coordinator to schedule tryouts. The manager retains the right to establish his or her roster from candidate players.

ARTICLE 7: LOCAL PLAYING RULES

The Board of Directors shall form a Standing Committee for Local Playing Rules (the “Local Playing Rules Committee”). Local Playing Rules shall incorporate all pertinent PONY Playing Rules and be maintained as a policy document of the League. Committee membership shall be open to a) members of the Board of Directors; b) previously approved managers in good standing with the League; and c) managers selected for an upcoming season. The Local Playing Rules Committee shall review, and update as needed, the Local Playing Rules each year before the February meeting of the Board of Directors. The results of the review shall be presented to the Board and shall be approved or rejected by the Board. If the revised Local Playing Rules as presented by the Local Playing Rules Committee are rejected by the Board, the subsequent Spring and Winter seasons shall be played under the previously published Local Playing Rules.

Mira Mesa Youth Baseball Travel Ball teams shall play by the rules of the respective travel ball leagues and tournaments into which they are registered.

ARTICLE 8: ELIGIBILITY, ~~ROSTERS~~ & SCHEDULES

A. ELIGIBILITY

RULE 1: *MUSTANG*: Bat the entire line-up.

***BRONCO & PONY*:** Bat 9 players, 10 players or entire lineup.

RULE 2:

- A. Mustang: No Mustang player shall sit in consecutive innings at any time, nor shall sit more than (2) innings per game. Managers are encouraged to play all players at least one inning in the infield.
- B. Bronco & Pony: Managers may bat 9 players, 10 players, or the entire line-up. Players may not sit out more than 3 innings total per game. Managers are encouraged to play all players at least one inning in the infield.

RULE 3: All players on the team shall be considered eligible players and listed on the lineup cards and the Official Score book by full name, number and position. Managers must comply with rules 1 and 2 above unless the official scorekeeper is notified prior to the start of the game that a player is either absent, injured, tardy, or on discipline.

RULE 4: Once a game has been officially started, only the umpire can remove a player from the playing field.

RULE 5: The official scorekeeper must be notified at the time the player is taken out of the game for “observation”, “illness”, or “injury”.

- A. ***OBSERVATION*:** When a player is taken out of the game and the manager reports to the official scorekeeper that the player is removed from the game for observation to see if potential injury or illness is of a temporary nature. If a player, whether a starter or substitute, is taken out of a game for observation, that player must return to the lineup before four (4) consecutive half innings or the player will be out of the remainder of the game.

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- B. *ILLNESS*: When a player is taken out of a game and the manager reports to the official scorekeeper that the player is removed from the game for illness.
- C. *INJURY*: When a player is taken out of the game and the manager reports to the official scorekeeper that the player is removed from the game for an injury. The presence of any uncontrolled bleeding or swelling of any body part, constitutes injury and cannot be “observation”.

RULE 6: A player, not present when the game begins, is considered tardy until the completion of the second inning, after that time the player is officially absent, and ineligible to play in the game. If said game is suspended, that absent player is also ineligible to play in the suspended game when continued. The manager is responsible to inform the official scorekeeper of the arrival of a tardy player. Failure to inform the scorekeeper by the end of the second inning will result in the player being officially absent.

RULE 7: The player agent shall be notified by the manager within 48 hours prior to game time, of any disciplinary problems and approve suspensions occurring on their team. Disciplinary problems include, but are not limited to the following: Missed practices, missed games; unruly conduct; ejection from a game; unsportsmanlike conduct and any other disciplinary problems established by the Constitution or Bylaws.

RULE 8: When a player has missed any two (2) consecutive games the player agent must be notified by the manager within 48 hours. The player agent will contact the player and the player’s parents warning them that repetition may result in suspension for the remainder of the season.

RULE 9: In all divisions if a player has two or more **unexcused absences** in a calendar week that player will be suspended for a period of one (1) game. A second occurrence will result in a two (2) game suspension. If there is a third occurrence that player will be suspended until The Board of Directors convenes to consider that player being dropped or suspended from the team for the remainder for the season. The player agent will contact the player and the player’s parents warning them that repetition may result in the dropping or suspension for the remainder of the season. At the Board of Directors meeting, the manager, coaches, player and his parents will be given an opportunity to present their respective sides of the issues.

For the purpose of this policy, the following definition will apply:

EXCUSED ABSENCES ARE;
INJURY,
ILLNESS,
MANDATORY SCHOOL ACTIVITIES,
RELIGIOUS ACTIVITIES.

The Player Agent must verify the excuse with the player’s parent(s). If suspension would cause the team to forfeit because of the shortage of players, the suspension, at the option of the manager, can be implemented at a time when a forfeit would not be the result. If the manager opts not to suspend the player, if a forfeit would result, the player agent must be notified prior to 24 hours of game time.

RULE 10: If a child misses two (2) consecutive calendar weeks due to injury or serious illness, a written medical release from the family’s health care provider must be submitted to the division chairman, by the parent or guardian, stating the child is able to play baseball again before participation in another game is allowed.

RULE 11: No manager, coach or parent shall take a tournament team during spring or winter baseball under the auspices of the League without board approval. Further, the use of the League’s equipment will not be permitted unless approved by The Board of Directors.

RULE 12: If a manager or coach causes his or her team to forfeit when his or her child has an unexcused absence, the manager or coach will be suspended for a period of one (1) game. A second occurrence will result in a two (2) game suspension. If there is a third occurrence, the manager or coach will be suspended indefinitely until the Board

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of Directors convenes to consider that manager or coach be dropped or suspended for the remainder of the season.

B. TEAM ROSTERS

~~RULE 1: A team roster will consist of twelve (12) players unless otherwise specified by The Board of Directors.~~

~~RULE 2: The player agent is the only person authorized to make changes to the team roster. Any violation of this rule will result in disciplinary action by The Board of Directors.~~

~~RULE 3: When a team loses a player, the player agent (in accordance with Article 6, Rule 5: Waiting List) will take the next available name on the waiting list to fill the vacancy. Upon notification, the player agent must resolve the replacement issue within 48 hours.~~

~~RULE 4: Managers shall notify the player agent and the division chairman of any team vacancies within 24 hours from the time of notification of parent/legal guardian that vacancy occurs. Failure to properly notify the player agent will result in forfeiture of games played with a vacancy if the League board determines the violation was intentional.~~

~~RULE 5: Roster replacement will not be made until contact between the player agent and the parent of a child leaving the team is made, and the replacement is properly registered.~~

~~RULE 6: Players shall not wear any jewelry, except for medical identification, of any kind (rings, earrings, necklaces, bracelets, etc.) at practices or games. Refusal to remove jewelry after proper notification will result in the player being removed from the game/practice for safety purposes.~~

C. SCHEDULES

RULE 1: Games, which are played long enough to become official and are tied at the suspension of play, shall be made up prior to the start of the next scheduled game between the two teams. If it is the last scheduled game of either half, a time mutually agreeable to both teams will be set, with notification by the Head Umpire. The game will resume at the point of curtailment and will play the entire length allowed.

- A. A team failing to field at least ~~nine-eight~~ **(8)** uniformed players within 15 minutes after scheduled starting time of a game, or at any time during the game shall forfeit the game.
- B. All makeup games shall be scheduled and played regardless of team standing.

RULE 2: Games that are canceled before the game started because:

- A. Not enough players due to illness or injury.
- B. School activities/Religious activity.
- C. Weather
- D. Field conditions: Shall be rescheduled by the Head Umpire before the end of each respective half. Failure to agree with a date or dates scheduled will result in forfeit(s). In any game canceled due to player illness, injury, or school/religious activity before the game is rescheduled the excused absences must be confirmed by the player agent. If cancellation notice is not given 24 hours prior to the scheduled game time to the Division Chairman, Player Agent(s), and opposing manager, the game will be a forfeit.

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RULE 3: A team must have at least ~~nine-eight~~ (98) players to start a game. If during the game, one player cannot continue due to illness or injury, the game shall be postponed and restarted from that point at the next convenient time as determined by the Head Umpire. A team that drops below ~~nine-eight~~ (8) players after the start of the game due to umpire discipline will forfeit the game.

RULE 4: Suspended Games: Mira Mesa Youth Baseball shall adopt Section 4 (Starting and Ending a Game), Paragraph 12 (suspended games) of the official rules of baseball, completely revised, as released through the office of The Commissioner of Baseball, The Sporting News Edition. The suspended inning(s) shall be completed up to the minimum length required for official game status should the game be terminated for any of the following reasons:

1. A curfew imposed by law;
2. A time limit permissible under league rules;
3. Light failure or malfunction of a mechanical device under control of the home club;
4. Darkness, when a law prevents the lights from being turned on, and;
5. Weather.

ARTICLE 9: MANAGERS AND COACHES

RULE 1: All coaches and managers must be rostered and go through the managers' selection committee to be allowed on the field. Exception: in the case of emergencies, a temporary coach may be appointed upon agreement of both team managers with the final approval of any member of The Board of Directors.

- A. All team activities must be accompanied by a rostered coach or manager.
- B. All manager/coach applicants must attend the Manager/Coach clinic before the beginning of the season or as determined by Division Chair.

RULE 2: Team managers shall sign for all equipment assigned to their teams, and shall be responsible for its return according to the equipment committee. Failure to do so will result in review by The Board of Directors. Exceptions: Hats and lost or damaged baseballs.

RULE 3: Team managers are to ensure that an adult represents each team on the designated work party day. If no apparent attempt is made towards helping on work party days, the offending team manager will be suspended from the following game.

RULE 4: Managers and coaches are required to perform field umpire duties as scheduled by the head umpire. Only persons approved by the Head Umpire are allowed to perform this duty. Failure to perform said umpire duty will result in one game suspension to be served the following game after notification by the Head Umpire to the Division Chair.

RULE 5: Each manager is responsible for providing a Team Parent. Failure to provide said Team Parent would result in the manager having to perform all team parent duties.

RULE 6: Each manager is responsible for providing a scorekeeper and attending mandatory scorekeepers clinic or/at the discretion of the Division Chair. When a team is designated as "Home Team", then that team's scorekeeper is the official scorekeeper for that game. Failure to provide said team scorekeeper will result in the manager/coach

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having to perform all official score keeping duties in the score box.

RULE 7: All coaches and managers, who umpire, must attend the Umpire Clinic before the season or/at the discretion of the Division Chair.

RULE 8: If a manager or coach has received three (3) written complaints about their umpiring ability, they will be suspended from any more games until they receive additional training from the Head Umpire. The manager will still be responsible to provide a competent umpire for the remainder of his/her scheduled games.

RULE 9: If any manager, coach, or team member quits during either the regular or winter ball season, then that person has relinquished his/her rights to participate as a manager, coach or team member for the remainder of that regular or winter ball season.

RULE 10: All managers/coaches, while on the playing field, shall be required to wear close-toed shoes. After one (1) warning from the Division Chair, the offending party shall be suspended for one (1) game.

ARTICLE 10: SEASON, POST-SEASON & TOURNAMENT PLAY

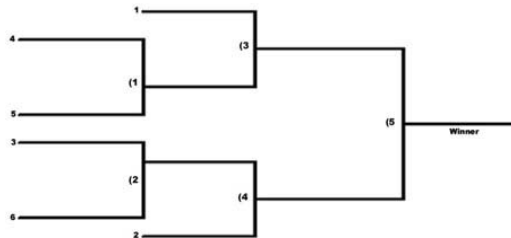
A. SPRING SEASON PLAY

RULE 1:

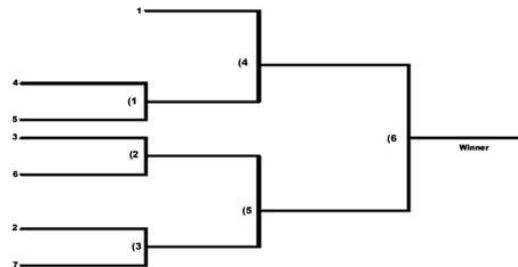
A. **MUSTANG and BRONCO:** At the conclusion of the Regular Season, the 1st place team shall be recognized as the Season Champion. The Tournament Champion and Runner Up in these divisions will be determined by a seeded single elimination League Playoff among all teams in the Division. The Championship round shall be a 2/3 series. Seeding shall be by the regular season record.

B. **PONY:** If a division is playing a full inter-community schedule such as, combined Scripps Ranch, R.P. etc., the Mira Mesa team with the best overall win loss record is the Season Champion.

6 Team Seeded Single Elimination



7 Team Seeded Single Elimination



RULE 2: In the event of a tie for tournament seeding, the winner shall be decided by:

- A. head to head record;
- B. least amount of runs given up in the games played between the tied teams;

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- C. least amount of runs given up by the tied teams in all games played;
- D. flip of a coin.

B. WINTER-FALL INSTRUCTIONAL SEASON PLAY

Winter-Fall Baseball is an instructional league; therefore, winter-Fall baseball-Baseball rules shall be the same as the regular season rules and regulations with the following exceptions:

RULE 1: There shall be no penalties for a child being absent from practice(s) or games.

RULE 2: Scores may be kept by a scorekeeper for training purposes only. There is no official scorekeeper.

RULE 3: No new innings to start after:

PINTO: one hour thirty minutes (1hr. 30 min.)

MUSTANG: two hours (2 hrs.)

BRONCO & PONY: two and half hours (2hrs. 30 min.)

RULE 4: The “ten run rule” is waived.

RULE 5: There are ~~“no team standings”~~.

RULE 6: The entire lineup is to bat whether playing a field position or sitting the bench. In the event a team’s entire line up has batted once in a half inning without incurring three outs, that half inning will terminate.

RULE 7: There is free substitution except for the pitcher. In all divisions pitchers shall be limited to two (2) consecutive innings in any one game. The position of pitcher shall follow regular season rules.

In *Mustang* only, balks will be called but players will not advance bases.

In *Bronco, Pony, and Colt* balks will be called and players will advance bases.

RULE 8: There are unlimited time outs; therefore, the trips to the pitching mounds rules are suspended.

RULE 9: Manager must furnish a batting lineup to the opposing team.

RULE 10: ELIGIBILITY:

Mustang division, each player must play at least three (3) defensive innings.

Bronco and Pony divisions, each player must play at least four (4) defensive innings.

RULE 11: Only positive reinforcement is allowed from managers, coaches, all players and spectators. Managers are encouraged to enforce this provision stringently.

RULE 12: Managers are **encouraged** to rotate each player to all positions including pitcher during season play. Each game, Managers are **required** to play all players in at least one (1) outfield and one (1) infield position. This is a learning experience.

RULE 13: Managers and coaches umpiring duties are not in effect during the Winter Ball season. During Winter Ball, managers may umpire the defensive side of their games for training purposes.

RULE 14: A game will be considered an official game for play and liability purposes provided there are ~~18~~-sixteen

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(16) players available between the two teams that are scheduled to play. This rule will allow the two scheduled teams to share players so that each team can field 9-at least eight (8) players. Any player being used in this situation must be a currently registered player with the scheduled opposing team. If both teams are short, a currently registered player from within that division may be used.

RULE 15: Since an official score is not kept in all divisions, teams will finish the maximum numbers of innings allowed by said division rules, or until the games maximum time limit has been reached.

C. MEMORIAL DAY/POST SEASON PLAY

RULE 1-1: PINTO, MUSTANG, BRONCO & PONY - In the event the scheduling of the Memorial Day Tournament, League Playoffs and the All Star Tournament occurs such that selecting separate teams for the Memorial Day Tournament and the All Star Tournament is deemed by the Board of Directors to be impractical, only one team shall be selected for each participating Division. That team, for each Division respectively, shall represent the League in both the Memorial Day and All Star Tournaments. This notwithstanding, the selection of teams for Tournament/Post Season play shall be governed by the following rules.

- A) The Board will distribute a ballot of eligible players for each division to each manager, two weeks prior to the draft.
- B) Each manager of each division shall submit the ballot with their votes of the “Top 15” players in their division, one week prior to the draft.
- C) The Board shall tally the votes and prepare a list, in order from the most to the least votes received.
 - a. Players receiving votes on all ballots (**unanimous**) shall be placed on the First Team roster, until 12 players are chosen.
 - b. If the 12-player roster is not yet complete, then players receiving votes on all but one ballot shall then be placed on the First Team.
 - c. If the 12-player roster is not yet complete, then players receiving votes on the majority of the ballots shall be placed on the First Team.
 - d. In the event that more than 12 players are tied during either a., b., or c. above, then the following tie-breaker procedures shall apply:
 - i. Managers re-vote for the number of remaining roster spots among only the players tied with the most votes from the original “Top 15”.
 - ii. This process will repeat until the roster of 12 players is completed.
 - iii. Players that were in a tie for final roster spots, but not selected, shall be automatically placed on the Second Team roster.
 - e. In the event that a 12-player roster is not completed after a., b., and c. above have been completed, the following procedure shall apply:
 - i. Players receiving at least half of the votes on all ballots from the original “Top 15” shall be placed on the First Team.
 - ii. See d. above for tie-breaker procedures.
 - iii. Players receiving less than half the votes on the ballots of the original “Top 15” are not eligible for

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the First Team.

- D) Each manager of each division shall then complete a ballot to vote the “Next 15” and the Board shall tally the votes into a list.
 - a. If there were any automatic selections per C) d. iii. above, then the “Next 15” vote shall be reduced by the number of automatic selections.
 - b. The process is repeated in the same format as the First Team selection until 12 players are voted to the Second Team.
- E) If a First Team player is removed from the roster, for any reason, prior to the deadline for official rosters with PONY, and the roster drops below the required 12 players, that player will be replaced from the Second Team. a. The First Team Manager shall select a player from the group of players tied for the next number of votes per C) a., b., c., d. and e.
- F) If a Second Team player is removed from the roster, for any reason, prior to the deadline for official rosters with PONY, and the roster drops below the required 12 players, that player shall be replaced. a. The Second Team Manager shall select a player from the group of players tied for the next number of votes per C) a., b., c., d. and e.

RULE 1-2: The Tournament team managers and coaches will be selected as follows:

- A) The Board will distribute a ballot of eligible managers for each division to each manager, two weeks prior to the draft.
- B) Each manager of each division will submit a ballot ranking all eligible managers from first to last in the order they vote them to manage the First Team. a. The Division Chair shall also submit a ranked ballot, sealed, to be used as a tiebreaker only.
- C) The Board shall rank all eligible managers based on the weighted rankings taken from the ballots of the division managers.
- D) Once the First Team roster of 12 is complete per RULE 1-1 above, the First Team Manager will be appointed.
 - a. The position shall be offered to the top-ranked manager.
 - b. If declined, it will be offered to the next-ranked manager...and so on.
- E) If all eligible managers decline the First Team Manager position, the Board will form a Special Committee to find a suitable First Team Manager.
- F) The First Team Assistant Manager will then be appointed.
 - a. The position shall be offered to the top-ranked manager.
 - b. If declined, it will be offered to the next-ranked manager...and so on.
 - c. In the absence of the appointed First Team Manager, the First Team Assistant Manager will serve in the First Team Manager’s place.
 - d. If no remaining eligible managers accept this position, then the First Team Manager may select an

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- approved coach from the division.
- G) The Assistant Coach position will then be appointed
- a. The position shall be offered to the top-ranked manager.
 - b. If declined, it will be offered to the next-ranked manager...and so on.
 - c. If no remaining eligible managers accept this position, then the First Team Manager may select an approved coach from the division.
- H) The Second Team Manager, Assistant Manager, and Assistant Coach will be appointed following the same process.

D. DUGOUT AND FIELD REGULATIONS

RULE 1: Each team will police their dugouts and surrounding area after each game.

RULE 2: No food or drinks are allowed in the dugout or on the playing field. Exceptions: sunflower seeds, gum, sport drink, or water.

RULE 3: Managers and coaches shall not smoke or use tobacco products or alcohol during their games, on or off the playing field. Refusal to comply with this rule will warrant removal of the manager or coach from the playing field.

RULE 4: No abusive language or behavior will be allowed. Anyone in violation of this rule will warrant disciplinary action as deemed appropriate by the division chairman and/or The Board of Directors.

RULE 5: Both teams are to prepare the field before the game by watering, placing banners, lining, dragging and setting the bases. The last teams of the day are to dismantle the field upon completion of the game by removing the bases and banners, dragging and watering the field and cleaning the area.

RULE 6: You must be 18 years of age to operate any of the gas powered field equipment owned by the League. i.e.: mowers.

RULE 7: BATTING CAGES - All persons in the batting cages whether being pitched to or using a pitching machine, must be **under** 18 years of age. **Exception:** All batters **over** 18 years of age (adults) must be pitched to by another adult (18 yrs. or over). **NOTE:** Technically the cages are for children.

ARTICLE 11: COMPLAINTS & DISCIPLINARY ACTION

A.COMPLAINTS

RULE 1: Informal Complaints Concerning Parents' Code of Conduct.

A. Any General Member may report another General Member for failure to comply with the Parents' Code of Conduct.

B. Informal reports must be made only to the pertinent Division Chair or Travel Ball Coordinator or Vice-President if the Division Chair/Travel Ball Coordinator position is vacant or the person holding the position is unavailable within the required period (see paragraph "C" below). Such reports may be made verbally, but may

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be made ONLY by a General Member who has personally witnessed and/or heard the conduct in question. Third party, hearsay complaints shall not be received in any form.

C. Informal complaints must be communicated to the Division Chair or Travel Ball Coordinator within seven (7) days of the events that are the subject of the complaint.

D. Upon receiving an informal complaint, the Division Chair or Travel Ball Coordinator shall...

- a. ...confirm with the party reporting the complaint that the matter pertains to behavior observed/heard first-hand;
- b. ...make contact with the General Member who is the subject of the complaint, either in person, by phone or by e-mail;
- c. ...inform the General Member who is the subject of the complaint about the general details of the conduct witnessed;
- d. ...remind the General Member who is the subject of the complaint of the pertinent portions of the Parents' Code of Conduct; and
- e. ...notify the Team Parent Coordinator concerning the matter.

E. As the role of the Division Chair or Travel Ball Coordinator in informal complaints is *strictly to remind all parties of the Parents' Code of Conduct*, the Division Chair shall NOT...

- a. ...disclose the name of the complaining/reporting party;
- b. ...otherwise attempt to mediate resolution of any misunderstanding.

F. ...Upon receiving notice of the complaint, the Team Parent Coordinator shall:

- a. ...communicate with the Team Manager concerning the matter, to include only the name of subject of the complaint and the nature of the complaint; and
- b. ...notify the Secretary of the Board of Directors of the complaint, to include only the name of subject of the complaint and the nature of the complaint.

G. The Board of Directors...

- a. ...shall keep record of the existence of an informal complaint, to include only the name of subject of the complaint, the nature of the complaint, and the fact that the General Member was reminded of the requirements of a particular part or parts the Parents' Code of Conduct.
- b. ...shall destroy all such records at the end of each Season. For purposes of this rule, a "Season" is either the Spring Season or Winter Season.
- c. ...shall NOT take any action, formal or otherwise, on the basis of any informal complaint.

RULE 2: Formal Complaints

- A. Any member may file a formal complaint concerning any other member as to compliance with the Parents' Code of Conduct.
- B. Formal complaints must be in writing and signed by the person(s) lodging the complaint. Persons lodging a formal complaint expressly agree that the subject of the complaint will be provided a copy of the complaint, and as such the identity of the person(s) lodging the complaint shall become known to the subject(s) of the

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- complaint. Anonymous complaints shall not be received or otherwise entertained in any fashion.
- C. Formal complaints must be delivered to the pertinent Division Chair or Travel Ball Coordinator with seven (7) days of the events precipitating the complaint.
- D. Upon receiving a formal complaint, the Division Chair or Travel Ball Coordinator shall...
- a. ...provide a copy to the subject(s) of the complaint, to the degree possible by the availability of the subjects of the complaint, within three (3) days.
 - b. ...provide a copy of the complaint to the President of the League, or in his or her absence, either of the Vice Presidents.
 - c. ...advise the President (or a Vice President) as to the Division Chair's judgment concerning the urgency of the complaint. Urgency, for the purposes of this rule, shall principally be the degree to which the matter appears to pose a threat to the health, safety and/or welfare of the children in the League.
- E. Upon receiving a formal complaint, the President (or a Vice President) shall...
- a. ...determine, solely as a matter of his or her judgment, whether the matter is urgent, posing a threat to the health, safety or welfare of players in the League;
 - b. ...provide notice to the Board of Directors of an Emergency Meeting to be scheduled at the soonest possible date and time, should the matter be judged urgent;
 - c. ...include the complaint in the Agenda for the next regularly scheduled Board meeting should the matter NOT be judged urgent;
 - d. ...notify the subject of the complaint of the pending Board meeting;
 - e. ...provide a copy of the complaint to the Board of Directors for review.
- F. Upon receiving a copy of a formal complaint, the member(s) who is/are the subject of the complaint shall be given three (3) days to respond to the complaint by submitting a written response to the President, any Vice-President or the pertinent Division Chair. While the opportunity shall be provided to submit and have considered a formal response, it shall not be required of the subject(s) of the complaint. Verbal responses shall not be accepted.
- G. Upon meeting to review and discuss a formal complaint, the Board of Directors shall...
- a. ...take any and all immediate actions deemed necessary to protect the health, safety and/or welfare of the children in the League.
 - b. ...consider any prior informal reminders of the Parents' Code of Conduct provided to the subject of the formal complaint. Consideration of prior informal reminders shall be limited only to those events occurring during the current Season.
 - c. ...review and consider any written response to the complaint provided by the subject(s) of the complaint.
 - d. ...choose between the following two courses of action:
 - i. Where facts material to the complaint appear to be in dispute, the Board may choose to appoint an ad hoc subcommittee to which the complaint will be referred for further investigation and recommendations; OR...
 - ii. The Board may choose to discuss the complaint immediately and make and vote upon a motion to

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take actions the Board deems appropriate in keeping with Section H below.

- H. Action taken by the Board of Directors in response to a formal complaint may take on one or more of the following forms:
- a. No response. Where the Board finds the complaint lacks merit, by motion, second and majority vote the complaint may be dismissed. Upon dismissal, the original complaint shall be destroyed and no formal record kept of the complaint.
 - b. Written warning. The Board may elect by motion, second and majority vote to provide the subject of the complaint with a written warning of further consequences should the matter of the complaint occur again.
 - c. Suspension. The Board may elect by motion, second and majority vote to suspend the subject(s) of the complaint.
 - d. Expulsion from Membership. The Board may elect by motion, second and majority vote to expel the subject of the complaint from the General Membership. Expulsion shall include the player(s) signed up by the person(s) being expelled.
- I. Actions taken by the Board of Directors as described above in paragraph H above shall be governed by “Section L: Disciplinary Actions” in this Article.
- J. Any person expelled from the General Membership shall remain expelled for the remainder of the current year, including the subsequent Winter Season should expulsion happen during the Spring Season. Such persons may apply for reinstatement prior to the beginning of a subsequent Spring Season.

B. DISCIPLINARY ACTIONS

RULE 1: Any players or adult found in violation of league rules of baseball, depending on the severity, may be disciplined under the guidelines set forth in the Pony Baseball, Inc. Rules and Regulations. For rule violations not covered in the Pony rules of play, discipline will be administered as determined by the division chairman and/or The Board of Directors.

RULE 2: If a manager, coach player or parent is ejected (suspended) from the game currently in progress they are to vacate their team’s division field area entirely, forfeiting their rights to remain in the immediate area in the capacity of parent, brother, sister, etc. If the person refuses to leave the area then the game will be forfeited to the opposing team.

RULE 3: Any manager, coach or player ejected from a game for unsportsmanlike behavior as determined by an official paid umpire will be suspended from his/her next game played by the team. A player removed for safety reasons, i.e., the throwing of a bat in the completion of a swing but not in anger, shall not be grounds for a second game suspension. The official scorekeepers need to ensure that the umpire gives a full explanation as to the factors of the ejection.

RULE 4: If manager or coach is suspended, he/she may not be at that “suspended game” in any fashion. If a player is suspended he/she should be present, in full uniform, at that “suspended game”. If not, it shall constitute an unexcused absence. The manager or coach may not be at his/her team’s division entirely, forfeiting their rights to remain in the immediate area in the capacity of parent, brother, sister, etc. If the person appears at his/her team’s division field area and refuses to leave the area then the game will be forfeited to the opposing team.

RULE 5: The Board of Directors shall have the authority to suspend, discharge or otherwise discipline any member, manager, coach, player, official umpire or other persons whose conduct is considered a detriment to the best interests of the League. When a member of the Board of Directors, without adequate excuse, is not fulfilling his/her responsibilities as described in these By-Laws, the Board of Directors, by a majority affirmative vote, may declare

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that position vacant.

RULE 6: Any adult (persons 18 years of age, or older) who is suspended, removed or otherwise disciplined by a vote of The Board of Directors shall have the right to an appeal of such decision. The disciplined person must request an appeal, in writing, within 48 hours of actual notification of the board's action. A properly noticed appeal will stay any punitive action imposed by the board until the board addresses the appeal. The appeal shall be addressed at the regular or specially called meeting of The Board of Directors constituting a quorum. The disciplined party shall be given 72 hours notice of such meeting and have the opportunity to attend such meeting and address the allegations as well as the discipline imposed.

RULE 7: The division chairman shall, upon evidence of misconduct of any player, notify the manager of the team of which the player is a member and the parents of any such player who is less than 18 years of age, within 24 hours of knowledge of the act. The manager shall appear with the player before the player agent and at least three members of The Board of Directors, for consideration of appropriate action. The player's parents or guardian shall be advised of, and invited to attend, such meeting.

RULE 8: Any Manager, coach or player suspended from two (2) games in any season may be ineligible for postseason play or Memorial Day Tournaments as determined by the Board of Directors, except player suspension for snack bar violations; in this situation the Board of Directors shall determine eligibility.