

VOLUNTEER ASSIGNMENT GUIDE

Fort Harrison VAVS Program

RS

Episodic

Last Updated: 2/2/2006

VSS CODE:

Assignment Title **DAV VAN DRIVER**

Purpose **This volunteer is responsible for the operation of the DAV Transportation van taking eligible veterans to and from the VA Montana Healthcare System**

Department & Location **VA MONTANA HEALTHCARE SYSTEM**

Supervisor & Phone Number **VOLUNTARY SERVICE PROGRAM MANAGER – 447-7345**

Specific Duties **Volunteer will operate the van; conduct a walk-around check of the van before beginning the day's drive. Deliver veterans to the VA or CBOCs, wait for them, until specified time, and then transport them back to the original pick-up point. Maintain required records, use the van's communication equipment (radio, telephone, and pager) observe all safety polices and precautions. All drivers will follow the laws of the state and the rules of the DAV transportation program. Other duties as required.**

Time Required **Passenger safety is the central responsible of all drivers**
1-12 Hours

Qualifications **Valid Montana driver's license, proof of insurance, Finger Printing and DMV background check are required. Must pass a VA driver's screening and eye test.**

VAVS Training **Screening required by the assignment prior to acceptance: Initial mandatory orientation and annual training includes: HIPPA training, Safety/Fire Training, Infection control training, annual mandatory TB tests,**

Assignment Specific Training **Defensive Driving, other training as needed**

Signature of Volunteer: _____

Date Assigned: _____

Supervisor's Signature

Date Reviewed