

RICHMOND HEIGHTS AMATEUR SPORTS
YOUTH BASEBALL
BYLAWS
2006

I: **NAME:** The organization shall be called Richmond Heights Amateur Sports, Association, also known as R.H.A.S.

II: **OBJECTIVE:**

- A: To provide an opportunity for the youth of Richmond Heights and its surrounding area to participate in the sport of baseball in an organized recreational fashion while improving their baseball skills and knowledge
- B: To align those interested adults in an organization to promote the game of baseball as defined in article II, section A.
- C: To work with the city's recreation department and school's athletic organizations to further the development of a strong baseball program for the city and school.

III: **MEMBERSHIP:**

- A: **ELIGIBILITY**-To be eligible for membership in the organization one must:
 - 1: be an adult (age 18 years or older) interested in and willing to serve the organization to help it meet its objectives.
 - 2: maintain appropriate conduct in any and all R.H.A.S. associated activities and events.
- B: **VOTING**- One must be a member in good standing as outlined in article III, section A, and have attended three(3) of the last twelve (12) monthly meetings to be eligible to vote on RHAS business.
- C: There will be no dues affiliated with membership in RHAS, except for the fees required for a player to play.

IV: **OFFICERS:**

- A: **EXECUTIVE BOARD**- The executive board of R.H.A.S. shall consist of the following officers: President, Vice-President, Secretary, Treasurer, Commissioner, Director of Player Personnel, Rules Director, and two Trustees.

IV:cont.**B: DUTIES of OFFICERS:****1: PRESIDENT:**

- a: preside over all regular and special membership meetings of the league.
- b: appoint chairmen and members of special committees.
- c: promote the league within the community.
- d: act as liason between the league and the city.

2: VICE PRESIDENT:

- a: preside over meetings in absence of president.
- b: collect membership dues and maintain dues fund account.
- c: keep track of meeting attendance and voting eligibility
- d promote the league within the community.

3: SECRETARY:

- a: keep and preserve a record of all proceedings of the R.H.A.S. organization.
- b: issue notice of special meetings.
- c: maintain member roster.
- d: conduct the correspondence of the organization.
- e: submit report of business affairs of the organization and minutes of previous meeting at each meeting.
- d: promote the league within the community.

4: TREASURER:

- a: collect money due to R.H.A.S.
- b: disburse money for approved expenses.
- c: deposit funds in the name of R.H.A.S. in a bank or trust company.
- d: maintain bookkeeping system that can be easily audited.
- e: shall never issue a check for cash.
- f: transfer funds between R.H.A.S. accounts as needed.
- g: report status of treasury accounts at each meeting.
- h: promote the league within the community.

IV (cont'd):**5: COMMISSIONER:**

- a: obtain permits for use of baseball fields for each season.
- b: schedule games for all leagues and distribute schedules to head coaches.
- d: make final decision and/or designate decision making responsibility regarding playability of fields and cancellation of games.
- e: schedule make-up games.
- g: keep track of team records and standings.
- h: promote the league within the community.

6: DIRECTOR OF PLAYER PERSONNEL:

- a: responsible for organizing the registration of all players and maintaining files of registrants.
- b: responsible for conducting the drafts and distribution of players in a manner approved by the executive board.
- c: screen and place all head coaches with the advice and consent of the executive board.
- d: collect all money from registration and forward funds to treasurer for deposit.
- e: promote the league within the community.

7: RULES DIRECTOR:

- a: maintain supplemental rules for all leagues.
- b: distribute copies of rules to head coaches and umpires and review rules with the aforementioned.
- c: coordinate scheduling of umpires & scorekeepers
- d: final arbiter of all on field disputes involving rules, especially supplemental rules, when asked by umpire. May not reverse a judgment call by an umpire. In the absence of the rules director, any executive board member may adjudicate
- e: interpret any rules when so requested by an umpire or head coach.
- f: receive and present protests in writing to executive board.

IV(cont'd):
B,7(cont'd)

- g: collect proposed rule changes from members and present these at rules meeting.
- h: promote the league within the community.

8: TRUSTEES:

- a: assist the other members of the executive board with their duties as stated above.
- b: assist in obtaining sponsors and fundraising for the organization .
- c: promote the league within the community.

C: DUTIES OF EXECUTIVE BOARD:

- 1: Direct all affairs of the league.
- 2: Fill all official vacancies.
- 3: Authorize all expenditures of petty cash up to \$200.
- 4: Interpret bylaws.
- 5: Hear and adjudicate all disciplinary concerns and protests.
- 6: May suspend, expel, and/or re-instate any member or player
- 7: Approve all presidential appointments.
- 8: Approve actions of elected officers .
- 9: Conduct audit of Treasurer and Vice-President accounts at least annually and more frequently at its discretion.

V: ELECTION OF OFFICERS

- A: All officers shall be elected annually by the membership at the **November** regular monthly meeting. Those elected shall assume office at the following regular monthly meeting.
- B: No member shall hold the same elected office for more than two consecutive years.
- C: Nominations for board positions should be made by the **October** meeting.

VI: MEETINGS

- A: Regular meetings shall be held on a monthly basis on the 4th Sunday of the month. September thru April. The board may vote to skip a meeting with a 30 day notice to members.
- B: During the season (May 1 through July 31), meetings will be held at Desan field. At which time regular business may be conducted. One week notice will be sent to members. Meetings to be scheduled with games and events.
- C: Special meetings may be called by the President with three days notice to the members.
- D: A voting quorum for all regular and special membership meetings shall consist of four(4) officers and two(2) members.
- E: Executive Board meetings may be convened at any time to consider protests, disciplinary matters, and emergency spending authorization as well as any regular business matter that requires resolution prior to the next membership meeting.
- F: A voting quorum of the executive board shall consist of five(5) elected officers.
- G: Any action taken by the executive board shall be presented to the membership at the next regular meeting.

VII: ORDER OF BUSINESS

- A: During regular membership meetings, the order of business shall be:
- 1: call to order
 - 2: report of minutes from previous meeting
 - 3: report of vice president
 - 4: report of treasurer
 - 5: report of personnel director
 - 6: report of commissioner
 - 7: report of committees
 - 8: old business
 - 9: new business
 - 10: adjournment

VIII: COACHING STAFF

- A: All coaches on the field during games must be paid up members.
- B: All members wishing to be a head coach must submit his/her name to the personnel director prior to the drafting of players on an annual basis.
- C: All head coaching candidates must be approved by the Executive Board.
- D: The Executive Board shall have the final authority on all matters related to acquiring and maintaining coaches eligibility.

IX: SPECIAL COMMITTEES

- A: Special committees are appointed by the president and may include but are not limited to the following:
 - 1: Equipment Director
 - 2: Concession Coordinator
 - 3: Tournament Coordinator
 - 4: Social Director
 - 5: Reverse Raffle
 - 6: Awards Picnic
 - 7: Opening Day
 - 8: Pictures/Trophies
 - 9: Family Day

X: PLAYING RULES

- A: The playing rules in force during the 2001 season shall in force upon approval of these bylaws.
- B: Any member in good standing, regardless of voting eligibility, may present, in writing, proposed playing rule changes to the Rules Director at the August, September, or October monthly meetings.
- C: Discussion of, and voting on, proposed rule changes shall occur at the November monthly meeting.

X: PLAYING RULEScont.

- D: The Executive Board may present rule changes for vote of the membership at any monthly meeting if it deems necessary.
- E: At rules change meetings, a simple majority of the eligible voters present voting yea is needed to change or add a rule.

XI: AMENDMENTS TO BYLAWS

- A: Any member in good standing, regardless of voting eligibility, may present, in writing, proposed Bylaw amendments to the President on or before the December monthly meeting.
- B: The President will read the proposed amendments at the December and January monthly meetings as written without discussion.

XI:Cont.

- C: The President will read the proposed amendments at the December meeting and open the floor for discussion and subsequent vote.
- D: The proposed amendment shall be voted on as written. The floor or chair may not change the substance of the proposed amendment
- E: Any officer may request that the President convene a special meeting to submit a Bylaw amendment for discussion and vote if deemed necessary to insure that the organization meets its stated objectives.
- F: A two-thirds majority of eligible members present voting yea is needed to amend the Bylaws.

XII: DISSOLUTION

- A: In the event that the Richmond Heights Amateur Sports organization is dissolved, the Executive Board will dispose of all assets to any athletic program and/or charitable organization within the city of Richmond Heights as it sees fit.