

**SCYA Board Meeting**  
**January 7, 2009**  
**7 - 9 pm**  
**St. James Church**

**Attendees:** Jenny Tippett, Michelle Bickerton, Beverly Duvall, Lytle Galloway, Rich Bowen, Brion Burke, Chris Knapp, Jay Furr, Bart Williams, Mike Thomas, Pam Davis, Gail Atwood, Lynn Strauss, Troy Butler

**MOTION to accept the minutes from the December board meeting. Motion accepted and passed.**

**Treasurer's Reports:**

Michelle reported that there is currently \$36,018.33 in the checking and \$11,462.75 in the savings accounts. We received the picture kickback for pictures which was \$1,672.

Money from the dance for Stacie Newman was sent to Hospice in the amount of \$900.

Field maintenance needs to be figured out, how to spread it out. Jay said he charged \$55 per team for maintenance and then balanced out after grants and actual charges. Brion suggested to do it as overhead expense. Troy said that Margaret does her own fields for softball. Jenny said that Shady Side doesn't use field maintenance. Gail asked who she thinks does all the maintenance then? Paul has always taken care of the fields for softball and baseball. He is field maintenance. Tractor requires maintenance as well.

Jenny said that the grants for \$12,960 breaks down as the following:

Old South – 2 units  
Galesville – 1 unit  
Shady Side – 4 units  
Tracey's – 5 units

Michelle said that there is a dance this Friday, do we have a permit for this? Jenny said that the school said we had a dance this Friday as well. Deale has the gym from 6 – 8. She suggested that we call Chris about it. She is going to send him an email tonight and he will call her tomorrow morning hopefully.

Michelle and Gail said that there needs to be some sort of processing fee for issuing refunds. There were 23 refunds in the winter sports alone. Gail said they want it because their child doesn't want to play. Jay asked why is a fee necessary? Gail said for the time spent doing all of it. Michelle told him that they charge a fee at the bank for processing them as well. Brion said that it is consequence to the parent/child – suggested a 50% in practice and 100% refund if before games. Jay wants to know how you would word this? Jenny said that once practice starts no refunds. Rich said that 50% is fair to lose.

Michelle said that the research she has done into the credit card options requires some more thought. Bank of America told her that the estimate 30% will pay with credit card. If that is the case, it isn't worth it with the fees that it would entail.

The bank says there must be a minimum of \$25 per month, 2.12% transaction fee, .50 each call and \$11.95 month.

Lynn Strauss said that her program does it too. Michelle needs fees to decide but so for she isn't sure if it is worth it or not.

**MOTION to approve the treasurer's report. Motion accepted and passed.**

**Old Business:**

Lynn Strauss presented the information about the registration program. He is going to be at the February meeting to show it to the commissioners. Jenny would like all commissioners present for the presentation.

Jay asked if the registration program can be done through our own website? Jenny said that she actually did it today. Lynn confirmed that it does work that way. Mike asked if we can build in some sort of convenience charge to offset the expenses charged by the bank? Jay said that we are trying to encourage them to pay with a credit card, perhaps the charge would not encourage them but deter them from using it.

Jay would also like to see another way to get the player contracts. Lynn said what if the coaches lose them? Wouldn't it be better if it was on the registration form as well? Lytle said the form is always with him. If there is a player hurt and he has to go to the hospital, the form is going with Lytle as well to the hospital. The forms says "this form allows coach to treat." Michelle said that coaches do need to have them with them at all times. Jay said he has never had them. Rich said the commissioners are responsible for that.

Jenny said the signs are all being changed and she is in the process of doing so. She meets with them on the 21<sup>st</sup>.

**SPORTS COMMISSIONERS:**

**Soccer:**

Lytle said that the indoor soccer will be playing. There are 99 players. 45 at the High School and 54 at the Middle School. We have volunteers, rules online, no adults are playing.

**LAX:**

Michelle informed Pam Davis and Bart Williams that the LAX camp insurance will be \$240 minimum with \$4.00 per kid. The camp roster and brochure are needed.

The girls LAX looks good. \$75 for county and \$65 clinic girls showing a profit of \$715 pending the field maintenance.

**MOTION to approve the Girls LAX budget. Motion accepted and passed.**

Michelle said that LAX World would not honor the discount/goals card because we already were receiving a discount on all the equipment that we ordered.

Rich said that indoor LAX starts on Sunday. There are 40 players as budgeted for. Gail asked if we were taking walk-ups. Rich said yes. There will be 6 on 6 with change of shifts every 5 minutes.

### **Baseball:**

The baseball budget has a deficit. Beverly redid the budget from the numbers that Rodney sent to reflect some of the actual costs. There are still some oversights on it and excessive amounts that Beverly said is incorrect and will be considerably less making for a better bottom line.

Fundraiser was suggested to offset the costs of baseball for this year. Jay said that once registration is done we will know a better number as to what is needed etc.

**MOTION to approve the Baseball budget with deficient of at least \$4,000 and baseball being fiscally responsible for money. Motion accepted and passed.**

Michelle also said that she has nothing for clinic baseball as no one has heard anything from Paul Bush so far.

Beverly pointed out that the summer tournament team and the fall baseball program and now the winter workouts have all shown a profit which helps the deficit as well even though the budget doesn't show it since it isn't all lumped together.

### **Softball:**

Michelle said that the softball budget doesn't reflect any field maintenance, that needs to be fixed. There are no 8 – 10 year old teams. Players will buy their own socks.

**MOTION to approve Girls Softball budget with a small profit. Motion accepted and passed.**

### **Banquets/Trophies/Pictures:**

Jenny said Katie Poole will be taking over the pictures starting in the Spring. Michael Howl is going to be at the next meeting to discuss what he has as well. She met with Sports Memories and was not impressed. Troy said he still had no baseball pictures from the Spring. Jenny told him she had no idea. Mike said that Cape St. Claire has a photographer that does action shots too. Jay said that then it becomes a vendor at the park issue. Jay also asked that if they will send them directly to the parents can we reduce our kickbacks. Jenny said that we never had anyone dedicated before to handle this.

Brian Trott sent the newest version of the Banquets/Trophy policies to the meeting for everyone to review. Jay thinks that there needs to be a category added for out of season sports. Everyone agreed. Jenny asked that everyone bring any notes to the next meeting for the policy if changes need to be made.

March 16<sup>th</sup> is the County basketball and wrestling banquet at 6 pm. Clinic is not having a banquet. Their's will be separate in the future.

### **New Business/Open Floor:**

Lytle would like to know about sponsorship for the baseball teams to offset the deficit. Michelle said that any fundraiser goes into one kitty for all sports. Uniforms make any sport take a big hit and this is why baseball is showing such a deficit. Whenever uniforms are purchased it generally takes a loss to that sport for two years and everyone knew this when Rodney ordered the uniforms.

Jay said that the budgets need to be in three months ahead of time to allow more time to raise funds if necessary.

There is a coaches' clinic on March 5, at 6pm at Old Mill High School. New coaches and assistant coaches should all be going.

January 27<sup>th</sup> at 6pm at Central Middle School is the meeting for permits for the Spring and Summer.

The shrimp feast fundraiser will be February 28<sup>th</sup> at the Shady Side Kiwanis club from 6 – 12pm. Dinner will be 6 – 8:30pm. \$30 each for tickets and tickets will only be sold in advance. No carryout. Would like donations. Contact Jenny for tickets.

Spirit cups are another fundraiser we could do. Package of 4 for \$12.00. You make \$4 profit.

Budgets for Fall sports needs to be done by June 1<sup>st</sup> and for tournament teams by April 1<sup>st</sup>.

Jay said that since internet access is limited, he could have flyers printed for \$200. Should we just have Cathy add the registration form to it? Jenny said that she isn't sure if Cathy Moore is still doing it or not. Michelle said the Elementary schools will send them home with the kids, but the middle school will only announce it and wait for the kids to pick up from the office. Most of the time this won't happen. Lynn said the library and concession stands are also a good source. Jay suggested that we also do private schools.

Jenny asked that anyone who knows someone interested in doing the concessions stands to send them to the club. Old South, Tracey's and Shady Side all have to have someone to do them. Jay told Jenny that there is still equipment needed for Tracey's.

Jenny said that a commissioner is needed for clinic t-ball and baseball.

Lynn said that the new positions on the board give little to no description of what is expected. Susan is trying to handle this but has no idea what is required either. Commissioners need to let her know what is needed. Susan would like everyone to fill out the form she sent with the description of what their job is.

Rich said that when cleaning out equipment for LAX there is a huge amount of equipment that will never be used. He would like to donate them but wants the board's approval. Michelle told him that she will need a list of anything he is donating to get it taken off the insurance.

**MOTION to let Rich Bowen donate the old, unusable LAX equipment to a non-profit organization. Motion was approved and passed.**

Michelle let all commissioners know that June 1<sup>st</sup> is the date for the inventories. She has to have them for insurance purposes.

**The next board meeting will be February 4, 2009 at St. James Church at from 7 – 9pm.**

**The meeting was adjourned.**