



Safety Harbor Little League Board Member On-Duty Responsibilities



The SHLL BMOD represents Safety Harbor Little League and its members and has the authority and responsibility to make the decisions that reflect the best interests of SHLL and its members. The SHLL BMOD serves as the contact point for SHLL.

Responsibilities:

The SHLL BMOD shall determine if field conditions are acceptable to begin play (once the games starts, the umpire is responsible).

The SHLL BMOD shall determine if weather conditions are acceptable to begin play (current conditions, radar, lightning detector, etc.). For safety purposes, both the umpire and/or The SHLL BMOD may halt games due to deteriorating weather conditions once the games begin. Please refer to “*SHLL Lightning and Hazardous Weather Policy & Procedures*”.

The SHLL BOD shall have the final say in suspending games (i.e. weather, field conditions, curfew, etc.) and resolution of conflicts that may occur. Once games begin, umpires are to facilitate games, but may confer with SHLL BMOD to resolve conflicts or appeals beyond his/her scope.

The SHLL BMOD is responsible, along with Managers, for reporting and documenting all significant injuries (includes any injury that requires any level of treatment). Little League paperwork shall be complete before leaving the complex and placed in the SHLL Fieldhouse for the Safety Officer to process.

The SHLL BMOD shall not allow non-SHLL BOD members to operate SHLL golf carts. Only two people will be allowed to ride cart while cart is in motion. NO EXCEPTIONS!

The SHLL BOD members and umpires generally use the Fieldhouse throughout the day. Discourage others, especially players, from using. Under no circumstances should non-league officials be left alone in Fieldhouse. The Fieldhouse must be lock when unattended!

SHLL BMOD KIT

- Binder with forms (Injury, Volunteer, etc.)
- SHLL BMOD Duties and Responsibilities Checklist
- Lightning and Hazardous Weather Policy and Procedures
- SHLL BOD Contact List
- SHLL Umpire Contact List
- SHLL Managers Contact List
- Inter-League Partners Contact List
- District 12 Contact List
- Season Schedule
- Official Little League Rule Books (Baseball and Softball)
- SHLL Rules for each Division
- SHLL Rules for Inter-League Partnerships
- District 12 Rules and Regulation
- First Aid-Kit
- Radio & Keys

Pre-Game Duties:

- Arrive at SHLL at least forty-five (45) minutes to one (1) hour prior to earliest game time.
- Unlock the Fieldhouse, Batting Cages & Bathrooms.
- Prep the Concession Stand to be opened.
- Prep fields as needed (line the fields, set up pitching machines, drag field, set out umpire equipment, etc.)
- Offer assistance to managers, coaches, players, and parents where needed.



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During Games:

- Visit each game and be seen by managers, coaches, players, and parents.
- Offer assistance where needed.
- Assist umpires to resolve issues and/or conflicts.

Post-Game Duties:

- Pick up any large items of trash left behind by spectators.
- Return all equipment and tools to Fieldhouse.
- Place completed Injury forms onto desk in Fieldhouse.
- Hook up electric golf cart to battery charger.
- Turn off Fieldhouse lights and A/C unit.
- Lock Fieldhouse garage and entrance doors.
- Turn off bathroom lights and lock doors and gates.
- Close the Concession Stand and secure money and inventory. Leave A/C unit on.
- Turn off field lights once spectators and teams have left complex.

Note 1: For safety reasons, female SHLL BOD members shall be paired with a male SHLL BOD member when scheduled as the SHLL BMOD on weeknights. Male SHLL BMOD shall wait to exit SHLL complex until all female volunteers have exited.

Note 2: If you are scheduled as the SHLL BMOD and will be late, it is your responsibility to secure someone to fill-in for you. You must notify the President or Vice-President if you cannot secure someone to fill-in. **LEAVING A PHONE MESSAGE WILL NOT BE ACCEPTABLE.**

Note 3: The SHLL BMOD schedule will not be updated once it is released. Swapping dates with another BMOD is acceptable as long as it does not conflict with Note 1. **IF DATES ARE SWAPPED BETWEEN BOARD MEMBERS, THE ORIGINALLY SCHEDULED BMOD WILL BE HELD RESPONSIBLE IF NO ONE SHOWS.**