

SACRAMENTO NORTH SOCCER CLUB

CONSTITUTION & BYLAWS

CONSTITUTION

C:01 NAME -- This organization shall be known as the Sacramento North Soccer Club, also referred to as SNSC.

C:02 CONSTITUENCY -- The SNSC shall consist of all youth soccer players within the defined territory who are properly registered with the California Youth Soccer Association - North (CYSA-N), the parents or guardians of the players, Club coaches, Club referees, Club Directors and sponsors of the Club.

C:03 PURPOSE -- The purpose of this Club shall be to:

C:03:01 -- Provide a program of organized "recreational" soccer for all the children of our area.

C:03:02 -- Generally promote the sport of soccer within the area served by the Club,

C:04 GOAL -- "Children, having fun, playing soccer" is the most important goal of this Club. Fulfillment of this goal is to be brought about by setting an atmosphere of friendly competition in which learning and playing soccer are held foremost. Anything which detracts from this atmosphere shall be discouraged.

C:05 TERRITORY -- The area served by the SNSC shall be the community of North Natomas and the surrounding areas.

C:06 AFFILIATION -- This Club shall be affiliated with the River City Youth Soccer League and shall comply with the authority of the California Youth Soccer Association – North (CYSA-N), and through CYSA-N, the United States Youth Soccer Association (USYSA), and the United States Soccer Federation, (USSF).

C:-07 GOVERNMENT

C:07:01 -- This Club shall be governed by its Constitution, Bylaws, Rules and Policies, except when they are superseded by RCYSL or CYSA-N,

C:07:02 -- The governing authority of this Club, whose powers shall be delegated by the Bylaws, shall be vested with the "Board of Directors" Board of the SNSC.

C:07:03 -- The "Board of Directors" shall be composed of the Club Manager, Assistant Club Manager, Coach Coordinator, Referee Coordinator, Registrar, Equipment Coordinator, Field Coordinator, Secretary, Treasurer, Publicity coordinator, Electronic Information Coordinator, and Uniform Coordinator. All members of the Board shall be empowered to vote any matters. Tied votes shall result in the defeat of any matters considered by the Board.

C:07:04 -- The term of office of the Board shall be from the date of election until the election of new officers at the Annual General Meeting.

C:07:05 -- If necessary, positions within the Board of Directors may be duplicated or combined to address the needs of the Club. Board position duplications or combinations shall be approved by a majority vote at the Annual General Meeting and before the election of the new officers. If two or more positions are combined and assigned to one Board Member, that Board member shall only have one vote on the Board.

C:08 MEMBERSHIP -- Membership in the SNSC shall be:

C:08:01 -- Parents or guardians of children registered with CYSA through the SNSC.

C:08:02 -- Other adults who have contributed time and effort during the current term of the Board or who are contributing at that time.

C:08:03 -- Sponsors of the SNSC that have contributed at least the total registration cost of one new player during the current term of the Board.

C:08:04 -- Players registered in the CYSA through the SNSC that are 16 years of age or older.

C:09 ANNUAL GENERAL MEETING --

C:09:01 -- Between October 1 and March 1, the Club Manager shall call for an Annual General Meeting (AGM) of the membership. Notification to members and an agenda are to be sent out 15 days in advance of the meeting. Agenda item suggestions by members must be received by the Board 5 days in advance of AGM.

C:09:02 -- The order of business at the AGM shall be as follows:

- a. Call to Order
- b. Roll call of Board of Directors
- c. Minutes of previous AGM.
- d. Reports by 1) Club Manager; 2) Secretary/Treasurer; and 3) Registrar
- e. Unfinished Business
- f. Proposals for changes of Constitution, Bylaws, Rules and Policies New business
- g. Good of the game
- h. Election of officers
- i. Adjournment

C:09:03 -- Voting at the AGM will be 1 (one) vote for each member present, voting by proxy shall not be allowed. Tied votes shall result in the defeat of matters considered by the membership.

C:10 CHANGES

C:10:01 -- Amendments or changes to the Constitution and Bylaws of this organization shall be made only at the AGM. Amendments shall be deemed adopted by an affirmative vote of two-thirds (2/3) of the members casting votes.

C:10:02 -- Amendments to the rules and policies or adoption of new rules or policies may be made by the Board. Such actions will be effective from the date adopted or amended. Such actions will become fact of this documents when ratified by an affirmative majority of the votes cast at the following AGM

C:11 -- Any provisions of the CYSA-N or RCYSL constitutions that pertain will be used if there is a conflict between this document and those documents, and on subjects not covered by this document.

SACRAMENTO NORTH SOCCER CLUB

BYLAWS

B:01 BOARD OF DIRECTORS

B:01:01 -- The Club membership, at the AGM, shall elect from its ranks, the following officers:

- a. Club Manager -- The Club Manager shall conduct all meetings of the Board. The Club Manager shall appoint committees and their chairpersons. The Club Manager is the official representative of the Club to the RCYSL.
- b. Assistant Club Manager -- The Assistant Club Manager acts in the absence of the Club Manager and performs specific duties as assigned by the Club Manager and the Board.
- c. Coach Coordinator -- The Coach Coordinator is responsible for the Club's Class IV program. Responsibilities include helping to arrange and coaches, scheduling clinics and workshops for coaches and parents, disciplining coaches for unsportsmanlike, unethical or illegal conduct, for distributing information regarding coach related activities on the Club, League and District level to all Club class IV coaches.
- d. Referee Coordinator -- The Referee Coordinator is responsible for helping coaches arrange referees, for scheduling clinics and workshops for referees for distributing information regarding referee related activities of the Club, League and District level to all Club referees, for assisting referees in becoming certified, and for correcting Club referees that do not meet minimum acceptable standards.
- e. Registrar -- The registrar is responsible for holding registration each Spring, completing all paperwork necessary to register teams and players with RCYSL and CYSA-N, exchanging Club registration forms within the League for validation of player eligibility, attending League Registration meetings to keep informed on League policies. Team selection will be done by the Board with the Registrar having final approval of each team roster.
- f. Field Coordinator -- The field coordinator is responsible for determining the number of fields needed for practice and games, working with school and parks officials to arrange for the use and maintenance and watering of fields, setting up practice schedules, organizing volunteers to improve fields and chalk fields.
- g. Equipment Coordinator -- The equipment coordinator is responsible for determining what equipment are needed for the coming year, purchasing and distributing equipment to teams, maintaining a written inventory of all Club property, ensuring return of the equipment, and arranging for storage between seasons.
- h. Secretary -- The Secretary is responsible for maintaining and distributing the written records of the Club.
- i. Treasurer -- The Treasurer is responsible for maintaining all financial matters in a complete businesslike manner.
- j. Publicity Coordinator -- The Publicity Coordinator is responsible for gathering the scorecards each Saturday, delivering the score cards to the League as directed, publishing Club activities and events in the local news media, maintaining Club historical records and other related activities,
- k. Electronic Information Coordinator -- The Electronic Information Coordinator is responsible for the design and maintenance of the Club's website, including newsletters, team rosters, schedules, and directions to fields. The EIC is also responsible for sending bulk e-mails to members of the Club.

1. Uniform Coordinator -- The Uniform Coordinator will be responsible for maintaining communication with the uniform provider and confirming pricing prior to registration. Also, the uniform coordinator is responsible for organizing the ordering of uniforms and distribution of uniforms upon delivery. The Uniform Coordinator will also maintain an inventory of uniforms for supply during the year. The Uniform Coordinator will also maintain the supply of SNSC logo gear including hats, shirts, sweatshirts, and bags.

B:01:02 -- The Board shall be responsible for and have the authority for the following:

- a. Enforcing and interpreting the Constitution, Bylaws and rules.
- b. Making temporary rules or regulations for specific cases or occasions not provided in the Constitution, Bylaws or rules.
- c. Establishing team rosters.

B:01:03 -- The Board shall have the right and authority to suspend, bar completely, or otherwise discipline any player, coach, manager, team assistant, league officer, individual or referee from any affiliated team.

B:02 MEETINGS -- Regular meetings of the Board will be held monthly on an established day of the week. Each new Board shall establish the day of their regular meetings within 30 days after the AGM. The meetings will be open to all members of the Club.

B:02:01 -- The Board shall meet at other times whenever the Club Manager deems it necessary or if instructed to do so by four (4) or more members of the Board.

B:02:02 -- At all meetings of the Board of Directors, more than one half (1/2) of the Board shall constitute a quorum,

B:03.COACHES -- Coaches are responsible for teaching SPORTSMANSHIP and BASIC SOCCER SKILLS. They are also responsible for the behavior of their associates, players, parents, and other team spectators at games. The coaches' behavior at games generally sets the pattern for behavior of associates, players, parents and other team spectators.

B:03:01 -- Coaches may be disciplined by the Coach Coordinator for:

- a. Not playing each player at least 1/2 of each game except for valid League reasons.
- b. For swearing, threatening or abusive language.
- c. For behavior physically or mentally harmful to the players, opponents or referees.
- d. For repeated unsportsmanlike like conduct.
- e. For committing illegal or unethical acts as determined by the Board on a case by case basis.

B:03:02 -- Coaches disciplined by the Coach Coordinator may request a formal hearing from the full Board. Procedures used at the hearing will be set by the Board. Involvement of players at the hearing will not be permitted unless that involvement is essential to the pleading of the case and approved by a majority vote of the Board.

B:04 REFEREES -- Referees are responsible for all circumstances on and surrounding the field of play from the conference with team captains until the "thank you" by all team players. Referees must know and apply the 17 laws of soccer according to FIFA, plus the special rules of youth soccer.

B:04:01 -- The safety of the players is a prime responsibility of the referee. Accordingly, the referee has the authority to stop play at any time.

B:04:02 -- A Club referee may be disciplined by the Referee coordinator for the following reasons.

- a. Not knowing or correctly applying the 17 laws of soccer.
- b. Swearing, threatening, or abusive language.
- c. For behavior physically harmful to a player, team official or spectator,
- d. For repeated unsportsmanlike conduct.
- e. For committing illegal or unethical acts as determined by the Board on a case by case basis.

B:04:03 -- Referees disciplined by the Referee Coordinator may request a formal hearing from the full Board. Procedures used for the hearing will be set by the Board.

B:05 PROTESTS – If a matter of protest or discipline involves a game between two teams from SNSC, then the SNSC Board shall hear the matter and make a determination. If a matter of protest or discipline involves a team from SNSC and a team from another club within RCYSL, then the RCYSL Protest, Appeals and Discipline (PAD) Committee will hear the matter, following the RCYSL rules relating to protests and discipline. The SNSC Board will support and defend the SNSC Member protest or member under disciplinary hearings and pay the required fee if any two of the SNSC Club Manager, SNSC Coach Coordinator, or SNSC Referee Coordinator agree that the SNSC Member's protest is valid or that the SNSC Member is innocent in any disciplinary hearing.

B:06 FINANCIAL RESPONSIBILITY -- The league shall neither assume nor be liable for the debts or financial responsibilities, either implied or incurred, of any of its member teams or any representative thereof.

B:07 LIABILITY INSURANCE -- All officers of this Club and officials of affiliated teams shall be covered against personal liability claims by the CYSA for performing acts and duties directly related to the work of the Club.

B:08 DISSOLUTION OF THE CLUB -- Should this Club be dissolved, all assets remaining after payment of all debts shall be turned over to RCYSL for the express purpose of the betterment of youth soccer in the North Natomas area.