

**Soderville Athletic Association**  
Board Meeting Minutes

Date: April 23, 2006

**Board Members in Attendance**

Steve Voss	President
Greg Stephani	Vice President
Brian Braden	Treasurer
Phil Morem	Secretary
Rodney Gillund	
Dale Blonigen	
Doug Evans	
Randy McArthur	
Paul Krenz	
Brad Eppenberger	

**Not in Attendance**

Mark Domino

**Others in Attendance**

Celia Waldock  
Nancy Nelson  
Rhonda Rodger  
Brian Saba

Meeting called to order by Greg Stephani at 8:00 pm.

**Brian Saba** from the Ham Lake Park and Tree Commission introduced himself. He wants to be a liaison between SAA and the Park and Tree Commission. He will begin attending our Board Meetings and bringing information back to the City. We need to decide if we want someone from the Board to attend their meetings. Brian requested that SAA give accounting records from what is made on concessions for the 2006 season.

**Addendum for East Bethel Ball Fields/Concession Stands** – East Bethel is charging a fee for fields and concession stands, but not for SAA per the agreement. City is drafting a new addendum for us. The city wants to charge SAA for using the concession stands. We will have a new addendum to look at soon.

**Discussion on purchasing a new grill for the concession stands.** Rhonda reported on what grills are working in the concession stands now. Mark D. suggested a \$600 grill at Costco. Discussion on what to have at East Bethel for a grill. The East Bethel concession stand is pretty small and we can't store propane tanks. Discussion on using the hot plates for hot dogs for during the week. Rodney motioned to purchase a hot dog steamer for the East Bethel concession stand, Paul Krenz seconded it, motion approved. Discussion to purchase one new grill for now. Greg S. motioned to purchase 2 new grills for \$400, seconded by Brian B., motion approved. Nancy to talk to the city to find out the requirements for storing the propane tanks. Rodney motioned to buy 4 new propane tanks, Greg S. seconded, motion approved.

**Volunteer coordinator update** – discussion on where we are at with the volunteer policy. Nancy did a letter to all coaches to give them a heads up on the volunteer policy. Nancy to get an update from the coordinators and email an update out to the Board Members.

**Concessions Coordinator** – Rhonda has done cost comparison at Sam's Club and Costco. Costco does not carry everything we need. Paul suggested we store extra beverages at the SAA building. Steve suggested we try to get Gatorade delivered to the stands. Coke may rent out a refrigerated trailer to store extra at the fields.

**Umpire Coordinators** – about 22 people showed up for the umpire clinic, good mix of varying ages. Discussion around what, if any, umpire equipment remains from the past and what we still need to purchase. Mark S. gave list of what was left for shirts from last year to Doug Evans. Paul K. says we can get them the a "kit" Motion made by Doug Evans to authorize \$300 for umpire equipment, seconded by Greg S., motion approved. Two umpire clinics seem to have built up confidence in umpires.

**In-house baseball** is all set. Some parent issues have arose but are being resolved.

**Senior baseball** – 15U schedules will be done this week. They will play Tuesday/Thursday when they play in Ham Lake. Soderville field is already reserved through the city and working on getting a field in Blaine. Should find this out Monday.

**Traveling fastpitch** – waiting for the 16U to figure out what nights they are playing. All other age groups are finalized.

**North Metro Traveling** – the season starts next weekend – everything is going great.

**In-house fastpitch** – need 1 coach yet because of conflict in nights 16U will be playing. Rules meeting is Tuesday night at 8:30pm at the SAA building.

**Field/Game Scheduling** – Rodney did a great job coordinating this. Only one night was double booked and that has been fixed. Steve V. made color coded schedule from what Rodney did. Discussion around having fields designated as practice fields. Have a spreadsheet so coaches can email Nancy N. and she can set up practices. SAA will let coaches know what fields are available to practice on.

**Equipment** – intention was to give one box of ice packets; since we have so many left we will stock the concession stands with them so they can get them easily. Paul K. will have a couple of nights when coaches can come and replace any equipment that is broken. Discussion on what to do with old helmets and bats. Make sure we have a better way of handling when equipment is handed back in this season. Rodney to look into who would take used equipment.

**Uniforms** – Mark S. did a great job with coordinating the uniforms.

**Photos** – handout went with the coaches packets.

**Treasurer** – Celia and Brian have purchased the Accounting system that we will use and are working on inputting the appropriate data.

**Nancy Nelson gave an update on the Operations of SAA:**

The door of the SAA building has been fixed. The cause of it not locking correctly was from the use of the wedge to hold the door open. Please use something to prop the door open or use one of the other doors when you have a big load.

Information was received by BRAC renew our Worker's Compensation through them. It will cost \$554.34 to renew for 6/1/06 – 6/1/07. Brian Braden made a motion to approve this, Randy McArthur seconded, motion approved.

Nancy is working to get a handle on how many registrations we have not received a payment for.

In order to have the Satellites cleaned during the weekend tournaments we have to arrange that with the company ahead of time and we will be charged accordingly. We discussed having 1 handicap satellite at Lion's Park.

There was discussion about the fact that SAA members can go online and purchase magazines and SAA makes a profit from that. There was talk about letting members know about this but no decision was made. Mark Domino is working on the fundraising cards. Rodney suggested looking into setting us up with a Taste Test Company for fundraising too.

There was one more place to sign to update/change the signers on the bank accounts. Those that are signers will remain after the meeting to sign again with Nancy.

Chalk, Drying Agent and Home Plate Red was ordered and Nancy found out we only should have ordered the chalk. Not able to cancel the other stuff so we will have extra on hand.

Mark Domino wanted us to discuss (in his absence) having fiberglass paneling installed at the Ham Lake Lion's concession stand. The City has agreed to pay for the materials and Mark received a bid from Kraus Anderson of \$1716.00 for labor. Discussion on this and the decision was to wait on this for now.

**Celia Waldock gave a Business Report:**

We have a new accounting system and she is beginning to enter the chart of accounts.

We need to file for an extension for our 2005 taxes.

Celia would like to get a budget for the concession stands and North Metro.

Discussion about the gambling audits needing to be completed if we ever want to do gambling within SAA again. Ann Vogt to check with gambling board to determine what information we have available for that audit. Celia will check on the statute of limitations.

There has been a job description created for Rhonda Rodger's position as Concessions Coordinator This position will report to Mark Domino as Facilities Director.

Discussion around Celia's position as Consultant for SAA. She will continue to work on the financial reports with guidance from Brian Braden. Phil Morem motion to continue Celia's employment at least through August, Doug Evans seconded, motion approved.

**Old Business**

10U/12U Invitational In-House Tournament:

A flier was in the coaches packets about this tournament. It will cost \$150 for each team to enter. We expect a profit of about \$1,000.00. This does not include any concessions revenue. May 23<sup>rd</sup> is the cut off for registration. Each team will play a minimum of 3 games/maximum of 6. Nancy will talk to the city about having someone we would pay to rake the fields. Greg Stephani made a motion to approve this, Dale Blonigen seconded, motion approved.

**The next Board Meeting is set for Sunday, May 21<sup>st</sup> at 8:00pm.**