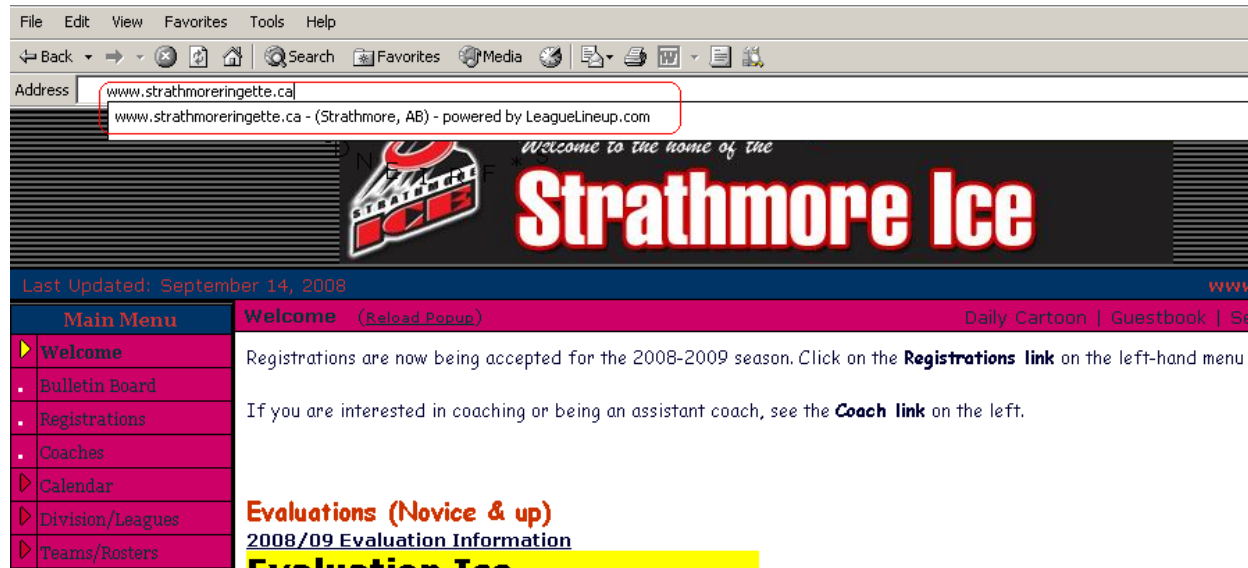


SMRA Team Manager Game Schedule Job Aide

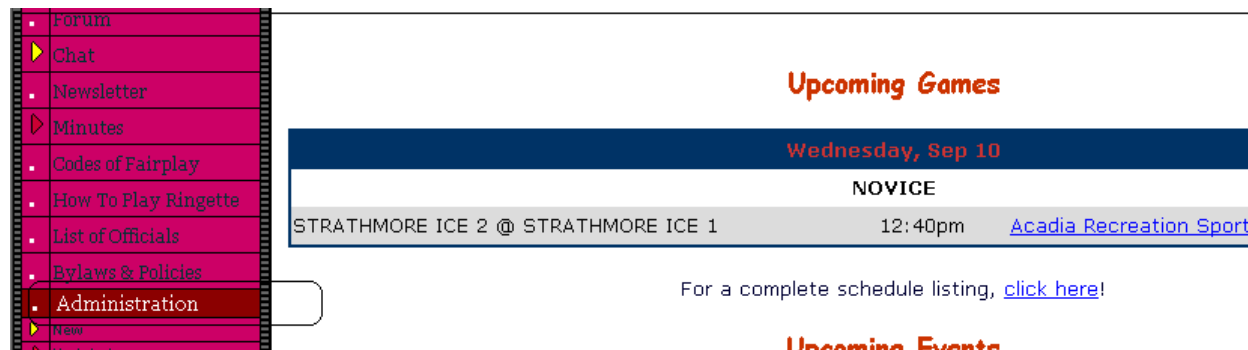
This Job Aide is an *easy to use* tool that will assist you in the process of entering your team scores onto the Strathmore Ringette website.

Step 1: Open your Internet explorer and enter the Strathmore Ringette website address www.strathmoreringette.ca

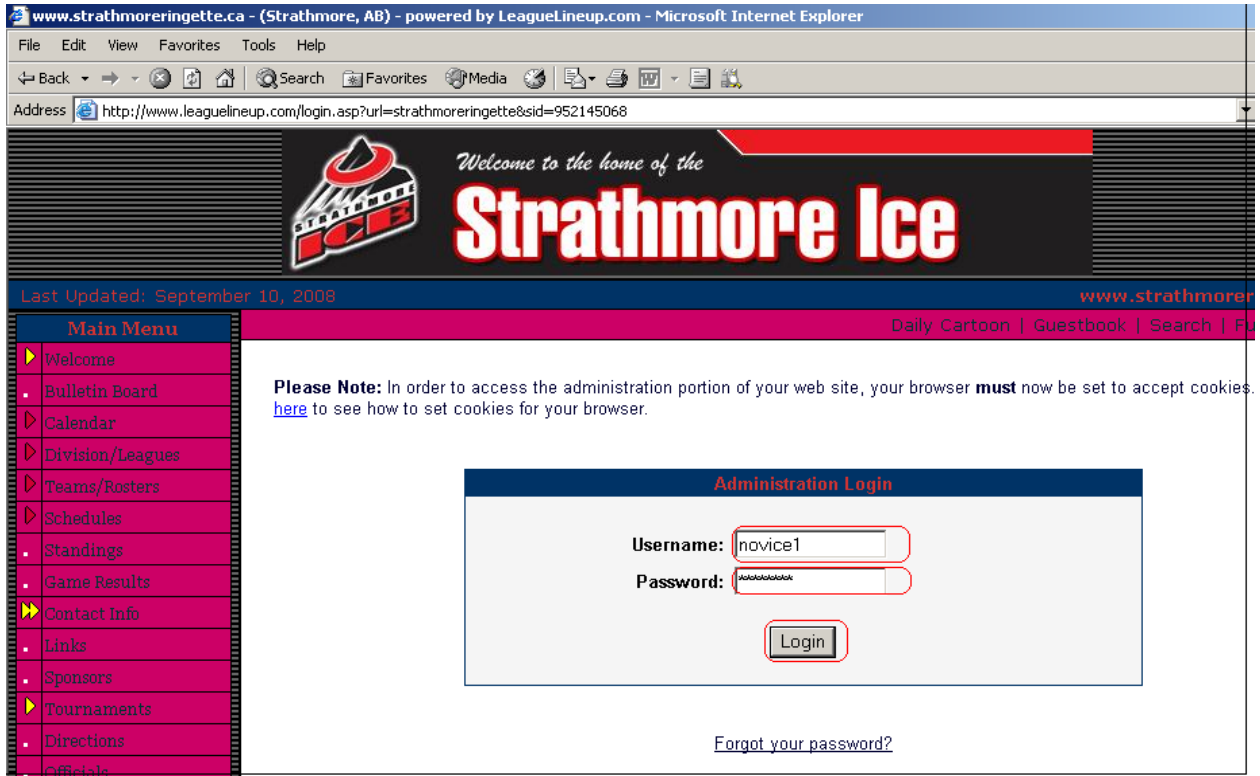


Step 2: On the left sidebar menu you will see the Administration link.

- Click on the Administration Link



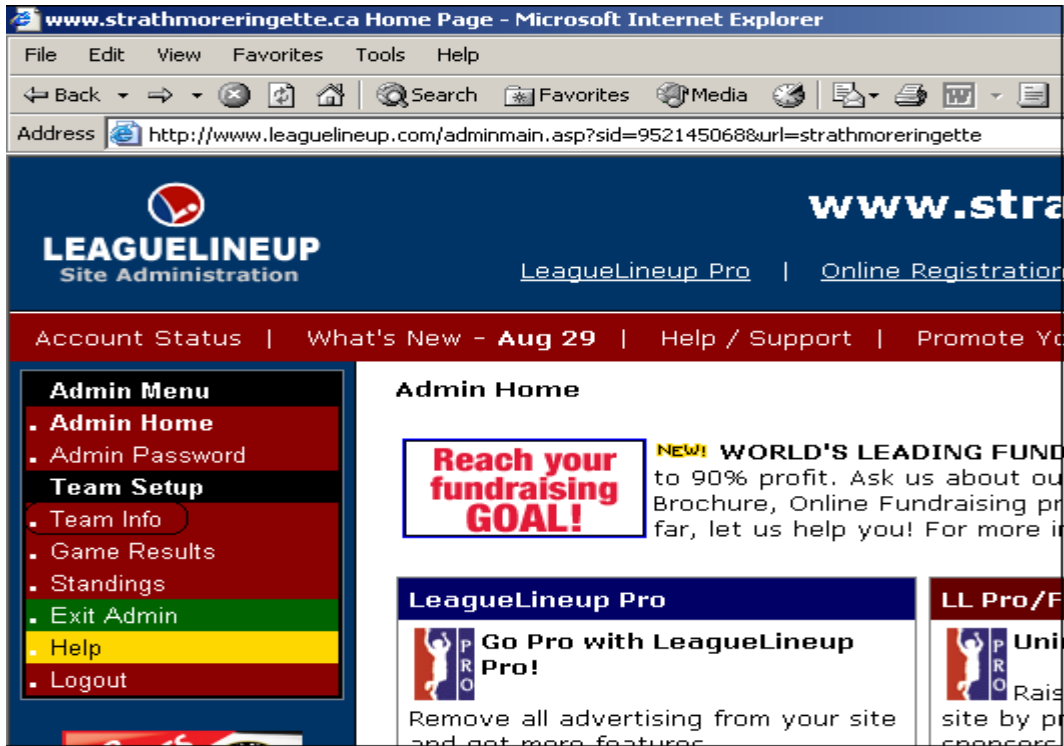
Step 3: The Administration Login Screen will appear.



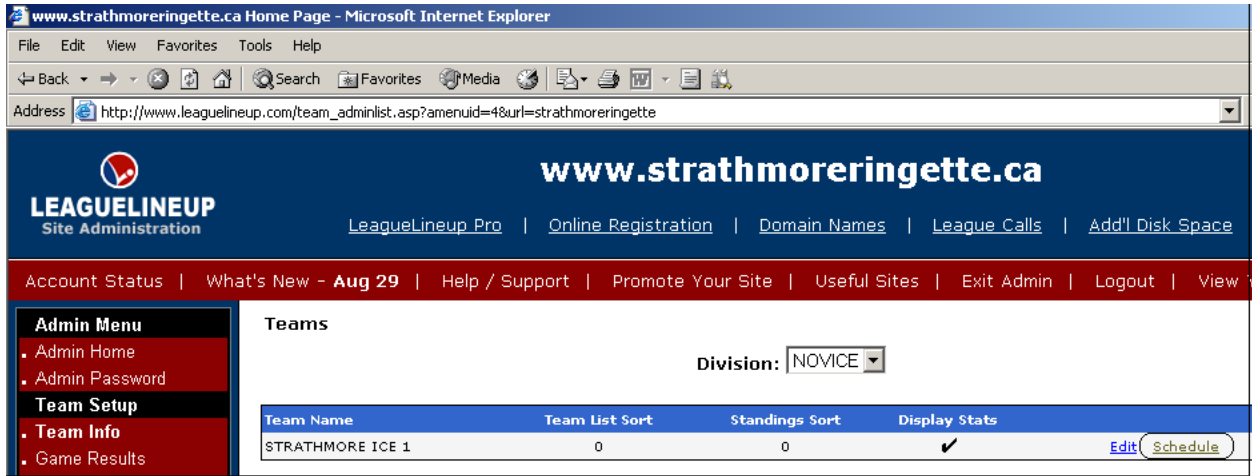
- Enter your Username (Provided to you by the Marketing Director)
- Enter your Password (Provided to you by the Marketing Director)

A new screen will load and appear.

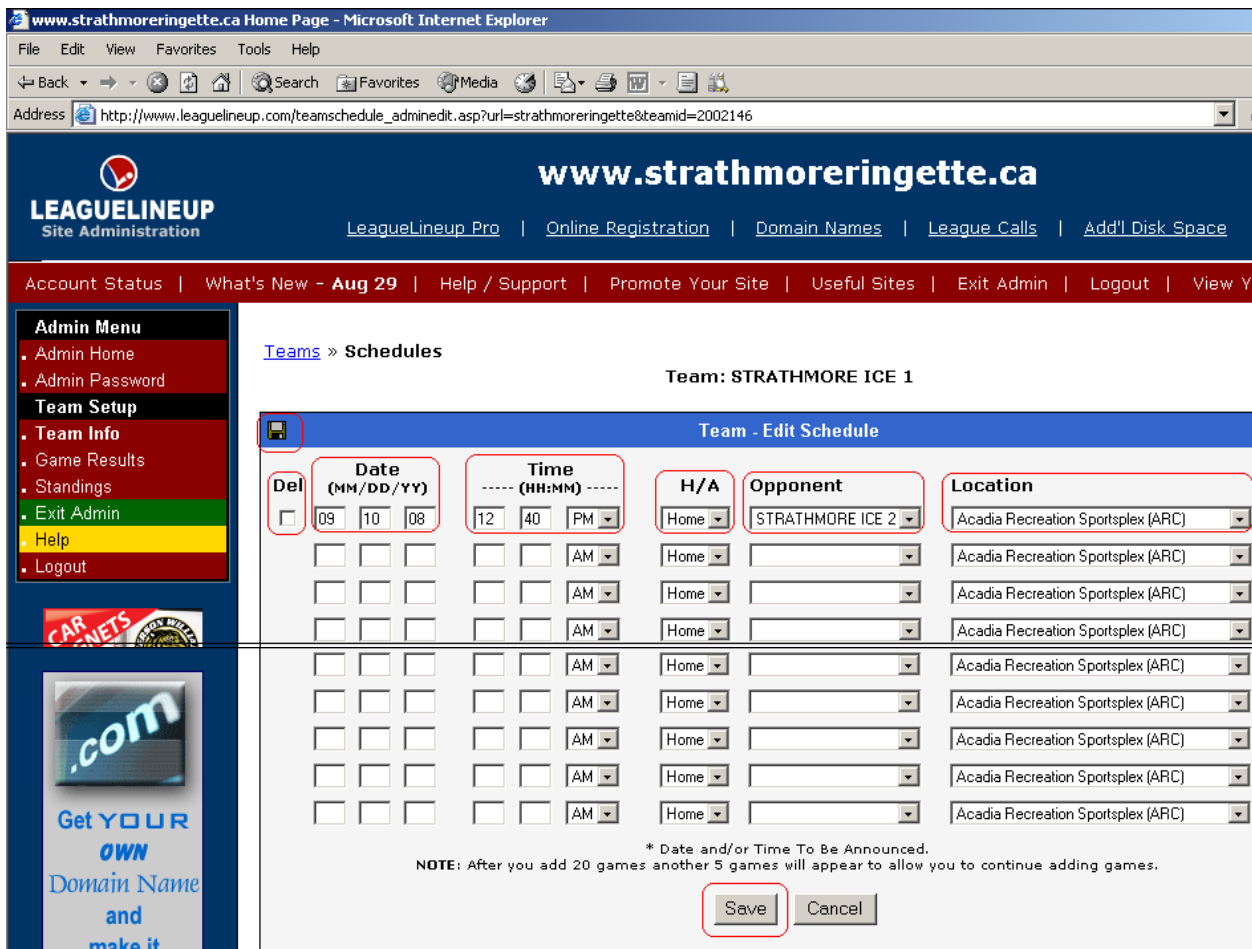
- Click on Team Info



- Click on Schedule



The following page will open for you to add or delete any game information.



- Click "Save" to save the changes you have made
- Click "Logout".