

**SUBURBAN**  
**LITTLE LEAGUE**  
**LOCAL RULES**

## SECTION 1 GENERAL

1. Any exception to any rule must be received in writing from the Board of Directors prior to use of exception. This exception must have been voted on and approved at a duly constituted meeting of the Board of Directors. In no way is any member of the league to take any verbal communication from any League or Board of Directors member as permission to except a rule.
2. A participant is eligible to participate in Suburban Little League activities only if he/she lives within League boundaries or qualifies for a resident exception as per 2D/4H regulations.
  - a. Completed registration form signed by parent or guardian and paid all fees due at time of sign up.
  - b. Completed a signed medical release and insurance form.
  - c. Has had verified an original and supplied a copy of birth certificate.
  - d. At least one parent/legal guardian completes and signs Suburban Little League's parent/legal guardian expectation form.
  - e. Complete a signed Suburban Little League Code of Conduct Form
3. All League Requirements a thru f must be completed and returned to the proper League Official prior to League deadlines. **FAILURE OR FALSIFICATION MAY RESULT IN PARTICIPANT BEING EXPELLED**
4. Refund Policy is as follows: **Registration fee is non-refundable.** Any monies deposited to League for any reason will be forfeited to the League if participant fails to comply with rules pertaining to deposits. These rules and regulations will be furnished in your parent/legal guardian expectation manual. There are no refunds for any fundraising activities. Any refund request must be submitted in writing and delivered to Board of Directors. Upon receipt of said refund the Board of Directors will initialize a vote and outcome will occur. Special circumstance request will be served as separate entity that will be reviewed by the Board of Directors (injury, documented illness or departure from League due to relocation of address etc.) No refunds will be given after first game.
5. A participant in good standing is defined as having proper attitude and behavior as well as participation in League duties. A participant to achieve a member must have been present for three meeting during the nomination calander year not to including nomination meeting. To remove a participant from this standing a written request must be submitted to the President of the League, who then will investigate any complaint, irregularities and conditions detrimental to the League and report to the Board of Directors as circumstances warrant.
6. Parents/Legal Guardians must participate in all functions of the league. They need to provide transportation for participants act as Team Mothers/Fathers, help with fundraising day, perform their concession duty, participate in field work parties, rake and pick up trash after their game and provide any other assistance as needed by their teams. Failure to comply may result in suspension of Player Member's activities within League games.

7. The reputation of Suburban Little League is crucial to the existence of the league. Our community support and fundraising all are impacted by the Leagues publicity. Therefore anyone that endangers the welfare of the league in any way that would cause negative publicity will be expelled by vote of Board of Directors. Suburban Little League will uphold its reputation to the fullest extent of the law. We will aggressively prosecute anyone making false statements or allegations against Suburban Little League or its affiliates.

## **SECTION 2 TEAMS**

1. A team shall consist of no more than 12 player members.
  - a. It is an option to place up to 15 player members on a team providing that all said teams in that division are uniformed in number. This decision is at the sole discretion of the Board of Directors.
  - b. No more than the number of players established by the Board of Directors may be in uniform during any game. Batboys/Batgirls are not permitted at any time.
  - c. At no time shall there be anyone permitted in team dugout other than Player Members, coaching staff (coaching staff = 1 manager 2 coaches) umpires or League officials. Note: 2 adults per team are allowed on playing field provided there is an adult in the dugout at all time.
  
2. The age alignment is as follows:
  - a. Tee Ball -5-6 years old
  - b. Minor-B (machine pitch) -7-8 years old
  - c. Minor-A (player pitch) -9-12 years old
  - d. Major 9-12 years old
  - e. Junior 13-14 years old
  - f. Senior 14-15-16 years old
  - g. Senior Girls 13-16 years old
  - h. Big League 16-17-18 years old
  - i. Exceptions
    - i. With 1-year service at the T-Ball level league age 6 year olds may tryout for Minor-B level. Board of Directors will evaluate participants for approval.
    - ii. With 1-year service at the Minor-B level league age 8 year olds may tryout for Minor-A level. Board of Directors will evaluate participants that are picked for Minor-A level for approval.
    - iii. No more than 2-9 year olds may be drafted into Major Boys Division per team.
    - iv. All available 15-16 year olds must be drafted into Senior Division before 14 year olds are available to draft. In addition, parental/legal guardian approval needed.

### 3. Team Uniforms

- a. Shall consist of League issued or approved apparel only. Failure to comply could result in removal of Manager of said team.
- b. All uniforms must be kept clean and pressed at all times
- c. League issued apparel may not be altered in any way without the approval of the Board of Directors.
- d. All participants will wear their hats/visors and keep shirts tucked in throughout the game. EXCEPTION: Visors are optional while in defensive mode in softball.
- e. Batting helmets will be in order as issued. At no time shall batting helmet be altered in any way and must adhere to manufactures specifications at all times. Failure to adhere will result in parent/legal guardian's monetary responsibility to replace said batting helmet as League sees fit. Personal batting helmets will fall under same category as stated in section 3-e with the provision that said batting helmet is in no way shape or form different from League issue. Failure to comply could result in removal of Manager of said team.

### 4. Players

- a. All Players are guaranteed one (1) at bat and six (6) defensive outs per game. If the player does not reach the mandatory playing time during a game. That player will in the next played game, start game, get two (2) at bats and complete twelve (12) defensive outs.
- b. Little League T -Ball and Minor Divisions: if a team manager loses any players on the roster during the current season through illness, injury, change of address, or any other justifiable reason (subject to Board approval), another player could be transferred within that division, through the Player Agent and V .P. of Baseball or V.P. of Softball, to replace the one lost, or from a list of children who registered after teams have been formed.
- c. Little League T -Ball and Minor Divisions: players may be reassigned at the discretion of the Board of Directors under the direction of the Player Agent; V.P. Baseball or Softball V.P .to provide a balanced training program.
- d. Little League Majors Juniors Seniors Division: if a team manager loses any player through illness, injury, change of address, or other justifiable reason (subject to Board approval) another player shall be obtained thru the Player Agent and V.P. Baseball or V.P. Softball to replace the lost one. The manager of said team has 3 days to notify the Board of Directors with a desired replacement. **If the replacement comes from Minor A Division, that participant needs to be eligible by completing tryouts before start of season. Once that participant has played in (3) game that participant is now on roster to said team with the exception of pool play.**
  - i. In the event a Senior team loses a player the replacement player may pulled from a "waiting list" or graduation from Junior Division.
    1. A "waiting list" is defined as: any player member registering after the completion of registration is kept on file and maintained by the Player agent or V.P. Baseball /V.P. Softball and governed by the Board of Directors, until an opening arises to which selection is required.
    2. Selection is defined as date sensitive. Meaning first come first served.
- e. All 13-14-15-16 year old participants who are not on a roster must compete in a tryout before the start of season. Failure to comply could result in being put on waiting list status. All subject to Board of Directors approval.

- f. All 10-11-12 year old participants who are not on Major Division roster must compete in tryout before the start of season. Failure to comply will result in forfeiture of right to join Major Division team in case a replacement player is needed.
  - g. All 9 year old participants are welcomed to tryout for Major Division Team, the decision to accept assignment to Major Team requires Parental/Legal Guardian approval.
5. Player Discipline
- a. When a Player is ejected from the game he/she must leave premises for the remainder of that game and must not be present for the following scheduled game. The Board of Directors may take additional disciplinary action if warranted by the justifiable ejection. He/she may practice if additional games are suspended.
  - b. The Chief Umpire must notify both Managers as to the reason for an ejection. Both managers must furnish a complete explanation to the game report. A notation from the Chief Umpire is also expected.
  - c. Players conduct during all League functions including " Opening Day Ceremonies" Banquets, and before" during and after all practices is expected to be within the standards and ideals set forth by Little League Baseball Inc. Any poor conduct that occurs by any team member will result in disciplinary action.
  - d. Any Player leaving the game area in anger or discarding his /her uniform could be brought before the Board of Directors for disciplinary action.
  - e. The Manager is responsible for documenting all players" disciplinary problems and presenting them to the Division Coordinator in writing.
6. Release of players
- a. Managers may release players for any justifiable reason" subject to board approval, between the conclusion of one (1) season and seven (7) days prior to the tryout sessions, but no later than the player's selection or draft meeting of the subsequent season. in the event that a player is released, the president of the league shall notify the Player agent or V.P. Baseball, V.P. Softball and the player in writing. Such written notice of release shall be given in sufficient time for the player to qualify for tryouts and selection to another team.
  - b. Consistent with a manager's ability to conduct the affairs of his or her team, a manager may remove a player from the team, subject to Board of Directors approval" for the current season if the player repeatedly misses practice or games. If a player repeatedly misses practices or games, the manager must make the Board of Directors aware of the situation immediately.
    - i. Manager shall acquaint the Board of Directors with the conditions, which necessitate the request for a replacement.
    - ii. If the majority of the Board of Directors agrees that the reasons are justifiable, the manager may call up a replacement under the rules of Section 2,4.
7. Managers and Coaches
- a. Reflect an understanding of the age group they supervise.
  - b. Follow the Little League Rulebook fully, that is intended for the age bracket they are supervising. Know the playing rules and regulations of Little League and be able to interpret them correctly. Play by the rules and adhere to there intent, instilling in the players a respect for the rules of the game.
  - c. Attend all training classes offered by Suburban Little League. Failure to attend could possibly negate status as manager or coach.

- d. Encourage good health habits, good grooming, and care for ALL Suburban Little League equipment and property.
- e. Strictly, adhere to the policies of said division guidelines mandated by the Board of Directors of Suburban Little League. Failure to do so will result in disciplinary action brought forth by the Board of Directors in accordance mentioned in Division Guidelines up to and including expulsion from the League. **Division Guidelines are so attached at end of this document.**
- f. All managers are responsible for the conduct of their spectators. In the event, a spectator acts in an unruly manner the manager of said team and the Umpire Chief will conclude on handling of situation. They will utilize the Suburban Little League Parent Expectation Handbook as a guideline to resolve. In the event a rational conclusion cannot be met the said game will be suspended until a member of the Board of Directors has been notified and handles situation.

## 8. Practice

- a. A practice is defined as any organized team activity relating to studying of rules, separate hitting instruction outside of actual playing field, separate defensive instruction outside of actual playing field, separate pitching instruction outside of actual playing field, separate catching instruction outside of actual playing field, or any blackboard instruction of tactics relating to games or practices.
- b. The official Suburban Little League season starts the first day of tryouts and ends after the last scheduled FALL BALL game. No Suburban Little League coaching staff is to have any organized practice before or after the Suburban Little League season.
- c. Manager of said team will furnish practice fields, days, and times after approval of the Board of Directors. Before start of opening day, practice should consist of a minimum of two (2) days in one (1) week with no less than one (1) hour and not to exceed two and one half (2 1/2) hours of actual practice time. Once the regular season is underway, practice dates and times are solely under the discretion of the manager of said team.
- d. The coaching staff shall not conduct outside practice in inclement weather unless a mutual agreement is reached with that Divisions Coordinator. Practice shall end IMMEDIATELY at the first site of lightning. Any breach of safety will result in Manager or Coach being brought before the Board of Directors for action up to dismissal.
- e. Teams shall not engage practice or scrimmage with a team not chartered by Little League Baseball Inc. Failure to adhere will result in expulsion from the League and any injuries to players and or spectators, damages to public or private properties, or Suburban Little League equipment incurred that said participant would be solely responsible for any monetary damages. Upon realization of said participant not honoring, his/her responsibilities Suburban Little League will aggressively prosecute said participant to the fullest extent of the law.
- f. Teams may only practice against teams in there own division. Player safety should be foremost at all times. Any breach of safety will result in Manager and or Coaching staff appearing before the Board of Directors for disciplinary action set forth by Board of Directors guidelines including and up to expulsion from the League.
- g. Managers and coaching staff are responsible for player safety at all times. There must be an adult supervisor at all times during practice and games. When Manager cannot be present at either practice or game, they must assure appropriate coverage by a rostered coach or assistant. If proper coverage cannot be maintained, the function must be cancelled.

## 9. Injuries/ Illness

- a. In no event shall any League Member treat injuries unless of an extremely minor nature which necessitates first aid or unless he/she is an authorized medical practitioner.
- b. Under no circumstances shall a Manager, coach, player, League volunteer, Board Member, or League member remove any apparatus put on a participant by a licensed physician. Player must have written release from physician after apparatus has been removed. The Manager must hand this to Division Coordinator before player is allowed to resume playing status.
- c. Any player that misses fifty (50) percent of his/her practices or games due to illness or injury must furnish document from licensed physician prior to returning to active team roster.
- d. Any player becoming injured or ill while in a game the Manager will immediately notify the parent/legal guardian of said event. Upon parent/legal guardian's decision the player's right to play may be voided by the Manager. The Manager first concern is the safety of the Player. This must be documented on game report and injury/illness report must be filed to Division Coordinator.
- e. The safety officer must receive all release forms with-in five days.

## 10. Umpires

- a. Must be 18 years of age. Note: Players 14 years of age may be utilized as base umpires only following they meet the criteria of being a Suburban Little League umpire.
- b. Attend all training sessions offered by Suburban Little League.
- c. It is recommended that participants not formally trained, take necessary steps in finding an umpire education class and attend all necessary classes. Attending umpire school is solely the responsibility of said participant. Suburban Little League will not observe any costs not associated with any organization other than Little League Baseball training clinics.
- d. Understand and fully enforce all rules and regulations that is set forth in the Little League Baseball Inc. rulebook.
- e. Maintain a professional atmosphere for you and umpiring crew at all times.
- f. Follow all procedures furnished in the Suburban Little League Umpires Guidelines. **This document is furnished as an attachment**

## 11. Games

- a. All regularly scheduled games will be at the field and time listed on the official schedule, unless otherwise changed by a League Official.
- b. The Division Coordinator under the guidance of the V.P. Baseball or V.P. Softball will conduct rescheduling of games. At no time shall a Manager or coach assume the responsibility of rescheduling any game. Exception: If said team is involved in an inter-league than those standards apply.
- c. The attached Division Guidelines govern the way rescheduling of games are handled. Failure to comply will result in being brought before the Board of Directors for possible disciplinary action, including and up to expulsion from the League.
- d. All games shall start at there schedule time. If for any reason the game is postponed for any reason other than inclement weather, the said game shall be ended at the appropriate time if another game is scheduled. If said game is not an official game at time of stoppage it is to be noted and Division Coordinator must be notified immediately. The Division Coordinator will determine when game will be resumed.

- e. In the event inclement weather occurs all managers and or coaches must report to complex where their game is scheduled. **It will be the responsibility of all managers to furnish a ground crew to try to make field playable if applicable.** For obvious inclement weather a representative from each scheduled team must call the Suburban Little League official phone # 984-0284 for all pertinent information. It is then the responsibility of Manager to make all necessary phone calls to players. In the event a game is cancelled it must be rescheduled no more than two (2) weeks after initial schedule date.

### **SECTION 3 PLAYING COMPLEXES**

1. No smoking policy is in effect at all of Suburban Little League facilities. Smoking is defined as any lit tobacco product being consumed by an individual. Non-Smoking and smoking areas will be defined as follows:
  - a. No smoking in area surrounding concession stands.
  - b. No smoking while occupying any buildings or storage facilities that are directly related to Suburban Little League.
    - i. Smoking of tobacco products within Suburban Little League complexes will be permitted in areas that are clearly marked "SMOKING Permitted".
    - ii. The no smoking policy is in effect only during normal Little League activities and or games.
2. At no time, will there be any practicing before a game in any free area at either of Suburban Little League complexes. Team pre-game practice areas shall be at areas marked for such activities. Note: Spectators and their guests must observe No Ball Playing areas throughout any of the Suburban Little League complexes. These areas will clearly be marked and noted.
3. At no time will pets be allowed on any of the Suburban Little League complexes or any of the Suburban Little League issued practice fields.
  - a. Pets are defined as any domestic animal that resides in a residential area for the purpose of companionship or security. Suburban Little League will not recognize pets as members of the family.
  - b. Person or persons that require the use of a trained animal will not be affected by this rule.
4. Spectators, League members, and League volunteers will follow the Suburban Little League Code of Conduct while attending all functions of Suburban Little League. The Suburban Little League Code of Conduct is furnished in the Parent Handbook and posted at strategic areas around both complexes. **Code of Conduct is furnished as attachment.**
5. The concession stand will be staffed with person or persons that are 18 years old and older. **Exception:** Pursuant to minutes of Board of Directors meeting dated 1/13/2002 only two (2) 16 year old, player members may work the concession stand providing there is constant adult supervision. 16-year-old player members may not operate any cooking device. Player members 14-15 years old may work in an extreme emergency but only if fully trained and passed the president of the league concession guidelines along with approval of concession coordinator and or parent/legal guardians of said player member.

6. The press box area of both complexes will be staffed only with active members in good standing of Suburban Little League and Little League Baseball Inc. League, District, Regional, or Head Quarter officials. At no time, shall there be any unsupervised child or player member occupying the press box or its functions. Three (3) children or player members may staff the various jobs associated with the press box only with the strict supervision of an adult member in good standing. At no time will a child or player member be allowed to act as a staff member if no adult supervision is present. No adult supervision means the press box and all of its functions will not operate during the said game.
  
7. At no time shall any League member or Player member use any of Suburban Little Leagues farm equipment unless granted permission from an active Board Member. No League Member or Player member should occupy any storage facility for any reason unless granted permission from any active elected Board Member. **Note: Safety gear is defined as: eye protection "safety glasses" hand protection " leather or cloth gloves" feet protection " steel tips shoes recommended" ear protection " foam ear plugs recommended". As defined by "OSHA"**
  - a. Before or after a game or practice at any of the Suburban Little League complexes adult League members in good standing may issue themselves any necessary field equipment from field sheds only pursuant to the need of said field.
  - b. If said field is in need of grass cutting said member needs to obtain permission from League president before operating a combustion engine mower or tractor. If granted permission all safety gear must be worn.
  - c. If grass cutting is in need by any fence area, the proper tools must be utilized and all safety gear must be worn.
  - d. Suburban Little League will stock generous amounts of safety glasses, hand protection, and foam earplugs. At anytime Suburban Little League's Board of Directors feels safety gear is being misused or not returned and the budget amount allocated to safety gear goes beyond level of monetary absorption the Board of Directors will no longer supply safety gear for that year of operation.
  
8. At no time should any League member, Player member, Manager, coach, or League volunteer remove any equipment for any reason off Suburban Little League property without consulting League president. If League president is unattainable, League vice- president shall have authority over any equipment usage or removal providing he makes all exhausted efforts in contacting League president Note: If League president needs to remove or use any Suburban Little League equipment, outside of day-to-day operation, president needs to petition Board of Directors for permission of any said act.

## **SECTION 4 FINAL SUMMARIES**

1. These rules act as a guideline to retain order and balance within our League.
2. These rules are designed to protect our League members' monetary contributions.
3. These rules are designed to protect our Player members' interests in having the safest and most modern equipment to date.
4. These rules are designed for any of our valued members past present and future that will reap the benefits of Little League Baseball/Softball at Suburban Little League.

5. Therefore anyone knowingly and willfully sets out to defy any of our governed rules will come before the Board of Directors for disciplinary action up to and including expulsion from Suburban Little League.
6. If for any reason a member feels he/she did not get a fair setting with the Board of Directors for a rule infraction that member may petition the League president for an appeal. At that time, the president will put together a parent committee consisting of League volunteers and any League member in good standing and excluding Board of Director members. The petition for appeal will appear before the parent committee and upon their findings of said matter, the parent committee members may furnish the appeal to the Board of Directors and act as representative for said member if he/she wishes. All findings of the board thereafter will be final.
7. If a member has a complaint concerning any rule interpretation, code of conduct violation by another member or spectator, or money appropriation that said individual will present his/her concerns in writing and present it to any Board of Director member. At a suitable time, the Suburban Little League Board of Directors will convene a quorum to discuss and then rule on matter of hand. After ruling has been completed the said member will be brought before the Board of Directors for finalization of concern.
8. In the event a League member or Player member has a concern that involves a parent, spectator, League official, coach, and or manager that said member must then present his/her concern or concerns in writing to the League president. At that time the League president will implement a fact-finding mission and present his/her findings to the Board of Directors as circumstances warrant. In the process of fact-finding mission it may be relevant that the League president preside over a meeting involving any parties relevant to complaint to bring closure to the situation at hand.
9. In the event any illegal activity witnessed taking place while at any Suburban Little League complex or approved practice field the local authorities will be notified and said individual will be put on member not in good standing, pending outcome of litigate. Upon outcome will determine status of membership.
10. In the event a League member receives expulsion from Suburban Little League this will never affect status of Player member and or spouse from continued participation in Suburban Little League. As an expelled member you may not attend any Suburban Little League functions and are not permitted on any Suburban Little League complex or approved practice field. You may transport your player member to any function but your presence is limited to the parking lot of any venue.

Revised and approved February 2006