

Union City Youth Soccer League, Inc.
Constitution, Bylaws and General Procedures

Union City Youth Soccer League
Constitution, By-Laws & General Procedures

Republished and Updated
By the Board of Directors
January 2001; January 2004

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CONSTITUTION

1:01 NAME

This organization shall be known as the UNION CITY YOUTH SOCCER LEAGUE, INC. herein known as the "League" and "UCYSL."

1:02 PURPOSE AND BOUNDARIES

1:02:01

The purpose of this LEAGUE shall be to develop, promote, and administer the game of soccer for the youth of Union City, with the high ideals of sportsmanship and fair play according to the LAWS OF THE GAME.

1:02:02

The boundaries include the Union City, City Limits. Any youth living outside the City Limits who wish to become members must do so according to CYSA and district IV Rules.

1:02:03

This LEAGUE is organized for non-profit purposes and the members of this LEAGUE shall not derive profit there from.

1:02:04

No substantial part of the activities of the LEAGUE shall consist of carrying on propaganda, or otherwise attempting to influence legislation, and the Organization shall not participate or intervene in any political campaign (including the publishing of distribution of statements) on behalf of any candidate for public office.

1:03 COLORS

The representative colors of the LEAGUE shall be RED, BLACK and WHITE.

1:04 AFFILIATION

1:04:01

This LEAGUE shall be affiliated with the California Youth Soccer Association (CYSA).

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1:04:02

Through its affiliation with CYSA, the LEAGUE will comply with all Rules and Regulations of CYSA, CYSA District IV Board of Commissioners. The United States Youth Soccer Association (USYSA) and the United States Soccer Federation (USSF).

1:05 AUTHORITIES

1:05:01

This LEAGUE shall be governed by its Constitution. By-Laws, Rules and Regulations, except where superseded by those of District IV, CYSA, USYSA or USSF.

1:05:02

The governing authority of this LEAGUE, whose powers shall be designated by the By-Laws, shall be vested with the BOARD OF DIRECTORS.

1:05:03

THE BOARD OF DIRECTORS, herein known as the "BOARD", shall be comprised of no less than nine (9) members as designated in the By-Laws.

1:06 MEMBERSHIP

1:06:01

A youth Membership, herein known as a PLAYER. Shall be given to any youth upon filing of a "Complete Registration" as set down in the Rules and Regulations.

1:06:02

A Regular Membership shall include a parent or legal guardian of a registered Youth Member.

1:06:03

As Associate membership shall be extended to any Youth or Adult serving the LEAGUE as a coach, Assistant Coach, Referee or linesman; any sponsor or person representing a Sponsor; or any persons serving in a responsible position on any Committee or LEAGUE Project.

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1:07 CHANGES

1:07:01

Any regular member may submit proposed changes to the Constitution and By-Laws. The proposed changes shall be submitted, in writing, to the BOARD for placement on the ballot, as specified in the By-Laws.

1:07:02

In Cases where and sections of the Constitution or By-Laws are shown to be invalid by Law or by CYSA, District IV, USYSA or USSF, the BOARD shall amend said section(s) immediately to conform to the strictures of the affiliate.

1:08 MEETINGS

1:08:01

Regular Meetings of the BOARD OF DIRECTORS shall be held at least once a month. These Meetings shall be open to the public, the place and time mutually agreed upon by the BOARD shall be announced at least ten (10) days prior to the Meeting.

1:08:02

The BOARD OF DIRECTORS may meet whenever the President deems necessary, or if a meeting is requested by four (4) or more Members of the BOARD.

1:08:03

The BOARD OF DIRECTORS may hold closed Meetings or have a portion of the regular Meeting closed as the President and/or a Majority deems necessary.

2:02 CHANGES

2:02:01

Amendments to the Constitution or By-Laws shall be made by vote of the Regular Members at the annual election of BOARD Officers as specified by By-Laws (2:03).

2:02:02

An Amendment shall be deemed adopted by an affirmative vote of two-thirds of the Member voting.

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2:02:03

Changes to the Constitution or By-Laws must be presented to the BOARD according to the following schedule:

1. The person (s) submitting the change must meet with the Nominations and Elections Committee (see 3:04) for the purpose of review of proper format, any conflict with Affiliate Rules, and /or conflict with other sections of U.C.Y.S.L. Constitution and By-Laws.
2. The Proposed change must be read at two (2) regularly scheduled BOARD Meetings prior to the Annual Election Nominating Meeting (see 2:03).
3. The BOARD shall vote to include, or not include, the proposed amendment on the ballot. A proposed change may be placed on the ballot without BOARD approval by presentation of a petition, with at least fifty (50) signatures of current Regular Members, attached to the amendment. All names on the petition shall be validated by the registrar prior to the change being placed on the ballot.
4. The proposed amendment must be read at the Nomination Meeting by the Committee (see 2:03:05, item 2).
5. The proposed amendment shall be included on the election ballot with the election of BOARD Officers.

2:02:04

An amendment which passes shall become effective on January 1st following the voting.

2:03 ELECTIONS

2:03:01

The Regular members of the LEAGUE, coaches, assistant coaches, team mothers, referees, BOARD members and standing committee members eighteen years of age and older shall elect each year those members of the Board whose terms are expired, as follows:

- A. On even numbered years the Vice-President, Treasurer, Registrar, Head Team Parent, Sponsorship Director, Competition Director, Field Manager, Girls Commissioner, Webmaster, and Select Team Coordinator.

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- B. On Odd numbered years the President, Secretary, Referee Coordinator, Coach Coordinator, Special Projects Coordinator, Assistant Registrar and Equipment Manager.

2:03:02

Each member of the BOARD shall serve for a period of two (2) years.

2:03:03

A person must be at least eighteen (18) years of age to serve on the BOARD.

2:03:04

Any U.C.Y.S.L. Member in good standing is eligible to run for the BOARD.

2:03:05

Elections shall be held according to the following Schedule:

1. A nominations and Elections Committee shall be appointed by the President at least six (6) weeks prior to the elections. The Committee shall consist of at least three (3) persons, only one of which shall be a current BOARD Member, but none of the Committee Members shall be allowed to run for offices.
2. A General Membership Meeting shall be held three (3) weeks prior to the election for the purpose of the Committee Report of Nominations. Nominations shall be accepted in writing or from the floor. If proposed changes to the Constitution or By-Laws are to be included on the ballot, these are to be read by the Committee without recommendations or comments.
3. The Committee shall announce the full slate of candidates and amendments in the League's regular Newsletter and post same in conspicuous places at the playing field (s) at least two (2) weeks prior to the election.
4. The election shall be held annually one (1) week prior to the last regularly scheduled game. The Committee shall be responsible for the polling area. Election and Balloting Procedures, vote counting and any other duties deemed necessary for an honest and fair election.
5. The Committee shall announce the results on the election at the next Regular Meeting of the BOARD and in the Newsletter.
6. Each Candidate Shall be responsible for the proper disposal of his/her campaign material immediately after the election.

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2:03:06

Newly Elected BOARD members shall take office at the start of the first Regular Meeting in January following the election.

2:04 BOARD OF DIRECTORS

A. PRESIDENT

The President shall conduct all meetings of the BOARD and shall cast a vote only in the case of a tie. The President shall appoint, subject to the approval of the BOARD, the standing Committee and/or the Committee Chairperson, as needed. The President shall also be the league's official Representative at the CYSA District IV Commission Meetings.

B. VICE PRESIDENT

In the absence of the President, the Vice-President shall preside at the meetings of the BOARD. The Vice-President shall chair the Snack Shack Committee and be responsible for its activities.

C. SECRETARY

The secretary shall maintain an accurate record of all meetings, handle LEAGUE correspondence, give notice of meetings and maintain the files of this LEAGUE. The Secretary shall be responsible for the maintenance and distribution of the Constitution, By-Laws, and Rules and Regulations.

D. TREASURER

The treasurer shall have charge and custody of and responsibility for all funds of the LEAGUE, Shall receive and give receipts for all monies due and payable to this LEAGUE from any source, and shall deposit all funds of the LEAGUE in recognized financial institutions. Shall maintain financial records according to standard accounting practices. Shall give financial reports as required by the BOARD, and prepare an annual Statement for LEAGUE records. The fiscal Year will close on December 31st. The Treasurer shall be responsible for the preparation of any and all papers pursuant to the tax exempt status of this LEAGUE.

E. REGISTRAR

The Registrar shall be responsible for all player/member registrations. Birth records and player passes pursuant to CYSA and District IV Rules. Shall maintain

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all team Rosters and provide the team coaches and the BOARD with information as necessary. Shall organize and conduct open registration for player members twice a year, once before the end of the playing season and at least two months before the start of the playing season. Each shall be for a period of at least two (2) consecutive weekends. Shall be chairman of the Player Assignment Committee, and a member of the Competition Team Committee.

F. COACH COORDINATOR

The Coach Coordinator shall recruit and organize the team coaches and assistant coaches. Shall aid the Registrar in organizing the teams and assigning the coaches to the proper age group. Shall organize coaching clinics and promote the licensing of coaches. Shall help the coaches solve problems brought to his/her attention. Shall act as an arbiter in problems encountered by coaches or members concerning LEAGUE play.

G. REFEREE COORDINATOR

The Referee Coordinator shall recruit and organize all LEAGUE referees. Shall schedule referees for all LEAGUE games and collect rosters and game reports for each game. Shall be responsible for the standings for each age group and posting of said standings. Shall be responsible that the LAWS OF THE GAME and LEAGUE rules are applied properly for the teams and fields of play.

H. EQUIPMENT MANAGER

The Equipment manager shall be responsible for all LEAGUE equipment and uniforms. Shall act as purchasing agent for the LEAGUE, with BOARD approval, in the selection and acquisition of equipment. Shall keep records of, and distribute equipment and uniforms to the teams. Shall collect said equipment at the end of each Playing Season and be responsible for its safe storage.

I. FIELD MANAGER

The Field Manger shall be responsible for the playing fields and areas. Shall coordinate the layout and maintenance of LEAGUE fields according to LEAGUE Rules and THE LAWS OF THE GAME. Shall see to the setting up of goals and proper markings of fields for play as scheduled. Shall be responsible for field permits to be filed with local agencies.

J. RECREATIONAL TEAM DIRECTOR

The Recreational Team Director shall develop, coordinate and promote the UCYSL Recreational Team Program (Class 4 Teams). Shall assist the Registrar with the acquisition of recreational team players passes and team assignments.

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Shall assist the Coach Coordinator in the selection of coaches and assistant coaches for the recreational teams. Shall also be the league's representative for recreational teams. Shall gather information concerning tournaments for recreational teams and distribute that information to the team coaches. Shall be responsible for all tournaments for recreational teams sponsored by this league. Shall aid all recreational team coaches and teams competing in tournaments to ensure compliance with CYSA and tournament rules. Shall keep the BOARD OF DIRECTORS advised of the activities, concerns and needs of the recreational (Class 4) teams.

K. HEAD TEAM PARENT

The Head Team Parent shall coordinate the individual team parents in the various projects and functions of the LEAGUE. Shall be responsible for the distribution and collection of fund raising projects and the distribution of information to the teams through the Team parent.

L. SPECIAL PROJECTS COORDINATOR

The special projects Coordinator shall be responsible for fund raising, social and civic projects as determined by the BOARD. Shall be responsible for the selection and acquisition of fund raising merchandise and its distribution and collection and accounting of monies.

M. DELETED

N. SPONSORSHIP DIRECTOR

The sponsorship Director shall be responsible for soliciting from local business organizations sponsorship funds and the proper acknowledgments of said Sponsorships through the newsletter and other Media.

O. DELETED

P. GIRLS' COMMISSIONER

The Girls' Commissioner shall develop, coordinate and promote Girls' soccer under auspices of UCYSL. Shall assist the registrar in the organization and maintenance of team rosters. Shall assist with acquisition of player passes, if need be. Shall chair all committee related to the Girls' Division. Shall keep the BOARD informed of all Girls' Division activities and needs.

Q. COMPETITIVE COORDINATOR

The Competitive Team Coordinator shall develop, coordinate and promote the UCYSL Competitive Team Program (Class 1 and Class 3 Teams). Shall conduct

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tryouts for the selection of players to the Competitive Teams. Shall assist the Registrar with the acquisition of Competitive Team players passes. Shall assist the Treasure in the management of the Competitive Team Funds Accounts. Shall represent the LEAGUE at designated meetings and activities concerning the Competitive Teams. Shall chair all committees related to the Competitive Team Program. Shall gather information concerning Tournaments for Competitive Teams and distribute that information to the team coaches. Shall be responsible for all Tournaments for Competitive Teams sponsored by this LEAGUE. Shall aid all Competitive Team coaches and teams competing in Tournaments to ensure compliance with CYSA and Tournament Rules. Shall keep the BOARD OF DIRECTORS advise of the activities, concerns and needs of the Competitive (Class 1 and Class 3 Teams) Teams.

R. ASSISTANT REGISTRAR

The assistant registrar shall assist the registrar by being responsible for all player/member registrations for the class 1, class 3, and traveling house teams. The assistant registrar shall maintain the birth records and player passes pursuant to the rules of CYSA and District IV rules. Shall maintain all team rosters and provide the team coaches and the BOARD with information as necessary.

S. WEBMASTER

The webmaster shall be responsible for maintaining the website for UCYSL, Inc. The webmaster shall be responsible for the dissemination of information as provided by the BOARD. The webmaster shall maintain the e-mail list and provide to the BOARD as necessary.

T. MATCH SCHEDULE DIRECTOR

The Match Schedule Director shall be responsible for the recreational and competitive playing schedules for all the age groups and the publishing of the said schedules. The Match Schedule Director shall be responsible for the communication with other leagues and associations (GSSL, Al Cafodio, etc.) in regard to the scheduling of matches. The Director is also responsible for notifying the board and all parties involved in changes to the schedule.

2:04:02

The BOARD OF DIRECTORS shall be responsible for and have sole authority for the following:

1. Enforcing and interpreting the Constitution, By-Laws, or Rules and Regulations.

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2. Approving team rosters and assignments
3. Approving Scheduled game schedules and playing areas.
4. Shall from time to time make temporary Rules or regulations for specific cases or occasions not provided for in the Constitution, By-Laws or Rules and Regulations, but which are deemed necessary by the BOARD OF DIRECTORS to carry out the objectives of this LEAGUE.

2:04:03

All LEAGUE disbursements shall be by check bearing at least two (2) authorized signatures. Authorized co-signers shall be: The President, Vice-President, Treasurer and Secretary At no time shall more than one (1) member of a household posses co-signing authority. In the event of conflict or necessity the President shall designate an Alternative Member of the BOARD to posses co-signing authority.

2:04:04

No member of the LEAGUE or BOARD shall act as an agent or enter into any contract, agreement or legal agreement of any kind in the name of the LEAGUE or UCYSL without the express approval by the BOARD. Any person or persons doing so will be held accountable by the LEAGUE for Monies spent or goods and services contracted for.

2:04:05

The BOARD OF DIRECTORS shall have the right and authority to suspend, bar completely or otherwise discipline any player, coach, manager, team assistant, league officer, referee or member from LEAGUE participation or activities, after due Process, for violation of any section of the Constitution, By-Laws, or Rules and Regulations of this LEAGUE, District IV, CYSA, USYSA or USSF.

2:04:06

In the event of a vacancy on the BOARD, the President shall appoint, subject to approval of the BOARD, a person to fill the unexpired term. A New position on the BOARD may be filled, subject to the approval of the BOARD, by Presidential appointment until the next election. At the next election, the new position must be approved by normal Election Procedures. The President may not appoint the spouse of a current BOARD member to fill a vacant or new BOARD position.

2:04:07

Each Board Member shall act in the highest standards of honesty and loyalty in all matters concerning the operations and duties required by the LEAGUE and shall consider

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final any action approved by a majority of the BOARD and shall apply such actions in good faith.

2:04:08

A BOARD position shall be considered vacated if the BOARD Member misses three (3) consecutive BOARD Meetings or attends less than fifty (50) percent of all regularly scheduled meetings during the calendar year. The President shall appoint a replacement according to the Constitution of UCYSL after the Board member in question has been informed, in writing, of the termination.

2:05 DISSOLUTION

2:05:01

Upon the dissolution or winding up of the LEAGUE, its assets remaining after payment, or provision for payment, of all debts and liabilities of the LEAGUE shall be distributed to a non-profit fund, foundation or corporation which is organized and operated exclusively for charitable purposes and which has established its tax exempt status under Section 501 (C)(3) of the Internal Revenue Code. The Non-profit fund, foundation or corporation which receives these assets shall be one dedicated to the purpose of the development of youth soccer.

2:05:02

All advance registration fees shall be considered property of the registered player, less any expenses, until the start of the season and shall be returned according to the Rules and Regulations.

2:05:03

The property of this organization is irrevocably dedicated to charitable purposes and no part of the net income or assets of this organization shall ever inure to the benefit of any director, officer or member thereof or to the benefit of any private persons.

2:06 RULES OF ORDER

2:06:01

Robert's Rules of Order shall be deemed as adopted at all meetings of this LEAGUE unless otherwise agreed to by the participants.

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2:07 PROTESTS AND APPEALS

2:07:01

In the Matter of Protests and Appeals, no player, coach, team assistant, league official or referee shall engage the service of any lawyer or attorney until all avenues of approach to the Protest and Appeals Procedure are exhausted through the regular channels of organized soccer.

GENERAL PROCEDURES

3.01 AUTHORITIES AND RESPONSIBILITIES

3.01.01

The rules contained herein shall govern Members of this League in all cases to which applicable, and in which they are not inconsistent with the Constitution and By-laws of this League. All competition shall be governed by the rules stated herein unless the rules of a specific competition determine otherwise.

3.01.02

Each team shall be responsible for the conduct of its Players, Coach, Manager, Team Assistants and Parents and it is the responsibility of each team to insure that its actions, on or off the field, do not bring disrespect upon the League. UCYSL shall be responsible for the conduct of those persons associated with its operations and it is the responsibility of the Board of Directors to insure that its actions do not bring disrespect upon this League.

3.02 INSURANCE

3.02.01

All injuries, to be claimed against the Medical Insurance Program, shall be completely reported on the proper Insurance Claim Form. This form shall be obtained through the League Secretary.

3.02.02

All complete reports on injuries shall be submitted by the team to UCYSL within (30) days of injury.

3.03 REGISTRATION PROCEDURES

3.03.01

All players are required to submit a properly completed CYSA Youth Amateur Player Registration Form.

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3.03.02

The UCYSL shall have first call on all players residing within the Union City boundaries.

3.03.03

All teams are required to submit a CYSA Team Registration Form. The submittal of the Team Registration Form, with proper approvals, binds the players to that team for the seasonal year unless a player is granted a transfer.

3.03.04

Any teams which have the same name (e.g., Club's name) must be identified by a numerical prefix of a different name. The same team name shall not be used for more than one team in the same age division.

3.03.05

Each Team Official (i.e., Coach, Assistant Coach/Manager) shall be registered with this League.

3.03.06

A coach may petition the Board to officially drop players for non-attendance if a coach of league representative has tried unsuccessfully to contact the player and parents or guardian at least five (5) times over a period of three (3) weeks. Contact should be attempted by phone and/or letter. The Registrar of the League shall notify the players and parents or guardian in writing of the date, time and location of the hearing.

3.04 AGE LIMIT DEFINITION

3.04.01

The term "youth" as applied to the Constitution, By-Laws, General Procedures and Specific Rules shall mean an amateur players who has not attained his/her nineteenth (19) birthday before the First day of August of the seasonal year in which he/she applies for registration.

Players attaining the limiting age for any age group on or after August 1 of the seasonal year will be eligible to play for the remainder of the seasonal year.

3.04.02

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Players attaining the limiting age for any age group on or after August 1 of the seasonal year will be eligible to play for the remainder of the seasonal year.

3.04.03

This league, unless otherwise sanctioned by the Board of Directors, shall divide play among teams of equal age grouping, as follows, and all competitions will adhere to these age classifications:

- Under 19 – Players have not reached their 19th birthday before August 1 of the seasonal year.
- Under 16 – Players have not reached their 16th birthday before August 1 of the seasonal year.
- Under 14 – Players have not reached their 14th birthday before August 1 of the seasonal year.
- Under 12 – Players have not reached their 12th birthday before August 1 of the seasonal year.
- Under 10 – Players have not reached their 10th birthday before August 1 of the seasonal year.
- Under 8 – Players have not reached their 8th birthday before August 1 of the seasonal year.
- Under 6 – Players have not reached their 6th birthday before August 1 of the seasonal year.

Maximum Birthdates per Seasonal Year Per Age Classification

Division	2000/2001	2001/2002	2002/2003	2003/2004	2004/2005
U19	8/1/81-7/31/84	8/1/82-7/31/85	8/1/83-7/31/86	8/1/84-7/31/87	8/1/87-7/31/88
U16	8/1/84-7/31/86	8/1/85-7/31/87	8/1/86-7/31/88	8/1/87-7/31/89	8/1/88-7/31/90
U14	8/1/86-7/31/88	8/1/87-7/31/89	8/1/88-7/31/90	8/1/89-7/31/91	8/1/90-7/31/92
U12	8/1/88-7/31/90	8/1/89-7/31/91	8/1/90-7/31/92	8/1/91-7/31/93	8/1/92-7/31/94
U10	8/1/90-7/31/92	8/1/91-7/31/93	8/1/92-7/31/94	8/1/93-7/31/95	8/1/94-7/31/96
U 8	8/1/92-7/31/94	8/1/93-7/31/95	8/1/94-7/31/96	8/1/95-7/31/97	8/1/96-7/31/98
U 6	8/1/94-7/31/96	8/1/95-7/31/97	8/1/96-7/31/98	8/1/97-7/31/99	8/1/98-7/31/00

FOR AN UPDATED AGE MATRIX CHART VISIT
http://www.cysanorth.org/Registration/age_matrix.htm

THE ABOVE SCHEDULE SHALL EXTEND, IN THE SAME ORDER, AD INFINITEM.

3.05 PROOF OF AGE

3.05.01

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Proof of age shall consist of: a birth certificate, birth registration issued by an appropriate government agency, Board of Health records, passport, alien registration card issued by the United States Government, a certificate issued by the Immigration and Naturalization Service attesting to age, or a certification of an American citizen born abroad issued by the appropriate government agency. Hospital, Baptism, or religious certificates will not be accepted.

3.06 GAME TIMES & BALL SPECIFICATIONS

3.06.01

The length of games, overtime periods, ball size, ball weight and ball dimensions, for each age group, shall be, as follows:

<u>Division</u>	<u>Game Length</u>	<u>Overtime Periods</u>	<u>Ball Size</u>	<u>Circum.</u>	<u>Ball Wt.</u>
U19	2-45 min.	2-15 min.	5	27-28 in.	14-16 oz.
U16	2-40 min.	2-15 min.	5	27-28 in.	14-16 oz.
U14	2-35 min.	2-10 min.	5	27-28 in.	14-16 oz.
U12	2-30 min.	2-10 min.	4	25-26 in.	11-13 oz.
U10	As modified rules specify	No tie breaker	4	25-26 in.	11-13 oz.
U8	As modified rules specify	No tie breaker	3	23-24 in	11-12 oz.
U6	As modified rules specify	No tie breaker	3	23-24 in	11-12 oz.

3.07 RULES OF PLAY

3.07.01

The Rules of Play shall be "Laws of the Game as published by FIFA with those modifications stated herein. All contests sanctioned by this League shall abide by the "Laws of the Game" and the modifications as published by this League.

3.07.02

All games shall be played under the Rules and Regulations of the CYSA as amended each year.

3.07.03

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Players wearing orthopedic casts, air splints or any metal splints shall be ineligible to participate in any game.

3.07.04

Charging the goalkeeper shall not be permitted at any time when he/she is within his/her own penalty area.

3.07.05

Coaching from the sidelines-giving directions to one's own team on points of strategy and position is per permitted provided:

- A. No mechanical devices are used.
- B. The tone of voice is informative and not a harangue.
- C. No coach, substitute, players or spectator is to be anywhere but his/her bench area during the game. A team's bench area shall be that area extending one (1) yard away from the touchline and extending ten (10) yards from the both ways from the halflines to a maximum of twenty (20) yards. If both teams locate their bench area on the same side of the field, due to existing adverse conditions, then each bench area shall be limited to that area one (1) yard from the touchline and extending to ten (10) yards, one way, from the touchline.
- D. No coach, substitute, players or spectator is to make derogatory remarks or gestures to the referees, other players, substitutes or spectators.
- E. No coach, substitute, players or spectator is to use profanity.
- F. No coach, substitute or player is to incite, in any manner, disruptive behavior or any kind.

The penalty for the above shall be ejection from the game and disciplinary action will be taken by the Board of Directors of this League.

3.07.06

The UCYSL will be responsible to supply the equipment to the fields. The teams scheduled to play the first game of the day shall be required to help set up the fields. The teams scheduled for the last game of the day shall be required to help in the removal of the equipment from the field. The cleanup of the field shall be the responsibility of all members of the League throughout the day.

3.07.07

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It will be the responsibility of both teams to see that their fans behave in a proper and respectful manner.

3.07.08

Players may be substituted at the following times:

- A. Prior to a throw-in, in your favor.
- B. Prior to a goal kick, by either team.
- C. After a goal, by either team.
- D. After an injury, when the referee stops play, by either team.
- E. At half time.
- F. When the referee stops play to caution a player, only the cautioned player may be substituted, prior to the re-start of the game.

The number of substitutes shall be unlimited, unless a competition superseding the jurisdiction of this League determines otherwise. In any case, a substitute shall not enter the field of play until he/she has been given a signal to do so, by the referee.

3.07.09

The referee shall require that both teams enter all appropriate information on a CYSA Referee Report prior to the start of the game.

- A. The referee must allow no player into the game whose name does not appear on the official game card. The referee shall also require that the coach or manager of each team sign the referee report form verifying that the information entered on the form is correct.
- B. Upon completion of the game, the referee shall check his/her card for accuracy before signing his/her name. The referee shall turn in his official report to the Referee Coordinator prior to the end of the day the game is played. In such cases of ejection he/she shall turn in a supplemental disciplinary report.
- C. Prior to the game, the referee shall make sure that each player's equipment is in proper order.
- D. A referee report must be filed for every game played.
- E. In the event of a forfeit, the winning team must submit a Referee Report Form made out listing the players of their team; it must be noted on the card "Forfeit" and submitted to the proper authority.

3.07.10

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Any team delaying the start of a scheduled game more than fifteen (15) minutes shall forfeit the game to the opponent by a score of 1-0.

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3.07.11

In the event both teams do not show up for a scheduled game and the referee rules the ground playable, then both teams shall be assessed with a loss.

3.07.12

Referees responsible for a late start of a game may be disciplined by the proper authority. referees may, at any time, be called upon, by the authority, to explain their reports.

3.07.13

The referee's judgment with regards to the physical condition of the field and its acceptance for play , to the actual happenings and occurrences related to the conduct of the game and those prerogatives granted to him/her by the "Laws of the Game", as published by FIFA, shall not be challenged.

3.07.14

At such time that an unnatural occurrence takes place on the playing field during a game that is deemed hazardous to a players or an unfair advantage to a team, such game shall be suspended and rescheduled to be played from that point on.

3.08 EJECTION PROCEDURE

3.08.01

If a player is ejected for misconduct, then the referee shall turn in a supplementary disciplinary report to the League. That player is ineligible until the report is reviewed by the Protest and Appeals Board and a decision is handed down.

3.09 PROTEST AND APPEALS PROCEDURE

3.09.01

Only violations of the Constitution, By-Laws, General Procedures and Specific Rules of this League, misapplication of the "Laws of the Game" or violations of League Rules and Regulations, provided the latter are within the framework of the Constitution, By-Laws, General Procedures and Specific Rules of this League shall be proper subjects to be considered for action.

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3.09.02

The procedures for protest and appeals for this League are as follows:

- Protests and Appeals shall be made in writing directly to the Protest and Appeals Committee.

3.09.03

Should any person, team of league desire to appeal any adverse decision, communication shall be from the League to the District Commissioner; from the District Commissioner to the CYSA Protest and Appeals Committee; from CYSA Protest and Appeals Committee to the CYSA Board of Directors.

3.09.04

Should any hearing body choose not to hear a protest or appeal, that body may, if they desire, refer that matter directly to the next higher authority.

3.09.05

Upon receipt of any adverse decision, appeal may be made to the next higher authority.

3.09.006

Protests or appeals are to be in writing and delivered to the District Commissioner and League within two (2) calendar days (Sundays and holidays excluded) following the date of the league disciplinary decision being protested or appealed. The proper fee must be enclosed:

- A. The protest or appeal fee shall be established at twenty--five (\$25.00), for items arising before the Protest and Appeals committee.
- B. The protest and appeals fee shall be returned if the protest or appeal is upheld. This fee shall be retained if the protest or appeal is denied, unless the Protest and Appeals Committee is overruled by a higher authority.

3.09.07

The Protest and Appeals Committee of this League shall consider all pertinent information arising out of an appeal. The decision of the Protest and Appeals Committee of this League shall be conveyed, in writing, to the party initiating the appeal and a copy of the decision, along with all pertinent information and findings, shall be filed with this League.

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3.09.08

Any decision rendered by the Protest and Appeals Committee of this League may be appealed to the full Board of Directors of this League. Such appeal must be postmarked within forty-eight (48) hours of receipt of the Protest and Appeals Committee decision being appealed. No additional fee shall be required at this point. The Secretary of this League shall set a date, with the concurrence of the President of this League, for the hearing of the appeal to the Board of Directors. Such date shall be within forty-five days of the date of the decision rendered by the Protest and Appeals committee.

3.09.09

At the Board of Directors Hearing, the Chairman of the Protest and Appeals Committee shall present the findings of the Committee to the Board of Directors of this League. The parties involved shall have the opportunity to present their case. The decision of the Board of Directors shall be conveyed by the Secretary of this League, in writing, within seven (7) days of the decision.

3.09.10

No person(s) associated with the operations of the Association in any capacity may invoke the aid of the courts of any state or of the United States without first exhausting all available remedies with CYSA/USYSA/USSF.

3.09.11

For violation of Rule 3.09.10, the offending party(ies) shall be subject to the sanctions of suspension and fines and shall be liable for all expenses incurred, as provided under 3.09.02.

3.10 SENIOR TRIAL GAMES

A youth player will be permitted to play an unlimited number of senior games without losing his/her youth eligibility. The youth player must obtain permission from his/her coach or other authorized team official. The youth coach or other authorized team official shall, in writing or by form, request eligibility clearance from District IV. The youth coach or other authorized team official must, in writing or by form, request permission from the California Youth Soccer Association- North (Senior body). When the above clearance and permissions have been granted, the California Soccer Association-North has sole discretion in permitting a youth players to play senior games and will be responsible for establishing the procedure under which this will be implemented.

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3.10.02

Any youth playing for a senior club without the approval of the Board of Directors of this League shall be declared ineligible for youth games. Any youth team using such ineligible player shall forfeit all games in which that players took part, by a score of 1-0.

3.11 PLAYING WITH PROFESSIONAL PLAYERS

3.11.01

Any players signing a "letter of intent", a professional contract of playing with a professional team without the permission of the Board of Directors of this League shall be declared a professional players and shall lose all privileges of youth amateur status.

3.11.02

The Board of Directors of this League may grant youth amateur players permission to play in benefit or exhibition games only, where professional players are involved. Permission must be requested in writing.

3.11.03

A players who has signed a "letter of intent", a contract or played in any game where professional players are involved without prior permission of the Board of Directors of the League will not be permitted to be reinstated to youth amateur status.

3.12 TEAM TRAVEL PROCEDURES

Any team desiring to travel outside the jurisdiction of this League must submit a properly completed "Application for Travel" from to the Secretary of this Association. No travel shall be allowed until approval of the application is made by the Board of Directors of this league. Sufficient time must be allowed for processing the applications.

3.13 ALCOHOLIC BEVERAGE PROHIBITION

3.13.01

The use and/or consumption of any alcoholic beverages, immediately before, during or immediately after the playing of any youth soccer game is expressly prohibited.

3.13.02

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Any players, team official, League official or any member of this League who violates this prohibition shall be subject to disciplinary action and/or suspension by the Board of Directors of this league.

SPECIFIC RULES

4.01 AUTHORITIES AND RESPONSIBILITIES

4.01.01

In additions to the General Procedures, the following Specific Rules shall apply to Cup Games, Tournament Games, Inter-District Competition, Select and International Games.

4.01.02

The authority for approval and/or operational control, including dates and times of games which are to be played for these competitions, when played or sponsored by registered teams or Affiliated leagues, shall be vested with the Board of Directors of this League. Approved games of this league. Approved games of this type shall take precedence over all league games.

4.01.03

The entrance fees and procedures for these competitions shall be established and/or approved by the Board of Directors of this Association. All fees and forms must be submitted to the Secretary of this League on or before the date due in the manner so specified.

4.01.04

These competitions will be open to all youth teams registered with this League, but only in their own age group. A team entering these competitions shall have played in the current seasonal year as a team and be a members of a recognized league of this Association.

4.02 REGISTRATION RESTRICTIONS

4.02.01

Any player participating in these competitions shall have been registered in at least fourteen (14) days or have participated in at least two (2) regularly scheduled league games prior to participating in any game.

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4.03 CUP COMPETITION PROCEDURES

4.03.01

In Cup Competition, pairings shall be determined by a draw conducted by the Board of Directors of this League. The Board of Directors shall schedule "home" and "away" games on an "as-equal-as-possible" basis. A coin toss shall be used when necessary.

4.03.02

In the event both teams do not show up for a scheduled game, and the referee rules the ground playable, both teams shall be assessed with a loss and both teams shall be declared out of further play in that competition.

4.03.03

In Cup and Tournament Games, should the score be tied at the end of regulation play, two (2) overtime periods shall be played as specified under the General Procedures (See Section 3.03.01). In the event no winner is determined after overtime play, then both teams will take penalty kicks (as specified under FIFA Rules, International Board Meeting, June 27, 1970) until a winner is determined.

4.03.04

The referee, in all Cup Games, shall be appointed by the Board of Directors of this Association or its delegates, who shall set the fee. In the event of the non-appearance of the appointed referee, the opposing team managers or coaches must agree to a solution. The game is to be played and will be deemed official. If agreement is impossible, then the matter will be referred to the Board of Directors of this Association for action. The referee shall comply with youth soccer score reporting procedure.

4.03.05

When the winners of Cups or Trophies, have been decided, this Association shall deliver the Cups or Trophies to the responsible officer of said team. The responsible officer of said team shall guarantee the return thereof, to the Secretary of the Association, on or before the first (1st) day of March each year. Teams winning Cups or Trophies, in accepting custody of same, shall guarantee return of same in good condition, as a condition of acceptance.

4.03.06

Upon delivery of Cups or Trophies, the responsible officer of the team to whom said Cups or Trophies are delivered, shall sign a receipt for same and shall retain a copy of the receipt for his/her records. The original receipt shall be retained by this Association and kept on file for future reference.

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4.03.07

Should the Cups or Trophies for any competition be destroyed or damaged while in the custody of the retaining team, said team or that team's League shall refund to this Association the amount of the original cost of the Cup or Trophy, plus the cost of modifications (engraving, etc.) or the amount necessary to effect repair. Any team accepting customer of any Cup or Trophy shall be deemed to assented to this clause.

4.04 EJECTION PROCEDURES

In the event of Cup, Tournament, Inter-District, Select and International Games, if a players is ejected for misconduct, then the referee shall mail the player's pass, along with his game report, to the District Commissioner or the Board of Directors of this Association. The player or players in question shall be ineligible until the players pass(s) are returned.

4.05 SELECT TEAM PROCEDURES

The formation of District and/or State Select teams shall be vested with the Board of Directors of this Association; the Board of Directors may delegate this authority, at its discretion.

4.06 PLAYER PASSES

4.06.01

All players shall present their player passes to the referee before the start of the game. All passes are to be returned to the coach or manager of the team at the conclusion of the game, unless a player is ejected for misconduct.

4.06.02

Payers may use their Team Roster Form as a pass for a period of thirty (30) days after signed by the District Commissioner or until such time as their regular players pass is issued.

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4.06.03

If a player does not present a player pass (or Team Roster Form) to the referee, prior to the game, he/she may not participate in that game.

4.06.04

If a player plays in a game and is not properly registered, his/her team shall automatically forfeit that game and may face further disciplinary action by the league and/or the Board of Directors of this Association, depending upon the nature of the violation.

4.06.05

In the case of forfeiture, the score shall stand 1-0, against the forfeiting team.

4.07 PLAYER TRANSFER, RELEASE AND ROSTER LIMIT

4.07.01

Players must register on teams within their local jurisdiction. Under no circumstances may a player play on a team from a different District unless approval is secured from the Board of Directors of this League. Furthermore, players must sign with teams within the proper age group category or unless he/she is given permission by the Board of Directors of this league. Once a player is listed on a CYSA Team Registration Form, that player is bound to that team for the entire seasonal year, except as modified by the following subparagraphs:

- A. Transfers may take place only in the case of extreme hardship.
- B. No more than three (3) player transfers may be accepted by any team during the season, as stated by the standing rules.
- C. No team shall be allowed to drop more than three (3) players from its roster during the seasonal year.
- D. A coach shall be permitted to release a player from his/her own team roster only under special circumstances, which could be defined as moving from the area; repeated unexcused absences from practice sessions and/or games; or dissolution of teams. A dissolved team can be defined as a team which has been registered and has been playing but ceases to exist before less than one-half (1/2) of the season has been played.

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4.07.02

A player must have been registered, with this League, by December 1 of the current seasonal year in order to be eligible for transfer. The deadline for players transfers shall be December 31 of the current seasonal year. The deadline shall apply to all age groups.

4.07.03

A transferred player shall serve a ten (10) day waiting period before being eligible for play; the player becomes eligible on the eleventh (11th) day of the date of approval of the transfer by the District Commissioner.

4.07.04

All requests for transfer shall be submitted to the District Commissioner, in writing, with the appropriate fees, on the proper forms, stating the reason for the request and subject to the following conditions:

- A. Signature of the player and Parent or Guardian.
- B. Signatures of both coaches of the involved teams.

4.07.05

Any team which, through it responsible officials, officers or representatives, attempts to induce a registered player of any team under the jurisdiction of this League to leave his/her team before the end of the current seasonal year shall be deemed to have committed an offense for poaching and shall be dealt with by the Board of Directors of this Association.

4.07.06 No team shall have more than eighteen (18) players registered at any time.

4.08 DISCIPLINARY RULINGS AND SUGGESTED PENALTIES

4.08.01

The Disciplinary Committee shall act on disciplinary matters and shall have disciplinary powers in interpreting matters and shall have disciplinary powers in interpreting the degree of penalties applied to team personnel and players. The penalties outlined herein are to be as suggestions for a first offense. The degree of penalty may be increased or decreased according to the gravity of the offense.

4.08.02

A player is cautioned (without expulsion) for:

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- A. Rough play
- B. Referee dissent
- C. Damaging remarks concerning other players, spectators or referees
- D. Leaving the field without notifying the referee
- E. Other, less important, unsporting gestures.

U10 Penalty

To confirm the caution, in writing, to the League and coach.

U12 & U14 Penalty

To confirm the caution, in writing, to the League and coach.

U16 & U19 Penalty

To confirm the caution, in writing, to the League and coach.

4.08.03 Expulsion of a player for:

- A. Rough play
- B. Repeated dissent of referee's decisions
- C. Repeated ungentlemanly conduct, without previous caution.
- D. Insulting players or spectators (use of foul language, gestures).

U10 Penalty

No further suspension

U12 & U14 Penalty

To suspend for zero (0) to one (1) match

U16 & U19 Penalty

To suspend for zero (0) to two (2) matches

4.08.04 Expulsion of a player for:

- A. Ungentlemanly conduct (with previous caution)
- B. Deliberate violent play

U10 Penalty

To suspend for zero (0) to one (1) match

U12 & U14 Penalty

To suspend for one (1) to two (2) matches

U16 & U19 Penalty

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To suspend for one (1) to three (3) matches

4.08.05 Expulsion of a player for:

- A. Insulting or molesting the referee(s)
- B. Attempting to fight or strike at another person

U10 Penalty

To suspend for one (1) to two (2) matches

U12 & U14 Penalty

To suspend for one (1) to three (3) matches

U16 & U19 Penalty

To suspend for one (1) to four (4) matches

4.08.06 Expulsion of a player for fighting before, during or after a game:

U10 Penalty

Determine who started the fight. Suspend that individual for one (1) to three (3) matches

U12 & U14 Penalty

Determine who started the fight. Suspend that individual for two (2) to four (4) matches

U16 & U19 Penalty

Determine who started the fight. Suspend that individual for three (3) to five (5) matches

4.08.07 Expulsion of a player for:

- A. Pushing or striking a coach, referee, linesman or official.

U10 Penalty

To suspend for two (2) to four (4) matches

U12 & U14 Penalty

To suspend for two (2) to five (5) matches

U16 & U19 Penalty

To suspend for four (4) to six (6) matches

4.08.08

In all the above cases, refusal of the individual to give his/her name to the referee may be cause for the suspension of a further match.

4.08.09

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The above penalties are intended as guidelines for the Disciplinary Committee. However, in extreme situations or in cases of repetition by the same individual, the Disciplinary Committee may increase the penalties imposed.

4.08.10

In specific situations, the Disciplinary Committee shall also have the authority to place an individual on probation, for the same period of time as the suggested penalty. In the event the individual on probation is ejected from a game during the probationary period, the original penalty will be reapplied and no appeal will be allowed.

4.08.11

Coaches and other team officials, such as Assistant Coaches/Managers, are also subject to the same penalties as players, judged at the U16 and U19 level.

5.01 SELECT TEAMS

5.01.01

The league will hold three tryouts for select team selection. It will be mandatory that all players participate in at least one tryout to be eligible for selection.

5.01.02

Dates and times for tryouts are to be set by the Select Team Coordinator, subject to Board Approval.

5.01.03

Select team coaches will select a minimum of thirteen (13) players and a maximum of eighteen (18) players prior to the start of the in-house schedule.

5.01.04

Initial selections must be made at least twenty-one (21) days prior to the start of the in-house schedule.

5.01.05

No in-house player can be picked up by the select team until the end of the in-house schedule.

5.01.06

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Any select team player removed from the select team by his/her parents will be placed in-house with the Board of Director's approval.

5.01.07

Players removed from a select team by parents will not be eligible for in-house play for a period of eleven (11) days from the official date of removal.

5.01.08

Select team coaches may speak to concerning transfer of their child to the select team at the end of the in-house schedule only after the approval of the Board of Directors.

5.01.09

No player shall be approached by any official or coach of any select team concerning a transfer, practice or participating in a game on a team which he/she is not officially registered with.

5.01.10

Any player having tried out for and officially placed on a select team roster, and then removed by their parents prior to the start of the in-house game schedule, will be placed on the team with the shortest roster in their area of residence.

5.01.11

The only exception to 5.01.10 will be when a player is returning to a team coached by a parent or relative.

5.01.12

All decisions by the Board of Directors dealing with player transfers shall be deemed final.

5.01.13

All players shall be registered and play in their proper age groups in accordance with CYSA.

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5.01.14

All parents must sign a letter of commitment to the league and select team.

6.01 SELECT TEAM FUND-RAISERS

6.01.01 Fund-raisers cannot conflict with League fund-raisers

6.01.02

Fund-raisers must be approved by the Special Projects Coordinator.

7.01 BANK ACCOUNTS

7.01.01

All money earned by select teams will be deposited in the League account and a separate ledger will be maintained by the Treasurer for each team.

8.01 IN-HOUSE GAMES

8.01.01

The referee shall have the authority to not p terminate a game if it is judged unsafe for players or detrimental to facilities.

8.01.02

In the event the sprinkler system should come on during the course of a game, play will be suspended until they can be turned off. If they cannot be turned off, the game will be continued at a later date, from the point of suspension.

8.01.03

In the event of inclement weather, it may be determined that field conditions are unsatisfactory for play. That decision will be made jointly by a minimum of three (3) people: :League President, Referee Coordinator and Field Maintenance Manager, In the event of the absence of any of these persons, the order of priority for alternates will be Vice President, Coordinator, Secretary and Equipment Manager.

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8.02 FIELD SET-UP AND TAKEDOWN

8.02.01

Teams playing the first scheduled game of the day are responsible for the set up of the field for their play. This entails removing goals, nets and corner flags from storage and their placement on the fields.

8.02.02

Teams playing the last scheduled games of the day are responsible for the takedown of the goals, nets and corner flags and the storage of these items in the designated storage area.

8.02.03

U12, U14, U16 and U19 Divisions are subject to the same rules, except only nets and corner flags are to be set up and taken down. The goals are permanent.

8.03 SNACK BAR DUTY

8.03.01

Teams which fail to report for scheduled snack bar work or which fail to pay the \$10.00 charge so that the League can hire replacements, will forfeit that day's game. If that day's game was lost or not played, the next scheduled game will be automatically forfeited.

8.03.02

The Vice President must be notified at least three (3) days prior to the scheduled shift of a teams intention to pay the \$10.00 fee rather than work at the snack bar.