



Youth Provincial Championship Coaches and Managers Handbook

Updated June 5, 2009

TABLE OF CONTENTS

RULES AND REGULATIONS	5
REGIONAL PLAY DOWNS	5
YOUTH PROVINCIAL CUP CHAMPIONSHIPS (A CUP)	5
YOUTH BCSA CUP CHAMPIONSHIPS (B CUP)	5
ONE GAME PER DAY POLICY	6
GAME SCHEDULE	6
PROVINCIAL CHAMPIONSHIP TEAM ROSTER FORM	6
TEAM OFFICIALS	6
CHAPERONES	6
PLAYER PICK-UPS	6
CUP TIED	7
ADDING NEW PLAYERS	7
TRANSFERRING PLAYERS	7
ID CARDS	7
TRAVEL ASSISTANCE	7
TEAM OFFICIALS MEETING (PRE COMPETITION MEETING)	8
CHECK IN	8
MANDATORY EVENTS	8
YELLOW / RED CARDS	8

HOME TEAM	8
FORFEITS	8
SUBSTITUTIONS	9
PLAYERS AND OFFICIALS DRESS CODE	9
SPIRIT OF THE GAME	9
TRAINERS	9
DRESSING ROOMS	9
WARM UP	9
PLAYER'S BENCH	10
COACHING FROM THE SIDELINES	10
SPECTATORS	10
ALCOHOL/SMOKING AND ILLEGAL DRUGS	10
INJURIES	10
SPLINTS & CASTS	10
WATER	11
WEATHER	11
END OF GAME	11
SCORE KEEPERS	11
NATIONALS	11
NEED MORE INFORMATION?	11
CODE OF CONDUCT FOR FOOTBALL	12

2009 GIRLS YOUTH BC SOCCER (B) CHAMPIONSHIP SEEDING AND SCHEDULE	14
2009 BOYS YOUTH BC SOCCER (B) CHAMPIONSHIP SEEDING AND SCHEDULE	15
SCHEDULE	15
TEAM CONTACT INFORMATION	16

INTRODUCTION

The British Columbia Soccer Association organizes provincial championship competitions conducted annually to enhance the accomplishments that competitive players achieve by participating in championship tournaments.

The following guidelines are for coaches and managers with teams entering provincial play downs and provincial championship competitions. Please ensure all members of your team staff has read the following and that parents and spectators have been advised of the appropriate conduct at all games. Coaches and managers are also required to familiarize themselves with the BC SOCCER Youth Provincial Championships Competition Rules available online at:

<http://www.bcsoccer.net/bcsa/COMPETITIONS/YouthProvincialCup/tabid/85/Default.aspx>.

If there is any discrepancy between this document and the BC SOCCER Youth Provincial Championship Competition Rules, the latter shall have precedence.

INFORMATION PACKAGES

A detailed information package will be sent out to all the teams closer to the start of the tournament which will include accommodation, field locations, and any mandatory events.

RULES AND REGULATIONS

All games will be governed by the BC SOCCER Constitution, Bylaws and Rules unless the rules of this competition expressly provide otherwise. BC SOCCER considers each team entered to be in receipt of the BC SOCCER Constitution, Bylaws, and Competition Rules through their home district. Claims of not having read such rules are not admissible.

REGIONAL PLAY DOWNS

Regional play downs are within the jurisdiction of district associations within the region and are the responsibility of the districts to organize. Each region will organize a regional play down cup draw and establish play down game schedules.

Regions may use methods approved by the BC SOCCER Board for the various regional play down competitions under its jurisdiction.

Interior regions may decide the play down format they will use. If the districts cannot agree, the competition then reverts to a predetermined format approved by the BC SOCCER Competition Committee, based on the number of teams in an age group.

YOUTH PROVINCIAL CUP CHAMPIONSHIPS (A CUP)

The youth Provincial 'A' Cup championships for 2009 will be a single game championship between the top team from the Coastal Region versus the top team from the Interior Region.

YOUTH BC SA CUP CHAMPIONSHIPS (B CUP)

The format for the Youth BC SA 'B' Cup Provincial championships will be an eight-team round robin with each team playing one game per day. The top team from each group, based on the round robin standings, will compete in the gold medal game; the second place team in each group will compete for the Bronze; the third place teams will play for 5th and 6th and fourth

place teams in each group will compete for 7th and 8th. The teams will be seeded based on the previous years standing. Please see attached seeding document for more information.

ONE GAME PER DAY POLICY

To give the players the best experience and for them to play at their best, the Soccer development department of BC Soccer recommends no more than one game per day. One game per day allows for rest and recovery, nutrition, injury evaluation and adequate time to warm up prior to kick off.

GAME SCHEDULE

The final game schedule will be distributed at the pre competition coaches meeting. The first draft of the schedule will be available 1-2 months prior to the competition. Once the final schedule is set every attempt will be made for all games to be played at the scheduled times, unless delayed by prior games, interrupted by bad weather or other events beyond the control of the competition committee or local organizing committee (LOC). Games will only be rescheduled by the Competition Committee or the LOC.

IMPORTANT: Requests from teams or districts to change the game schedule ***will not*** be considered, however the schedule is subject to change at the discretion of the BC SOCCER Competition Committee due to unforeseen circumstance. Please check the online schedule (www.bcsoccer.net) prior to departing for any last minute schedule changes.

NOTE: Coaches are required to verify with the competition headquarters prior to departure each day for any changes to the next day's schedules.

PROVINCIAL CHAMPIONSHIP TEAM ROSTER FORM

Districts are responsible for submitting your team roster form to BC SOCCER prior to the start of Provincial Championships play downs. This is your official team list and only the players and team officials listed on this form are permitted to participate in Provincial Championships; for U13 - U16 the maximum shall be eighteen (18) players and for U17 and U18 the maximum shall be twenty (20) players.

TEAM OFFICIALS

Each team is allowed a maximum of four (4) team officials. One (1) member of the team officials must be the same gender as the team. These officials must be listed on the Provincial Championship team roster form. This includes: coaches, managers, trainers, club officials, team parents and female chaperones. Only officials listed on the roster are permitted in the technical area.

CHAPERONES

Team officials are expected to provide chaperones for players during the Provincial Competition. Team officials must accompany players to all scheduled events. Female teams must have at least one female chaperone with the team at all times.

PLAYER PICK-UPS

Teams who legitimately lose players after qualifying to attend Youth Select and Divisional Provincial Championships may apply to replace players. The purpose behind allowing pick-up requests is to provide teams with the ability to have enough players to compete in Provincial Championship. It is not designed to allow teams to strengthen their roster by dropping

players to pick up stronger ones. Any team proven to be abusing this privilege will face disciplinary action by the BC SOCCER Board of Directors. For more information regarding player pick up criteria please refer to the attached player pick up form.

CUP TIED

For the Provincial Championships, a player is cup tied from the time his team plays their first regional play down game and he/she is a member of that team. For the Youth Divisional Provincial Championships a player is cup tied from the time his team is identified as his districts representative in the Divisional Championship play downs. Any player, who is injured, suspended or does not take an active part in games is still considered cup tied to that team. A player who is cup tied may not be picked up to play for another team in the same competition.

ADDING NEW PLAYERS

Any new player added to a team must be registered seven (7) days before taking part in any cup competition and must have played at least one league game in a properly constituted youth league. Coastal teams entering the Provincial Championships may not register new players after March 31st. Interior teams entering the Provincial Championships may not register new players after August 1st.

TRANSFERRING PLAYERS

The Coastal transfer deadline is January 15th and the Interior transfer deadline is June 30th. No transfers are allowed after these dates. Players must be transferred seven (7) days before taking part in any cup competition and must have played at least one league game in a properly constituted youth league.

ID CARDS

All teams competing in the inter-district regional play downs and Provincial Championships are required to carry valid ID cards for all eligible players and coaching staff for each game. The ID cards must be available for the referee to inspect prior to all Provincial Championship play down and championship games. Failure to produce identification cards for eligible players by any team is grounds for protest (*Rule #24, paragraph "n" BC SOCCER Rules and Regulations of the Association*). Cards must be laminated.

TRAVEL ASSISTANCE

Regional Play downs

No travel assistance grants will be provided by BC SOCCER for Lower Mainland, Vancouver Island/Powell River or Interior regions inter-district games. All teams must accept their own cost of transportation to and from all play down games and/or regional finals.

Provincial Championships

Travel assistance grants will be available to teams entering either the Provincial or BC SOCCER Championships. A minimum distance of 400 km one way is required before a team is eligible for assistance. Eligible teams will receive a single grant based on the following formula:

$[(\text{Distance traveled one way} \times 2) - 800 \text{ km}] \times \0.41

For example:

Salmon Arm to Prince George is 635 km therefore the travel grant would be:

$[(635 \text{ km} \times 2) - 800\text{km}] \times \$0.41 = \$192.70$

Travel grants are issued to the district once the competition is complete. It is the districts responsibility to pass on the grant to the team. No application process is required to receive a travel grant.

TEAM OFFICIALS MEETING (Pre competition meeting)

If a team officials meeting is held prior to the start of the competition it is mandatory that all teams participating in the competition have a team representative (coach, assistant coach, or manager) present at the meeting. A list must be provided with head coach, assistant coach(s), team trainer(s), and manager(s) with contact phone numbers. *Form attached.* This is a mandatory event if held; failure to attend will result in a fine.

CHECK IN

Teams will report to the field of play at least 60 minutes prior to the scheduled start of game to allow for the check-in of players. Both teams are to be seated on the same side of the field. All coaching staff and managers (including a female on girls teams) to a maximum four (4) must have a BC SOCCER ID Card and be listed on the Official Match Report. Any team staff without ID card will remain on the spectator side of the field.

MANDATORY EVENTS

Teams are required to attend any and all activities planned by BC SOCCER and/or the local organizing committee (LOC) including but not limited to opening ceremonies, banquets, barbecues and closing ceremonies. Failure to attend such activities without prior written approval of the Competition Committee will result in a fine.

For a complete listing of infraction or for more information please refer to the BC SOCCER Youth Provincial Championships Competition Rules.

YELLOW / RED CARDS

Red cards will carry over to Provincial Championships with all game suspensions levied by the Discipline Committee. Yellow cards will NOT be carried over to the Provincial Championship.

HOME TEAM

The team listed first on the BC SOCCER-issued schedule of games shall be the HOME TEAM in all cases and home teams will change uniforms in the event of conflict in uniform color.

FORFEITS

A minimum of seven players constitutes a team. A fifteen-minute grace period can be allowed beyond the official start time of the game if seven players are not available at start time. If seven players are available, then the game can commence. If at the end of the 15-minute

grace period the team still does not have seven players, the referee will suspend the game and report the failure of the team to take the field.

The Competition Director may determine the game to be forfeited after examining the game report and conducting an investigation. All games previously completed by the forfeiting team will be declared a forfeit, and all scores recomputed using the forfeit scores. In the event a team forfeits and/or withdraws during the preliminary round of the competition, that team will be declared ineligible for further participation. In the event that any team is suspected of forfeiting a game with the design or purpose of controlling the advancement of any team from its own group will be disciplined by BC SOCCER

SUBSTITUTIONS

There will be unlimited substitutions at the referee's discretion. Substitutes must wear a pinnie when warming up behind the bench. Team officials understand that all substitutions are at the referee's discretion and should not interfere with the flow of the game. Have your subs move to the center line and wait for the referee's permission to enter the field (Following the departure of the player they are subbing).

PLAYERS AND OFFICIALS DRESS CODE

The appearance of players is a vital extension of the game. All players and officials shall be attired in appropriate uniform as per FIFA Laws of the Game. Socks should be correctly worn in the pulled-up position completely covering shin guards. Clean jerseys shall be neatly tucked into the player's shorts. DRESS CODE for coaching staff is relaxed BUT within reason. Short shorts, ragged shorts or tank tops are NOT ACCEPTABLE.

SPIRIT OF THE GAME

If the Competition Chairperson determines that a particular action by a team or any of its members or spectators is deemed unacceptable for any reason, the team may be disqualified, sanctioned, and/or face forfeiture of one or more games. Hotel complaints about teams will be dealt with immediately and may result in a team being sent home.

TRAINERS

In the event of an injury during a game, team trainers will not be permitted on the field of play unless called by the referee.

DRESSING ROOMS

The local organizing committee (LOC) will advise if dressing rooms will be made available to the teams. Teams are not permitted to leave equipment in the dressing rooms during games and must clean up all garbage prior to leaving.

TENTS

The LOC will advise if tents will be set up in the team technical areas.

WARM UP

The LOC Host district will advise where warm-ups will occur. Unless otherwise stated teams will not warm up on the playing field more than 20 minutes prior to kick off. Teams are not permitted to warm-up behind the goals if a game is in progress.

PLAYER'S BENCH

The player's bench will be on the opposite side of the field to the spectators. Coaching staff and players are to remain in the technical area and seated during the game. The permitted maximum on the bench for U13 - U16 shall be eighteen (18) players and 4 team officials; and for U17 and U18 the maximum shall be twenty (20) players and 4 team officials. The team trainer/doctor must be included as one of the team official and all female teams must have at least one female official.

COACHING FROM THE SIDELINES

Only one person per team is authorized to convey tactical instructions to his/her players within the confines of the technical area during the match and always conduct himself in a responsible manner. At no time are coaches permitted to voice comments to the referees.

NOTE: At no time are instructions allowed from the spectator side of the field.

SPECTATORS

Spectators must stay on the opposite of the field side as the teams and they must stay a minimum of 2 meters from the touchline. Parents are **NOT ALLOWED** on the player/coach side of field at any time including half time. Coaching will not be tolerated from the spectator side (please advise your parents). Coaches are responsible for the actions of your players and spectators. If it becomes evident that the spectator(s) become unruly and cannot be controlled, the field sidelines will be cleared of all spectators. If spectators refuse to leave the field of play, the game will be suspended and the game could be forfeited upon an investigation by the Competition Committee. Nobody is allowed behind the goals when a game is in progress.

PHOTOGRAPHERS

Any person not an immediate family member of a child playing taking photos at a BC SOCCER event must register with the tournament headquarters, providing photo ID and reason for photos.

ALCOHOL/SMOKING AND ILLEGAL DRUGS

Players at Youth Championship Competition are prohibited from consuming alcohol or using illegal drugs. Players and coaches are also prohibited from using any form of tobacco at any of the playing sites used for Championship Competition. As this is a youth event, officials, parents, spectators and volunteers are asked to refrain from smoking near the fields (*use the parking lot*). Coaches, parents and team spectators consuming alcohol at venues will result in their team being sent home.

INJURIES

Only the trainer(s), first aid attendants and/or coach of an injured player may enter the field with the permission of the referee. There shall be no coaching by the coach while he or she is on the field. An injured player shall be removed from the field safely but as quickly as possible. Spectators are not to cross the field at anytime including half time; they must stay on their side of the field. The only exception to this rule is if a parent is summoned by the coaching staff.

SPLINTS & CASTS

Prior to the game, the coach should ask the referee to inspect the player to permit time for padding. If cast, splint, etc. (even after padding) will interfere with opposing player(s), the

referee may remove the player or not permit them to participate. *It is suggested that casts be wrapped in foam rubber or like material secured in place with an Ace bandage.* Do not use metal clips in the bandage.

WATER

The LOC will ensure that teams have access to good drinking water (tap water or bottled water) at the competition venues.

WEATHER

If inclement weather should necessitate grounds and/or playing date changes, it is the prerogative of the Competition Committee, with the respective LOC Scheduler, to schedule such changes. The LOC will notify teams of any changes.

END OF GAME

Please clean up your area and have your players move away from the bench quickly following the conclusion of the game. Please to go the competition head quarters for your copy of the Match Report. Please check it carefully to verify the game information and result.

SCORE KEEPERS

The scorekeepers will attempt to post scores as quickly as possible, however results may be delayed for various reasons. Your patience is appreciated.

NATIONALS

The 1st place team in Provincial Cup Championships for U14, U16 and U18 Boys and Girls qualify to represent British Columbia at the National Club Championships held in October each year. These teams will receive partial funding (approximately 40%) towards the air travel costs from the Canadian Soccer Association. The amount is determined by the CSA in September each year. All other costs associated with Nationals are the team's responsibility. In the event a team is not able to attend Nationals, BC SOCCER must be notified no later than (21) days after the Provincial Championship. The runner-up team shall be eligible to represent the province at the National Club Championship.

NEED MORE INFORMATION?

If you need more information regarding regional play downs please contact: your club or District.

If you need more information regarding the competition event details i.e. accommodations, ceremonies, venue etc...please contact the local organizing committee

If you need more information regarding the rules i.e. schedule, rosters, code of conduct etc...Please see the BC SOCCER website www.bcsoccer.net

Still can't find what you are looking for, please contact

Dan Turvill
Competition Assistant
604 299-6401 ext. 2353
danturvill@bcsoccer.net



CODE OF CONDUCT FOR FOOTBALL

FIFA's Code of Conduct encapsulates all the sporting, moral and ethical principles for which FIFA has always stood and for which it will continue to fight in the future, regardless of the influences and pressures that may be brought to bear.

The ten golden rules not only serve as a credo for FIFA as the world football body, but they also reinforce the sense of fraternity and cooperation among the members of the worldwide football family.

Play to Win

Winning is the object of playing any game. Never set out to lose. If you do not play to win, you are cheating your opponents, deceiving those who are watching, and also fooling yourself. Never give up against stronger opponents but never relent against weaker ones. It is an insult to any opponent to play at less than full strength. Play to win, until the final whistle.

Play Fair

Winning is without value if victory has been achieved unfairly or dishonestly. Cheating is easy, but brings no pleasure. Playing fair requires courage and character. It is also more satisfying. Fair Play always has its reward, even when the game is lost. Playing fair earns you respect, while cheats are detested. Remember: It's only a game. And games are pointless unless played fairly.

Observe the Laws of the Game

All games need rules to guide them. Without rules, there would be chaos. The rules of football are simple and easy to learn. Make an effort to learn them, so you understand the game better. This makes you a better player. It is just as important to understand the spirit of the rules. They are designed to make the game fun to play and fun to watch. By sticking to the rules, you will enjoy the game more.

Respect Opponents, Teammates, Referees, Officials and Spectators

Fair Play means respect. Without opponents there can be no game. They have the same rights as you have, including the right to be respected. Your teammates are your colleagues. You form a team in which all members are equal. Referees are there to maintain discipline and Fair Play. Always accept their decisions without arguing, and help them to help you enjoy the game more. Officials are also part of the game and must be respected accordingly. Spectators give the game atmosphere. They want to see the game played fairly, but must also behave fairly themselves.

Accept Defeat with Dignity

Nobody wins all the time. You win some, you lose some. Learn to lose graciously. Don't seek excuses for defeat. Genuine reasons will always be self-evident. Congratulate the winners with good grace. Don't blame the referee or anyone else. Determine to do better next time. Good losers earn more respect than bad winners.

Promote the Interests of Football

Football is the world's greatest game. But it always needs your help to keep it as Number One. Think of football's interests before your own. Think how your actions may affect the image of the game. Talk about the positive things in the game. Encourage other people to watch it or play it fairly. Help others to have as much fun from football as you do. Be an ambassador for the game.

Reject Corruption, Drugs, Racism, Violence and other Dangers to our Sport Football's huge popularity sometimes makes it vulnerable to negative outside interests.

Watch out for attempts to tempt you into cheating or using drugs. Drugs have no place in football or any other sport or in our society. Say No to Drugs. Help Kick Racism out of Football. Treat all players and everyone else equally, regardless of their skin colour or origin. Show that football does not want violence, even from your own fans. Football is Sport, and Sport is Peace.

Help Others to Resist Corrupting Pressures

You may hear that teammates or other people you know are being tempted to cheat in some way. They need your help. Don't hesitate to stand by them. Give them the strength to resist. Remind them of their commitment to their teammates and to the game itself. Form a block of solidarity, like a solid defense on the field of play.

Denounce Those who Attempt to Discredit our Sport

Don't be ashamed to show up anybody who you are sure is trying to make others cheat. It's better to expose them and have them removed before they can do any damage. It often takes more courage to denounce what is wrong, than to go along with a dishonest plan. Your honesty will be admired but your complicity will not. Don't just say No. Denounce the culprits who are trying to spoil our sport before they can persuade somebody else to say Yes.

Honour Those who Defend Football's Good Reputation

The good name of football has survived because the vast majority of people who love the game are honest and fair. Sometimes somebody does something exceptional that deserves our special recognition. They should be honoured and their fine example made public. This encourages others to act in the same way. Help promote football's image by publicizing its good deeds.

2009 GIRLS YOUTH BC SOCCER (B) CHAMPIONSHIP SEEDING AND SCHEDULE

All teams are seeded on the basis of the final standings in the previous year's competition. For example the U14 seeding is based on the U13 results from the previous year.

Seeding

U13

1	Thompson Okanagan
2	Columbia Kootenays
3	Coastal 2
4	North Coast
5	Cariboo North
6	Coastal 1
7	Vancouver Island
8	Host berth

U16

1	Coastal 2
2	Vancouver Island
3	Coastal 1
4	Columbia Kootenays
5	Thompson Okanagan
6	Cariboo North
7	North Coast
8	Host berth

U14

1	Thompson Okanagan
2	Vancouver Island
3	Columbia Kootenays
4	Cariboo North
5	Coastal #1
6	Coastal #2
7	North Coast
8	Host berth

U17

1	Coastal 2
2	Coastal 1
3	Thompson Okanagan
4	Cariboo North
5	Vancouver Island
6	North Coast
7	Columbia Kootenays
8	Host berth

U15

1	Coastal 1
2	Vancouver Island
3	Thompson Okanagan
4	Columbia Kootenays
5	North Coast
6	Coastal #2
7	Cariboo North
8	Host berth

U18

1	Coastal 2
2	Thompson Okanagan
3	Coastal 1
4	Columbia Kootenays
5	Vancouver Island
6	Cariboo North
7	North Coast
8	Host berth

Schedule

Group A	Group B
1	2
4	3
5	6
8	7

Thursday	Friday	Saturday	Sunday
8 v 1	2 v 3	1 v 5	4 th Group A v 4 th Group B
4 v 5	7 v 6	4 v 8	3 rd Group A v 3 rd Group B
2 v 7	1 v 4	6 v 2	2 nd Group A v 2 nd Group B
3 v 6	5 v 8	3 v 7	1 st Group A v 1 nd Group B

2009 BOYS YOUTH BC SOCCER (B) CHAMPIONSHIP SEEDING AND SCHEDULE

All teams are seeded on the basis of the final standings in the previous year's competition. For example the U14 seeding is based on the U13 results from the previous year.

Seeding

U13

1	Coastal 1
2	North Coast
3	Coastal 2
4	Thompson Okanagan
5	Vancouver Island
6	Cariboo North
7	Columbia Kootenays
8	Host berth

16

1	Coastal 1
2	Coastal 2
3	Thompson Okanagan
4	North Coast
5	Vancouver Island
6	Columbia Kootenays
7	Cariboo North
8	Host berth

U14

1	Coastal 1
2	Columbia Kootenays
3	Cariboo North
4	Coastal 2
5	Vancouver Island
6	Thompson Okanagan
7	North Coast
8	Host berth

U17

1	Coastal 1
2	Coastal 2
3	Vancouver Island
4	Columbia Kootenays
5	North Coast
6	Thompson Okanagan
7	Cariboo North
8	Host berth

U15

1	Coastal 2
2	North Coast
3	Coastal 1
4	Vancouver Island
5	Thompson Okanagan
6	Cariboo North
7	Columbia Kootenays
8	Host berth

U18

1	Thompson Okanagan
2	Coastal 1
3	Coastal 2
4	Cariboo North
5	North Coast
6	Vancouver Island
7	Columbia Kootenays
8	Host berth

Schedule

Group A	Group B
1	2
4	3
5	6
8	7

Thursday	Friday	Saturday	Sunday
8 v 1	2 v 3	1 v 5	4 th Group A v 4 th Group B
4 v 5	7 v 6	4 v 8	3 rd Group A v 3 rd Group B
2 v 7	1 v 4	6 v 2	2 nd Group A v 2 nd Group B
3 v 6	5 v 8	3 v 7	1 st Group A v 1 st Group B

**2009 YOUTH PROVINCIAL CHAMPIONSHIPS
TEAM CONTACT INFORMATION**

Complete this form and hand in at the coaches meeting.

Competition (Provincial 'A' Cup or BCSA 'B' Cup Championship):	
Competition Location (City):	
Age:	Gender:
Team Name:	
District:	
Region:	
Hotel:	Phone #:
Manager:	Cell #
Coach:	Cell #
Assistant Coach:	Cell #
Assistant Coach:	Cell #
Trainer:	Cell #
Other:	Cell #